



**ROTORUA
LAKES COUNCIL**
Te Kaunihera o ngā Roto o Rotorua

Kaupapataka Agenda

NOTICE OF A MEETING OF ROTORUA RURAL COMMUNITY BOARD

Date: Monday 7 April 2025

Time: 2:00 pm

Venue: Committee Room 2

MEMBERSHIP

Chair

Mr Colin Guyton

Members

Cr Barker
Mr John Atkinson

Mr Ben Hollier (Deputy Chair)
Mrs Rachel Clark

Quorum

3

**Andrew Moraes
Chief Executive**

ROTORUA RURAL COMMUNITY BOARD DELEGATIONS

Type of Committee	Independent Board
Subordinate Committees	N/A
Legislative Basis	Schedule 7 s30, Local Government Act 2002
Purpose	<p>The purpose of the Community Board is to:</p> <ul style="list-style-type: none"> • Represent and act as an advocate for the interest of its community • Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board • Maintain an overview of services provided by the territorial authority within the community • Prepare an annual submission to the territorial authority for expenditure within the community • Communicate with community organisations and special interest groups within the community • Undertake any other responsibilities that are delegated to it by the territorial authority.
Membership	<p>4 elected representatives 1 Council representative</p>
Quorum	3
Meeting frequency	Monthly
Delegations	<ul style="list-style-type: none"> • Make submissions (as a Community Board) to any organisation relating to matters of interest to the Board in respect of the Board’s area (a copy of any such submission is to be given to the Council’s Chief Executive); • Represent the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers being of particular interest to the residents within its community; • Consider matters referred to it by Officers of the Council, the Council, including reports relating to the provision of Council services within the Board’s area, and make submissions or recommendations in response to those matters as appropriate. This will include: <ul style="list-style-type: none"> a) monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided; b) providing input to the Council’s Long-term Plan and Annual Plan; c) providing input to proposed District Plan changes; d) providing input to strategies, policies and plans that impact on the Board’s area; and e) Providing input to bylaw changes that impact on the Board’s area. • Council shall consult with the Board on issues that impact on the Rotorua Lakes Community Board’s area and allow sufficient time for the Board’s comments to be considered before a decision is made

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1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

Tūtawa Mai

Tūtawa mai i runga

Tūtawa mai i raro

Tūtawa mai i roto

Tūtawa mai i waho

Kia tau ai te mauri tū

Te mauri ora, ki te katoa

Hāumi e. Hui e. Tāiki e!

Tūtawa Mai

I summon from above

I summon from below

I summon from within

I summon the surrounding environment

The universal vitality and energy to infuse and enrich all present

Enriched, unified and blessed

2 NGĀ WHAKAPĀHA – APOLOGIES

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Rural Community Board; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 NGĀ TĀPAETANGA - PRESENTATIONS

Nil.

5 PŪRONGO KAIMAHI – STAFF REPORTS

5.1 DEVOLVED FUNDING DECISIONS: MAMAKU AND REPOROA COMMUNITY HALLS

Doc ID:

Prepared by: **Debbie Cossar, Governance and Democracy Lead**

Approved by: **Greg Kieck, Manager, Governance, Strategy & Compliance**

Attachments: **1. Quote - Reporoa Blinds**

**1. TE PŪTAKE
PURPOSE**

The purpose of this report is to update the Rotorua Community Board members on recent developments in regard to the renovation of the Mamaku and Reporoa Community Halls and to ask for the Board’s approval to allocate devolved funding for associated items.

**HE TŪTOHUNGA
RECOMMENDATION**

1. That the report ‘Devolved Funding Decisions: Mamaku and Reporoa Community Halls’ be received.

2. That the Committee resolve to allocate \$4,358 of devolved funding towards the purchase and installation of blinds for the Reporoa Community Hall.

3. That the Board resolve to allocate the final balance of devolved funding (\$6,242) from the 2024/25 budget towards the purchase and installation of heat pumps for the Mamaku Hall, noting that this will be added to the \$14,240 already allocated.

4. That the Board note that further funding may be required to purchase the heat pumps for the Mamaku Hall and approve the reallocation of up to \$5,000 of devolved funding currently allocated for the purchase of heat pumps for Reporoa Community Hall, to the purchase and installation of heat pumps for the Mamaku Community Hall, if required.

5. That the Board note that funding currently allocated to the Reporoa Community Hall for the purchase of heat pumps will be insufficient, and that the Board will be asked to allocate funding from the devolved funding budget 2025/26 to supplement funding already allocated for the purchase and installation of heat pumps at the Reporoa Hall.

**2. TE MATAPAKI ME NGĀ KŌWHIRINGA
DISCUSSION AND OPTIONS**

The update below relates to information that has become available to the Chair of the Rotorua Rural Community Board (the Board) since the last meeting of the Board on 18 March 2025.

2.1. Request for blinds for the Reporoa Community Hall

The Chair of the Board has received a request, via Cr Barker, from representatives from the Reporoa Community asking for information on applying for devolved funding to purchase blinds for the Reporoa Community Hall.

The blinds will replace curtains that had previously covered the windows on the north side of the building above the Memorial Wall. The blinds are seen as a better option as they can be treated for mould resistance and will not cover the Memorial wall display as the curtains currently do.

As surplus devolved funding is still available and a quote had been obtained, the Board is being asked to consider allocating funding as soon as possible, so that the blinds can be purchased and potentially installed prior to ANZAC Day, 25th April.

Access to the Hall is currently limited due to the renovations and the continuing treatment required to eliminate mould. It has been agreed that community members will have temporary access to the hall for their ANZAC Day preparations on the 23rd and 24th April and it may be possible to install the blinds over this period.

Following the ANZAC day commemorations the Hall will close again for further renovations.

2.2. Purchase and installation of heat pumps at Mamaku and Reporoa Community halls

Further information has become available about the purchase and installation of heat pumps for the Mamaku and Reporoa halls. New quotes are required for both halls and recent advice indicates that costs for purchasing and installing the heat pumps are likely to have increased significantly and that the current devolved funding allocated to each hall (\$14,240 respectively) will be insufficient.

Both halls are under renovation, however the Mamaku Hall is sufficiently progressed for quotes to be obtained to purchase and install heat pumps in the near future. The Reporoa Hall will close again after its temporary opening for ANZAC Day and it will be some time before there will be access to the building for quotes to be obtained.

Given the information above, Community Board members are being asked to consider and approve progressing the installation of the heat pumps in the Mamaku Hall, by committing the surplus funding from this year’s devolved funding budget (\$6,242) to supplement the funding already committed. The Board is also asking that should the cost of purchasing and installing the heat pumps exceed this amount (\$20,482), that funding of up to \$5,000 be re-allocated from Reporoa Hall’s heat pump funding allocation to the Mamaku Hall.

A further consideration that the Board is being asked to note is that even if funding is not re-allocated from the Reporoa heat pump allocation to the Mamaku allocation, there will still be insufficient devolved funding to purchase and install heat pumps in the Reporoa Hall when the building renovations are completed. Therefore the Board has been asked to note that a request will be made that supplementary funds are allocated from the 2025/26 devolved funding allocation for this purpose.



7 February 2025

Rotorua District Council
 Reporoa Community Hall
 Attn: Murray Evans

Dear Murray

Re: Replacement roller blinds – East wall high windows

Thank you for the opportunity to submit our quotation to supply, manufacture and install light filtering rollershades to the Reporoa Community Hall. The width of the windows exceeds the width of the fabric, so will require 2 blinds per window. We recommend a set 20 as per diagram attached – 2 blinds linked with 1 chain control. There is a wide range of fabrics available, and we recommend a light filtering fabric as opposed to block out and can readily supply samples for approval.

8 blinds @ 417.50	3,340.00	
Installation	450.00	
Plus GST	<u>568.50</u>	4,358.50

All quotations and estimates are valid for 30 days. If confirming later than this, we reserve the right to re-quote and pass on any price increases which may have been applied by our suppliers.

For our records and our mutual convenience, to confirm acceptance, please complete and sign the attached form and return it to us or reply to this email. We request 50% deposit on confirmation - \$2,179.25

Should you wish to pay this by direct credit, our bank details are:

Westpac, Rotorua
 03 0415 0014877 00

Please use your name as a reference so we can identify your payment correctly.

Payment also accepted by Visa or MasterCard

**** Please note:** this will attract a 2% administration charge.

Assuring you of our best attention,

Yours faithfully

MJ Steiner [PDINZ]

Steiners | Interiors by Reputation
 1261 Pukuatua St; Rotorua 3010
 (07) 348 9979



6 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Kia whakairia te tapu
Kia wātea ai te ara
Kia turuki whakataha ai
Kia turuki whakataha ai
Hāumi e. Hui e. Tāiki e!

Restrictions are moved aside
So the pathway is clear
To return to every day activities
To return to every day activities
Allied, enriched, unified, and blessed