



# Kaupapataka Agenda

## NOTICE OF AN ORDINARY MEETING FOR THE OPERATIONS & MONITORING COMMITTEE

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**Date:** Thursday 5 August 2021

**Time:** 9.30am

**Venue:** Council Chamber

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### MEMBERSHIP

Chair

Cr Tapsell

Deputy Chair

Cr Yates

### Members

Mayor Chadwick

Cr Bentley

Cr Donaldson

Cr Kai Fong

Cr Kumar

Cr Macpherson

Cr Maxwell

Cr Raukawa-Tait

Cr Wang

Miss Rothwell (Lakes Community Board member)

Mr Heard (Rural Community Board member)

Ms Bray (Te Tatau o Te Arawa Board member)

Mr Waru (Te Tatau o Te Arawa Board member)

**Quorum**

**8**

## OPERATIONS AND MONITORING COMMITTEE DELEGATIONS

<b>Type of Committee</b>	Committee
<b>Subordinate to</b>	Council
<b>Subordinate Committees</b>	n/a
<b>Legislative Basis</b>	Schedule 7 S30 (1) (a), Local Government Act 2002.
<b>Purpose</b>	The purpose of the Operations and Monitoring Committee is to assist the Council to ensure consolidated and complete reporting and monitoring of all financial and non-financial information and performance measures against the Annual Plan, Long-term Plan and strategic goals/priorities.
<b>Reference</b>	01-15-229
<b>Membership</b>	<p>Councillor Tapsell (Chair) Councillor Yates (Deputy Chair)</p> <p>The Mayor and all councillors 2 Te Tatau o Te Arawa members 1 Lakes Community Board member 1 Rural Community Board member</p> <p>Full voting rights for all members</p>
<b>Quorum</b>	8
<b>Meeting frequency</b>	Monthly
<b>Delegations</b>	<p>The Committee's role is recommendatory only.<sup>1</sup> It is authorised to take the actions precedent to the exercise by the Council of its statutory responsibilities, duties and powers, by:</p> <ul style="list-style-type: none"> <li>• Monitoring and reporting on the performance of the Council in terms of the organisational targets set in the Long Term Plan and Annual Plan – both financial and non-financial;</li> <li>• Monitoring and reporting on operational performance and benchmarking;</li> <li>• Undertaking quarterly reviews and reporting on Council's financial performance;</li> <li>• Monitoring, reviewing and reporting on the performance of council controlled organisations;</li> <li>• Monitoring, reviewing and reporting on Council's tender and procurement processes;</li> <li>• Monitoring, reviewing and reporting on the performance and management of Council contracts;</li> </ul>

<sup>1</sup> Council is authorised to delegate anything precedent to the exercise of Council's powers, duties and functions - Schedule 7, S32 of the Local Government Act 2002

	<ul style="list-style-type: none"> <li>• Monitoring, reviewing and reporting on the performance and management of major capital projects (including considering and making recommendations on issues that may arise);</li> <li>• Providing oversight and making recommendations in respect of proposals to exercise the powers and remedies of the General Conditions of Contract (by Council as “Principal”) – including taking possession of, determining, or carrying out urgent repairs to works covered by the contract;</li> <li>• Considering and making recommendations as to the settlement of uninsured claims for compensation or damages where the amount exceeds the amounts delegated to council officers;</li> <li>• Considering and making recommendations on requests for Council to guarantee third party loans;</li> <li>• Considering and making recommendations on proposals and requests for the grant of easements or rights of way over Council property;</li> <li>• Considering and making recommendations in respect of proposals to which will or are likely to significantly vary the levels and/or terms of insurance for Council assets;</li> </ul> <p>Such other functions as the Council may direct from time to time.<sup>2</sup></p>
<b>Relevant Statutes</b>	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
<b>Limits to Delegations</b>	<p>The Committee does not have the delegated authority to make decisions for and on behalf of the Council. All matters requiring a decision of Council must be referred, by way of recommendation, to the Council for final consideration and determination.</p> <p>In the event that the Council resolves not to approve or adopt a Committee recommendation, the item shall be returned to the Committee via the Chief Executive for review and subsequent referral to the Council for further consideration and determination.</p>

<sup>2</sup> A committee is subject in all things to the control of the local authority, and must carry out all general and special directions of the Council given in relation to the committee - see Schedule 7, S30(3) of the Local Government Act 2002.

# Order of Business

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## **1 Opening Karakia - Karakia Whakapuaki**

## **2 Apologies - Ngā Whakapāha**

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

## **3 Declarations of interest - Whakapuakitanga Whaipānga**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## **4 Urgent Items not on the Agenda - Ngā Take Whawhati tata kāore i te Rārangi Take**

### **Items of business not on the agenda which cannot be delayed**

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chairperson shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

### **Discussion of minor matters not on the agenda.**

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA.

## 5 Confirmation of Minutes – Te Whakaū i ngā Meneti

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### 5.1 Operations & Monitoring Committee Meeting Minutes 1 July 2021

01-15-229  
RDC-1153333

## Draft Minutes

**Operations & Monitoring Committee meeting  
held Thursday 1 July 2021 at 9:30am  
in the Council Chamber, Rotorua Lakes Council**

MEMBERS PRESENT:	Cr Tapsell, (Chair) Cr Yates (Deputy Chair), Mayor Chadwick, Cr Bentley, Cr Donaldson, Cr Kai Fong, Cr Kumar, Cr Macpherson, Cr Maxwell, Cr Raukawa-Tait, Cr Wang, Mr Waru and Ms Bray (Te Tatau o Te Arawa), Mr Heard (Rural Community Board)
APOLOGIES:	Mayor Chadwick for lateness; Miss Rothwell
STAFF PRESENT:	G Williams, Chief Executive; C Tiriana, Manager CE Office; O Hopkins, Manager Corporate Planning & Governance; S Michael, General Manager Infrastructure; T Collé, CFO/Group Manager Business Support; J-P Gaston, Group Manager Strategy; J Mikaere, Group Manager Operations; G Rangī, Manahautū Māori; R Viskovic, Programme Director, Emergency Housing; I Tiriana, Manager Council Communications; R Dunn, Governance Lead; I Brell, Governance Support Advisor.

The meeting opened at 9.33am.

The Chair welcomed elected members, media, staff and members of the public.

### **1 KARAKIA WHAKAPUAKI OPENING KARAKIA**

Ms Bray opened the meeting with a Karakia.

### **2 NGĀ WHAKAPĀHA APOLOGIES**

#### **RESOLVED**

That the apologies from Mayor Chadwick for lateness and Miss Rothwell be accepted.

Moved: Cr Donaldson

Seconded: Cr Yates

**CARRIED**

### **3 WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST**

None

### **4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA**

None

### **5 TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES**

#### **5.1 OPERATIONS AND MONITORING COMMITTEE MEETING – 3 JUNE 2021**

**Resolved**

**“That the minutes of the Operations and Monitoring Committee meeting held 3 June 2021 be confirmed as a true and correct record”.**

Moved: Cr Raukawa-Tait

Seconded: Ms Bray

**CARRIED**

Attendance: Mayor Chadwick joined the meeting at 9.35am.

### **6 HE WHAKAMOHIO I TE MŌTINI NOTICE OF MOTION**

**Resolved**

**I wish to call for an independent review of Rotorua District Council.**

Moved: Cr Bentley

Seconded: Cr Kumar

The Chair advised the notice of motion had been received under standing order 27.1 and asked Cr Bentley to speak to the motion. Cr Bentley made the following remarks:

- Question the recent management reorganisation.
- Request that an independent review be undertaken to confirm Council’s direction for the public.

Cr Kumar supported the motion.

The Chair provided the following comments:

- Very clear on Council’s direction and has just been confirmed on 28 June following Council’s decision to adopt the Long Term Plan (LTP) 2021 -2031.
- Audit NZ have undertaken a review of the LTP and commended the document.

After further discussion, the Chair asked Cr Bentley to confirm whether the call for a review was to review the governance of Council or the operations of the organisation.

Cr Bentley clarified his request was to review the operations of the organisation. The Chair closed the discussion and guided Cr Bentley that should any evidence arise around the performance of the organisation, to raise this through the Mayor and the CE Performance review committee.

## **PŪRONGO KAIMAHI**

### **STAFF REPORTS**

#### **RECOMMENDATION**

##### **6.1 FINANCIAL PERFORMANCE FOR THE ELEVEN MONTHS ENDED 31 MAY 2021**

RDC-1148877

#### **Resolved**

**That the report 'Financial performance for the eleven months ended 31 May 2021' be received.**

Moved: Mr Waru

Seconded: Cr Raukawa-Tait

#### **CARRIED**

Thomas Collé spoke to a presentation titled 'RLC Financial Performance update 11 months to 31 May 2021.' (Attachment 1)

#### **RECOMMENDATION**

##### **6.2 OPERATIONAL REPORT FOR MAY 2021**

RDC-1140702

#### **Resolved**

##### **1. That the report 'Operational Report for May 2021' be received.**

Moved: Cr Maxwell

Seconded: Mr Waru

#### **CARRIED**

The following Group managers spoke to their section of the Operational Report:

- Business Support Group – Thomas Collé
- Operations Group – Jocelyn Mikaere
- Infrastructure Group – Stavros Michael

The meeting adjourned at 10.57am and resumed at 11.07am.

- Mana Hautū Māori – Gina Rangi
- Strategy Group – J-P Gaston spoke to presentations titled Inner City Revitalisation plan development update. (Attachment 2)

The Chair ruled item 11.2 be heard next.



**EMERGENCY HOUSING UPDATE**

Mr Gaston and Rosemary Viskovic spoke to a presentation titled Rāukau Taumatua Rotorua Housing Place Based Action Plan. (Attachment 3)

## **7 KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO EXCLUDE THE PUBLIC**

**Resolved**

**That the Committee move into Public Excluded session.**

Moved: Mr Waru

Seconded: Cr Wang

**CARRIED**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for passing of this resolution</b>
<b>CONFIDENTIAL MINUTES of previous meeting held 3 June 2021</b>	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
<b>LAKEFRONT REDEVELOPMENT UPDATE</b>	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) Section 7(2)(b)(ii)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

**OPEN SESSION**

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Meeting closed at 1.03pm

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To be confirmed at the Operations & Monitoring Committee meeting on 5 August 2021.

.....  
Chair

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council's website: [click here](#)

## 6 Staff Reports – Pūrongo Kaimahi

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01-65-052  
RDC-1155795

### ROTORUA LAKES COUNCIL

Mayor  
Chair and Members  
OPERATIONS & MONITORING COMMITTEE

#### 6.1 Operational Report for June 2021

**Report prepared by:** Geoff Williams, Chief Executive

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##### 1. TE PŪTAKE PURPOSE

The agreed purpose of the report is to provide:

- briefings on matters under consideration prior to any decision being needed by Council;
- an opportunity to discuss the purpose and nature of developments at an early stage;
- progress updates on key initiatives; and,
- briefings on issues and matters arising from decisions made.

##### 2. HE TŪTOHUNGA RECOMMENDATION

**That the report “Operational Report for June 2021” be received.**

##### 3. TE TĀHUHU BACKGROUND

The report has five sections with reports and updates from:

- Kāhui Pakihi - Business Support group
- Kāhui Tūāpapa - Infrastructure group
- Manahautū Māori
- Kāhui Rautaki - Strategy group
- Kāhui Mahi - Operations group

It is envisaged some matters will need to be considered in public excluded. The intention however is to maintain as much as possible in open meeting.

The operations update report will not replace any existing reports to Council, such as the monthly report on organisational performance presented by the Chief Financial Officer.

## 4. KĀHUI TŪĀPAPA - INFRASTRUCTURE GROUP (1-30 June 2021)

### 4.1 OHU: WAKA TRANSPORT

#### 4.1.1 Updates on current NZTA-state highway owned and led projects:

*Council works with Waka Kotahi (NZTA) to provide input into state highway projects on behalf of the local community. In turn, Waka Kotahi is a key stakeholder in terms of roading programmes on local roads. Council has a primary responsibility with the Agency to provide substantial funding, on average, about half of the cost through a nominated funding assistance rate (FAR).*

At time of reporting, work being delivered by Waka Kotahi was progressing as follows:

- SH30 Eastern Corridor Stage One improvements (Sala St to Iles Rd) - traffic lights installation and road resurfacing at the former roundabout site underway and the new signalised intersection to be operational by end July; Puarenga Bridge underpass open; work continues on undergrounding of utilities services, resurfacing and completing shared path between the bridge and Vaughan Rd.



- SH33 Te Ngae Junction to Paengaroa works will be underway for six months, combining safety improvements and resurfacing on a 2.1km section. Work on the Ōkere Falls shared path and four pedestrian refuge islands started in July.
- Safety improvements for SH5 Tarukenga to Ngongotahā progressing with sealing of the acceleration lane. Temporary traffic detours are in place along SH5 and Western Road for traffic heading towards Ngongotahā Village.

## 4.2 OHU: MAHI MATUA

### CAPITAL PROGRAMMES FOR THE CURRENT YEAR

Programme	Background	Project	Progress
(1) <b>Transport Road Rehabilitation</b> (road foundation rebuilds)	Road rehabilitation is required when the underlying pavement structural layers are failing and the resultant maintenance costs are increasing. On average approximately 0.2% of our network requires foundation strengthening per year.	The projects for 2021-22 include: <ul style="list-style-type: none"> <li>• Yankee Road</li> <li>• Waikite Valley Rd</li> <li>• Whirinaki Valley Rd</li> <li>• Ash Pit Rd</li> <li>• Hamurana Rd</li> </ul>	The design of the programme for 2021/22 financial year is now well underway and the target is to carry out these works during Q2 and 3.
(2) <b>Annual Road Re-Seals Programme</b>  Council reseals about 8% of sealed roads per annum.	Re-surfacing of roads is a very important component of Asset Management that ensures road surfaces provide a suitable running surface and foundation waterproofing for underlying structural layers that protect them from failure, due to water penetration.	Road Re-seals	Forward planning is underway and all preliminary tasks are progressing so works can be completed within Q2 and 3 of the FY.
(3) <b>Roading Minor Improvements Programme</b>	These are small scale upgrades which do not require a detailed business case application to NZTA and generally target improved safety objectives but also can include corridor resilience, efficiency or mode share projects.	<p>Projects on the new year's programme are:</p> <ul style="list-style-type: none"> <li>• Paradise Valley Stream stabilisation and resilience.</li> <li>• Otonga Road and Edmond Road</li> </ul> <p>Rural school road safety review and interventions design.</p> <ul style="list-style-type: none"> <li>• Oturoa Road corner realignment where there has been a number of crashes.</li> </ul>	<p>Specialist engineering resources appointed to advise on long term management of stream which, over the years, has resulted in several failures of the road.</p> <p>Appropriate design and assessment of these two roads for traffic calming measures will be underway shortly.</p> <p>Ngakuru School carpark general access improvements tendered. Construction to start October school holidays.</p> <p>Installation of rural school variable speed limits is underway.</p> <p>Current investigations into possible safety improvements on this corner are underway.</p>

Programme	Background	Project	Progress
		<ul style="list-style-type: none"> <li>A corner on Devon St near the stadium which has had a number of crashes is being assessed for further safety improvements.</li> <li>Dansey Road is high priority on NZTA's Road to Zero programme and included in Council's 2021/22 programme</li> </ul>	<p>The preferred option to improve safety at this corner is now subject to detail risk design.</p> <p>Preliminary assessment of safety risks and issues on Dansey Rd received and will be evaluated within the multi-criteria risk decision making framework.</p>
(4) <b>Rural Road Seal Extensions</b>	The programme involves sealing of currently unsealed roads in rural areas. Projects include consideration for safety improvements and general drainage renewals where appropriate as well as other ancillary work.	<ul style="list-style-type: none"> <li>Maleme Road is the next scheduled road for sealing based on evaluation criteria.</li> </ul>	The Rural Community Board will consider and approve the 2021/22 seal extensions works programme.
(5) <b>Drainage Renewals</b>	The programme is based on the Asset Management objectives of reducing storm impacts and it is targeting renewals for critical drainage assets on road corridors principally of culverts, cesspits and kerb and channel.	<ul style="list-style-type: none"> <li>Culvert adjacent to the Blue Lake</li> <li>Galatos Road Culvert</li> </ul>	<p>These two projects are now complete.</p> <p>Forward projects are currently fully assessed for detail design scoping.</p>
(6) <b>Wastewater Upgrades</b>	The East Rotoiti and Rotomā Sewerage Scheme involves the provision of sewerage services to the Rotomā and East Rotoiti Communities. The project is part of the Te Arawa Lakes strategy that aims to ensure water quality in the lakes meets the agreed target standards. The project involves the construction of a wastewater treatment plant, providing on-site pre-treatment on all properties and the reticulation of effluent from on-site facilities to a new treatment plant.	Rotoiti Rotomā Sewerage Scheme	<ul style="list-style-type: none"> <li>Council has now approved the on-site systems tender/contract for Rotoiti and arrangements are being made with the contractor for full mobilisation. A detailed community information package will be posted to the local communities through a variety of means and in collaboration with key stakeholders.</li> <li>Detailed design work to connect</li> </ul>

Programme	Background	Project	Progress
			Rotoehu/Ngāmotu residential properties to the scheme is nearing completion. It is planned that construction be carried out as a variation to the existing reticulation contract for the scheme conditional on further funding assistance from the Minister for the Environment.
7) <b>Wastewater Networks Renewals</b>	An asset management driven programme of renewal of critical assets that have reached the end of their useful life.	<p>A number of significant and critical renewal elements at the Wastewater Treatment Plant and within the reticulation system. Examples were;</p> <ul style="list-style-type: none"> <li>• Dewatering plant</li> <li>• Blower replacement</li> <li>• Recycled water upgrade</li> <li>• Victoria Street trunk main refurbishment</li> </ul>	<p>These critical renewals have had to proceed ahead of the plant upgrade as the risk of managing the old plant until it is fully consented to be upgraded is too high.</p> <ul style="list-style-type: none"> <li>• The new dewatering plant is now installed.</li> <li>• Blower complete and commissioned.</li> <li>• The recycled water upgrade is progressing to plan</li> <li>• An easement across the Countdown car park has been agreed in principle and it is going through the process of formal registration with the owner.</li> <li>• Detailed design of a small section is underway due to the high risk of failure. This is budgeted to be constructed in the next financial year.</li> </ul>
(8) <b>Water Networks Renewals</b>	Water Renewals involve replacement of reticulation networks that have reached the end of their useful life. A prudent Asset Management driven	Asset renewal driven projects for the new year will include:	<p>The 2020/21 renewal programme has been fully completed.</p> <p>The initial tender package for new</p>

Programme	Background	Project	Progress
	programme considers pipe age, condition, capacity, new materials and levels of maintenance costs to arrive at an optimum programme of renewal works.	<ul style="list-style-type: none"> <li>• Umukaria Rd</li> <li>• Malfroy Rd</li> <li>• Island View Rd</li> <li>• Miller St</li> <li>• Peace St</li> <li>• Hilda St</li> <li>• Galbraith St</li> <li>• La Trobe Pl</li> <li>• Sala St</li> </ul> <ul style="list-style-type: none"> <li>• Duplication of the Waipa water main to increase supply resilience and service reliability is planned for the 21/22 year.</li> </ul>	<p>renewals is currently being priced. One other package is in the design phase.</p> <p>Work on this project will commence on 12<sup>th</sup> July.</p>
(9) <b>Storm water upgrades and Renewals.</b>	Council has the responsibility to implement storm water and drainage protection to the agreed design and levels of service standards currently set out in the Building Code. Most projects have a component of upgrades (to meet new design standards due to climate change) and renewals.	<p>Main projects included in the current year are:</p> <ul style="list-style-type: none"> <li>• King Street area improvements.</li> </ul> <p>Projects for the 2021-22 year include:</p> <ul style="list-style-type: none"> <li>• Pukehangi Road Storm water upgrade.</li> <li>• Hinemoa Point Storm water upgrade.</li> <li>• Vaughan Road extension</li> </ul>	<ul style="list-style-type: none"> <li>• The King Street storm water project is now in progress and will help improve flood protection in the area as well as enable local land development to occur. This is a particularly difficult job with poor ground conditions and many other utility services to manage. This project is still under construction and about 70% completed</li> <li>• Design is progressing for improvements in storm water capacity to support the Pukehangi Plan PC2 change. This is funded through the water reform package.</li> <li>• Design is progressing for improvements to storm water that will support proposed development and address existing flooding problems.</li> <li>• Piping of an existing open drain within an</li> </ul>



Programme	Background	Project	Progress
			urban area is planned for the current year.
(10) <b>CIP Funded projects</b>	<p>Crown Infrastructure Partners funding provides for alternative transport modes from demand brought about by projected increased housing.</p> <p>Funding was also provided for enabling housing and in order to mitigate the effects of storm water runoff from future land developments.</p>	<ul style="list-style-type: none"> <li>Transport shared path projects.</li> <li>The storm water component involves construction of infrastructure to support the Ngati Whakaue land Development in the Eastern Suburbs. Principally this will involve construction of storm water detention systems and upgraded conveyance.</li> </ul>	<ul style="list-style-type: none"> <li>Vaughan Road Stage Two road safety audit complete and work is now out for tender.</li> <li>Design &amp; consultation is underway for shared path linking Wharenui Road with Whakarewarewa Forest. Larcy Road shared path will be the first section built.</li> <li>Detailed site geotechnical investigation has been completed and factual report is now being prepared.</li> <li>Modelling of the full system has been completed and council will get it peer reviewed.</li> </ul>

#### 4.3 OHU: RERENGA PAI SAFE & SUSTAINABLE JOURNEYS

##### 4.3.1 Modal Shift, Cycling Infrastructure Projects and Road Safety Update

###### Cycling Education Programmes:

- The Bike Ready team have exceeded planned delivery for cycle skills training in 2020/21.

Activity	Actual delivery numbers		
	18/19	19/20	20/21
Children/youth Grade 1 ONLY	892	320	558
Children/youth Grade 1 and Grade 2	580	343	1282
Children/youth Grade 2 ONLY			
Children/youth Grade 3			
Beginner/Skills based		467	598+
Children/youth – Transition Ride /Community Ride	37	51	75
Adults (> 18 years)	42	67	76
Other (Marae based)		48	40+
Other (Kura Kaupapa)	30	171	
<b>TOTAL</b>	1,571	1,236	2,629+

NB. Delivery in 2019/20 was impacted by Covid-19



### Travel Demand Management

- Mode shift: inner city workers' travel survey and mode shift campaign is underway.
- Te Manawa o Owhatiura (Lynmore Innovating Streets trial) physical components and artwork is in place. Feedback is currently being collected on the trial.
- We are working with Bay of Plenty Regional Council and Waka Kotahi on a regional Modal Shift Plan and Rotorua bus service improvements.



### Road Safety

- Alcohol Impairment Education - a total of 151 people have attended the course, a 62% increase over 2019/20. Rotorua Police advise a 96% non-reoffending rate for course participants.
- Agewise (pax 9) programme has been delivered.
- Winter Speed campaign, including going out with local traffic police to educate drivers and running vehicle checks and child car seat pit stop in Mamaku.

#### **4.4 EMERGENCY MANAGEMENT**

##### **Emergency Management staff training and capability**

RLC will maintain capability to effectively respond to an emergency.

- RLC achieved above the 85% standard across the professional training matrix with 91% staff having completed training to Intermediate level.
- A CDEM Intermediate level 2 day training workshop has been organised for 17 and 18 August.
- 100% roles filled within the EOC structure.

##### **Community Readiness**

We provide community education initiatives to increase public awareness and readiness for local and regional hazards. Information / training sessions were delivered to:

- Rotorua branch of the NZ Institute of Safety members. These members cover a range of sectors including education, manufacture and forestry.
- Neighbourhood Support central group street coordinators.
- A presentation was given to the Rotorua Disability Services Support Agency forum. Further work is planned to ensure this group of providers are supported in the development of their emergency plans and in promotion of readiness for their respective client groups.
- Meeting held with members of hapū/iwi groups who supported whanau during COVID-19 lockdown and continue to offer whanau support since. It is intended to maintain a closer working relationship with these providers. A funding application to support this mahi has been forwarded to the National Emergency Management Agency resilience funding application round for 2021.
- CDEM team co-facilitated a welfare exercise with Waikite Valley civil defence team. This was well attended and supported by volunteers from civil defence, Red Cross and local residents. Learnings will be incorporated into the community emergency response plan.
- RLC is registered to participate in the national Civil Defence earthquake drill ShakeOut for October this year.

#### **4.5 OHU: WAI WATER SOLUTIONS**

##### **4.5.1 Three Waters Services Operations**

##### **Water Supplies**

- On 31 July, another full Drinking Water compliance year was completed in terms of the Drinking Water Standards for New Zealand. We await final Toi Te Ora Public Health official annual compliance report, but our records show the operation of treatment systems, monitoring programme and results, and responses to incidents and faults for our ten supplies, were all in compliance for the full year.
- Geotechnical investigations have started for the planned second storage tank at the upper reservoir site on Tarawera Road.

##### **Wastewater**

- All operational KPIs for June were achieved.

- On 3 June, a speeding vehicle crashed through a fence at Rotorua Airport, demolishing the electrical and control cabinet for the airport pump station which services the Rotokawa, Brunswick, Mourea, Okere and Otaramarae areas. However, immediate response and temporary repairs able to be made had the station running again before any sewer overflow occurred. Coincidentally, a similar incident occurred 11 July when a car crashed into a drain on Sunset Road, missing the Wrigley Road pump station by just a few metres.
- A weekend of rain 12 and 13 June resulted in a large increase in infiltration/inflow, which required close monitoring of a number of large pump stations, and the final effluent pumps at the Wastewater Treatment Plant.

#### **Stormwater**

- Clean-up was required to remove debris from pipe inlets and outlets following from localised heavy rain events that caused surface flooding in Tihi-O-Tonga, Springfield Road, Tallyho Street and Carter Drive.
- BOP Regional Council has conducted 10-yearly compliance inspections of retention dams and ponds with no significant issues found.
- Vegetation clearing and general drain maintenance has continued to be carried out in Reporoa to optimise flow capacity of drains.

## **4.6 OHU: PARA WASTE MANAGEMENT**

### **4.6.1 Landfill**

- Municipal waste to landfill for June was 1355 tonnes. This was consistent with the average landfill tonnage for the 2020/21 financial year.
- Landfill rising main, which brings leachate from the old landfills to the sewer, has been replaced to mitigate the risk of any leachate breakout.
- Re-laying of the rising main required digging the access road to pump station 61 and sampling point towards the back of the landfill. The road was graded and widened to improve its condition.
- The material handler at the transfer station broke down in the last week of June. The material handler is used to load the large trucks that transport rubbish from the transfer station to Tirohia landfill. To reduce the load coming in at the transfer station, Waste Management diverted Council's trucks to their Te Ngae Transfer Station. A replacement material handler was brought in from Hamilton within 3 days and normal operation was resumed.
- New landfill levy (increase of \$10 per ton of waste) came into effect from 1 July 2021. The new landfill price is \$208.50 per tonne (including GST). Increases were necessary to reflect Central Government policies on Emissions Trading Scheme (ETS) and waste minimisation levy.
- Government has announced new regulations on outdoor storage of tyres. Landfill has an old stock of tyres, which is stored outdoors. The stock will be assessed against the new regulations. Onshore tyre disposal/recycling processes have been identified to remove the tyres.

### **4.6.2 Refuse Collection**

- The resource consent for Ōkere Transfer Station was due for renewal by April 2021. Since the application was lodged more than six months before the expiry, the transfer station is allowed to be operated until BOP Regional Council makes a regulatory decision. All the documents requested by BOP Regional Council have been submitted and the final decision is expected soon.
- A kerbside SWAP waste audit occurred 16-18 June. The purpose of the audit is to understand the difference in the composition between summer and winter waste streams which will help Council in its planning for possible organic waste diversion services.

- On June 14, a rubbish truck was left blocked on Ridge road in Okareka area for few hours by a car parked on the narrow street. A subsequent inspection has highlighted health and safety issues in rubbish collection on that narrow road. Letters have been sent to the residents of Ridge Road and feedback has been sought on an alternate collection arrangement.

#### **4.6.3 Recycling**

- Further recycling bin audits have been planned.
- Overfilled glass crates are being stickered to highlight the health and safety issues created for collection crews. In the worst cases, the crates are being rejected for collection.
- Council is working with relevant parties to address issues in the area around the city recycling centre where the Red Cross Shop was broken into and items stolen. Power supply to the shop and part of the recycling centre also disrupted.

### **4.7. OHU: TAIAO ENVIRONMENTAL**

#### **4.7.1 Terrestrial Wetlands – establish and restore**

This is a joint open space and infrastructure project to restore wetlands and establish an additional wetland area at Hannah's Bay, with the support of tangata whenua and the local community. We have a consent requirement to establish and restore wetlands associated with the airport extension and funding discussions are underway.

In the interim, a resource consent is being prepared and BOP Regional Council is engaged. Permitted activity preliminary works are being undertaken, including weed control (willows) in the main wetland restoration and creation areas.

#### **4.7.2 WLAASS Shared services**

- Council and WLAASS are discussing all options of shared services for trade waste management, pollution control and laboratory services. A full report will come to Council in due course with relevant options analysis and recommendations. This is consistent with our efforts to optimise costs and reliability of services in an environment of constrained skills resources.
- Council has partnered with WLAASS to provide trade waste services and will consider the possibility of partnering for other laboratory services late this year provided key performance expectations can be met.

#### **4.7.3 National Testing Facility for Onsite Effluent Treatment Systems (OSET)**

- The OSET Test Facility located at the WWTP is now on hold, effective 1 July 2021. We are supporting an industry/stakeholder-led review of Onsite Wastewater Management in NZ. Council, in partnership with Water New Zealand and the BOP Regional Council, has provided an OSET National Testing Facility at the Rotorua WWTP for the past 16 years. This has provided highly valued information for designers and regulators on the performance of household wastewater treatment units on the NZ market for rural non-reticulated properties. The facility is also highly valued by manufacturers. Test procedures now have changed to align with a new Australian Standard for OSET systems, established three years ago. With the new standard even our better units are failing to meet secondary effluent quality required by regulators. New Zealand industry is now considering (i) whether the new standard is appropriate or whether New Zealand stakeholders should develop and adopt modified procedures (ii) whether the strength of the municipal influent is too low (iii) whether it is appropriate for the influent of a



testing facility to contain some trade waste, geothermal water, septic tank waste, portaloo waste, and older wastewater from the more remote grinder-pump catchments).

While industry and the regulators and MfE are very keen for a testing facility in New Zealand, the partners (RLC, Water New Zealand, BOP Regional Council) are considered whether or not to continue to be involved and the possibility of pausing testing for perhaps 18 months while key stakeholders agree on test procedures for NZ, and then develop a way forward. This is being considered in order to avoid potential protracted litigation issues and debates until an agreed testing framework has been agreed.

#### 4.7.4 Managing the increases in nitrogen load to the lake from treated sewage from new builds

- The MoU that tracks nitrogen discharges as rural land is developed, is now being implemented. BOP Regional Council are putting aside small amounts of N from each rural development, in line with the MoU for a future WWTP discharge.  
We are working on options for offsetting the increasing load of nitrogen from new infill builds, new out-of-catchment reticulation and any shortfalls from rural sector developments. The intention is to consult and implement the preferred option from 1 July 2022.

## 5. MANAHAUTŪ MĀORI

### 5.1 Local histories and Māori land

Te Amorangi provides technical advice across Council with respect to Māori land and history. A few examples in June illustrate the variety of queries that we receive:

- **Managing local reserves** - Land ownership history for specific reserves to clarify how Council acquired the land, and any historic commitments or restrictions on access and use.
- **Tourism and recreation** - Council and Ngāti Whakaue hapū at Ngāpuna are developing cultural stories for use in Whakarewarewa Forest (for use on local history signage and brochures etc). Te Amorangi provides extensive land histories advice and mapping support to the project.
- **Rates** - Working with DoC (Whenua Rāhui) and the Māori Land Court to obtain up-to-date GIS and land title information, providing training and technical advice to the rates team on implementing recent amendments to the Rating Act.
- **Access** – Providing technical advice to planning team on ownership and access issues regarding private roadway on formerly Maori land.
- **Working with partner agencies** – all-day session with district police managers on local histories and landmarks to support their cultural training.
- **Te Aka Mauri** – supporting Te Aka Mauri and Te Taumata o Ngāti Whakaue to develop local histories curriculum.

### 5.2 Key external events through June

- 2 June – Gifted Reserves Protocol meeting.
- 4 June – Pukenga Kōeke o Te Whare Taonga hui.
- 11 June – Presentation to Te Tatau o Te Arawa re: inner city cultural foundations, and update on Whare Taonga.
- 9 June - meeting with Te Taumata o Ngati Whakaue.
- 14 June – hui with Ngati Whakaue hapū re: Whakarewarewa.
- 18 June – Pukenga Koeke o Te Arawa (Taharangi marae).
- 25 June – district police managers.

**5.3 Working across Council**

<b>INFRASTRUCTURE</b>	
Rotoiti and Rotomā wastewater treatment plant (WWTP)	Direct engagement with Māori land owners continues, seeking approval to connect homes on their land to the scheme. Strategic engagement advice and guidance on Māori Land Court processes.
Rotorua WWTP	<p>Mana whenua engagement continues re: bridging consent for the Rotorua WWTP (this will enable the existing WWTP to continue while the upgraded plant and a new discharge area is consented and built).</p> <p>Engagement and design advice for the proposed Sustainable Forest Approach.</p>
<b>OPERATIONS</b>	
Te Whare Taonga o Te Arawa	Engagement hui have started.
Arts and Culture	Ongoing support for Te Tepu Tautoko (reps from Sir Howard Morrison whānau, Ngāti Whakaue and Te Arawa) to strengthen SHMPAC cultural design, providing room names.
Te Aka Mauri	<p>Ongoing project advice on local histories curriculum</p> <p>Support for Matariki Tauira event</p>
Sports, Recreation and Environment	<p>Technical advice – land title and acquisition history of Council reserves</p> <p>Supporting school visits to the Lakefront construction project</p>
Planning	Technical advice - Maori land process regarding a property seeking consent
<b>DISTRICT DEVELOPMENT</b>	
Inner City	Technical advice – cultural foundation for inner city, strategy for engaging with mana whenua.
RED	Technical advice and strategic direction in refresh of Destination Management Plan
<b>BUSINESS SUPPORT</b>	
Rates	<p>Technical advice – engagement support for rating sale</p> <p>Technical advice – implementing the Local Government (Rating of Whenua Māori) Amendment Act 2021</p>
<b>OTHER KAUPAPA</b>	
Cultural Support	<p>Weekly waiata classes for all of Council; monthly waiata class for Rotorua community (in Te Aka Mauri); and, weekly 15 minute classes with Business Support, with Te Whare Taonga and with Te Aka Mauri teams.</p> <p>Cultural advice for international event to be hosted 2022</p> <p>Mihimihi and karakia for:</p> <ul style="list-style-type: none"> <li>- John Perry memorial</li> <li>- Local government caucus MPs</li> <li>- Independent commissioners' hearing re Ministry of Education application to designate land for a Te Wharekura o Ngati Rongomai</li> </ul>

**TE REO MĀORI**

Weekly beginner and advanced te reo Māori classes for staff as professional development.

Te Amorangi Unit provided translation assistance for the following:

- Communications team – Kupu and Whakataukī o te Wiki, quality assurance check on social media posts.
- Waste minimisation – waste directory website project
- One Council – bilingual headings/sub-headings
- Governance – LTP support
- Sustainable Journeys – Signage
- Job title translations
- Names – SHMPAC rooms and Rotorua Youth Hub
- Te Aka Mauri – Reorua name for Friends of the Library

## 6. KĀHUI RAUTAKI - STRATEGY GROUP

### 6.1 OHU: RAUTAKI STRATEGY

#### 6.1.1 He Papakāinga, He Hāpori Taurikura- Homes and Thriving Communities Strategic Framework

##### *Emergency Housing*

The cross-agency team work continues. MSD, MHUD and Kāinga Ora staff are regularly working alongside council staff. MHUD has contracted 12 motels specifically for families with children. Service providers are contracted to provide wrap-around support. Engagement with families, and support to move to these motels began in July.

#### 6.1.2 Community Grants

Applications for Council's Partnership Agreements and Community Grants closed 14 June with 36 applications for Partnerships and 68 for Community Grants. The panel to assess applications was to meet late July with recommendations from the panel expected to go to the Strategy, Policy & Finance Committee's August meeting.

#### 6.1.3 Te Rākau Tū Pakari

The panel continues to meet monthly to consider applications. In June a total \$65,861 in grants was for Geyserland Guild of Woodworkers; Rotorua Touch Association; Te Kura o Te Koutu; Meet and Eat; Rotorua Music School. To end June \$593,945.56 was granted, with \$406,054.44 not yet allocated.

#### 6.1.4 National Policy Statement for Urban Development

Work has continued on establishing a programme to support implementation of the NPS for Urban Development 2020. A Key focus is outlining the pathway for enabling housing delivery, urban growth and the development of well-functioning communities. Currently we have mapped the key initiatives through to the next Long-term Plan (for 2024-2034) starting with understanding gaps in the operative District Plan relating to enabling intensification. A report outlining the proposed programme will go to the Strategy, Policy & Finance Committee in due course.



#### 6.1.5 Housing and Business Capacity Assessment (HBA)

We continue to work with Market Economics towards some initial results.

#### 6.1.6 Housing Acceleration Fund

Fund criteria and deadlines have been released with the deadline for expressions of interest 18 August. The District Development team are working closely with the infrastructure team to prepare applications for the Government fund.

#### 6.1.7 Economic Development Strategy (EDS) Framework

Work continues on developing the final EDS draft and supporting action plans including the forestry futures plan and review of the wood first policy.

### 6.2 OHU: TAUNAKI CORPORATE PLANNING & GOVERNANCE

#### 6.2.1 Your Choice 2022 Representation Review.

We are in Phase One of Rotorua Lakes Council's "Your Choice 2022 - Representation Review Project", working to increase awareness by engaging with the community and Te Tatau o Te Arawa. The first public presentation was held 21 July 2021 at Te Aka Mauri and was well attended with a great Q&A session. The session was livestreamed on social media and the video of the presentation is also available to view on Council's Let's Talk – Korero Mai platform, along with information about representation reviews and why we need to undertake them, along with FAQs, a quiz and survey to get feedback from the community regarding the number of councillors people think we should have, the number of wards there should be and whether existing Lakes and Rural community boards should be retained.

Four elected members' forums have been held for members to look at options for Council's governance model to develop an initial proposal for Council to adopt by 31 August 2021. This Initial proposal will then go out for public consultation from 8 September to 8 October 2021.

### 6.3 OHU: WHAKAPĀ COUNCIL COMMUNICATIONS

The team has completed work on the next edition of Council's *Tatau Tatau* magazine which will be delivered to households at the end of August. The magazine is delivered to all addresses registered with NZ Post at time of delivery – the last edition was delivered to a total of 27,256 addresses. Copies of the magazine are also available online on Council's website and at Rotorua Library, medical centres, community associations and retailers at their request.

The team is supporting about 100 current projects and work programmes across Council, as well as dealing with media enquiries, assisting with community engagement and managing information across key Council channels including the website and Council's main social media channels.

## 7. KĀHUI MAHI - OPERATIONS GROUP

### 7.1 LARGE PROJECT UPDATES

#### 7.1.1 SHMPAC (Sir Howard Morrison Performing Arts Centre) Project

- The building has been wrapped to start drummy plaster and crack repairs followed by new stow plaster system.
- Work continues on cultural design integration approaching final stages, a presentation will be made to council in due course.
- A project update was made to the public at the Library during July as well as a site tour for stakeholders and media.
- With foundation work now completed, the project will now move into the reconstruction and restoration phase.



*Drummy plaster identified to be removed and replaced*



*Additional sheer was waiting for concrete for concrete pour as part of strengthening*

#### 7.1.2 Te Whare Taonga o Te Arawa Museum Project

- Additional geotechnical testing was completed this month with interim results due late July.
- Structural engineers continue their investigations apart of the design reset and are on target to deliver the first output at the end of July.

#### 7.1.3 Aquatic Centre

- Construction work on the outdoor change room began on 28 June 2021. Burtons Construction are carrying out the work and are expected to complete it within 12 weeks of the start date.
- Design work for renovation of the pool hall, foyer, indoor change and ventilation systems is continuing. The final layout for the indoor change area (including accessible change requirements) has been agreed after a detailed engagement with pool users and the public. This is now being incorporated into the improvement designs.
- Three tenders were received for the supply and installation of the specialist skylight portion of the new pool hall roof. Tenders are currently being assessed and the preferred supplier will be determined shortly. This will then form part of the tender information to go out for construction of the pool hall renovation component of the improvements.
- Planning is underway for the procurement and construction of the pool hall renovation project. This requires discussions with construction industry experts to determine the most suitable methodology that best balances construction risk, cost and minimised disruption to centre users as the project is being carried out.

#### 7.1.4 Whakarewarewa Forest Developments

- Cultural art sculptures for Te Pūtake o Tawa are progressing well and will be unveiled on Saturday 2 October. Construction of the deck and covered area for the commercial facilities will start soon and are expected to be finished in early summer.
- Whakarewarewa Forest Loop work on the Te Kōtukutuku trail extension continues towards the old Lake Rotokakahi picnic area and is on schedule to be completed with all wayfinding and interpretation signage installed by early October for the opening of the Forest Loop ride.
- Work on the City to Forest bike/walking connection is underway, with work to happen on various sections during the coming months, aiming for completion in early summer.

#### 7.1.5 Lakefront Development

- Stage 1 and 1a (lake edge) was opened to the public 9 July in time for the school holidays. The initial opening was for daylight hours only with access restricted at night until light poles along the main path were installed. A delay with these was signalled for several months due to COVID-19 affected supply chain problems with some of the paint products needed for the lower sections of the poles. Early public feedback has been largely positive.
- Having finished work on stages 1 and 1a HEB Construction has relocated its site office to the Stage 5 area and is working through pricing for this stage. It is expected that work on the lake edge section of Stage 5 and relocation of operator kiosks will begin late August/early September.
- The main play rings in the Stage 2 playground were poured June and early July. Play pieces and flying foxes are scheduled to be installed by Campbell's in August and September with construction of the new toilet block in this area to start soon and be complete before year end.
- Campbell's also started the Stage 3 area (connection to completed lake edge Stage 1 work) in late June and this connection should be completed in November.
- Stage 4 work at Memorial Plaza was completed earlier in the year and 120 minute parking limits are now in place. This was phased in over several weeks before the school holidays and car parks are now more easily found by visitors to the lakefront boardwalk area and playground.



*Stage 1 Boardwalk opening karakia*



*Lakefront boardwalk*

## **7.2 HUNGA: TIAKI HAPORI COMMUNITY AND REGULATORY SERVICES**

### **7.2.1 Updates**

#### *Safe City Guardians / Patrols*

- Council's City Patrollers and the Police continue to monitor Jean Batten Square to minimise and prevent the recurrence of the previous issues in this location.
- There had been instances of increased graffiti in the CBD, mainly at bus stops. This appears to have coincided with the issues being experienced at Jean Batten Square and has now reduced. Patrollers have been involved in taking photos of any graffiti to report to the Police.
- The issues previously experienced in and around Eat Street have also reduced, partly due to a regular presence by City Patrollers and the Police.

#### *Licensing Team*

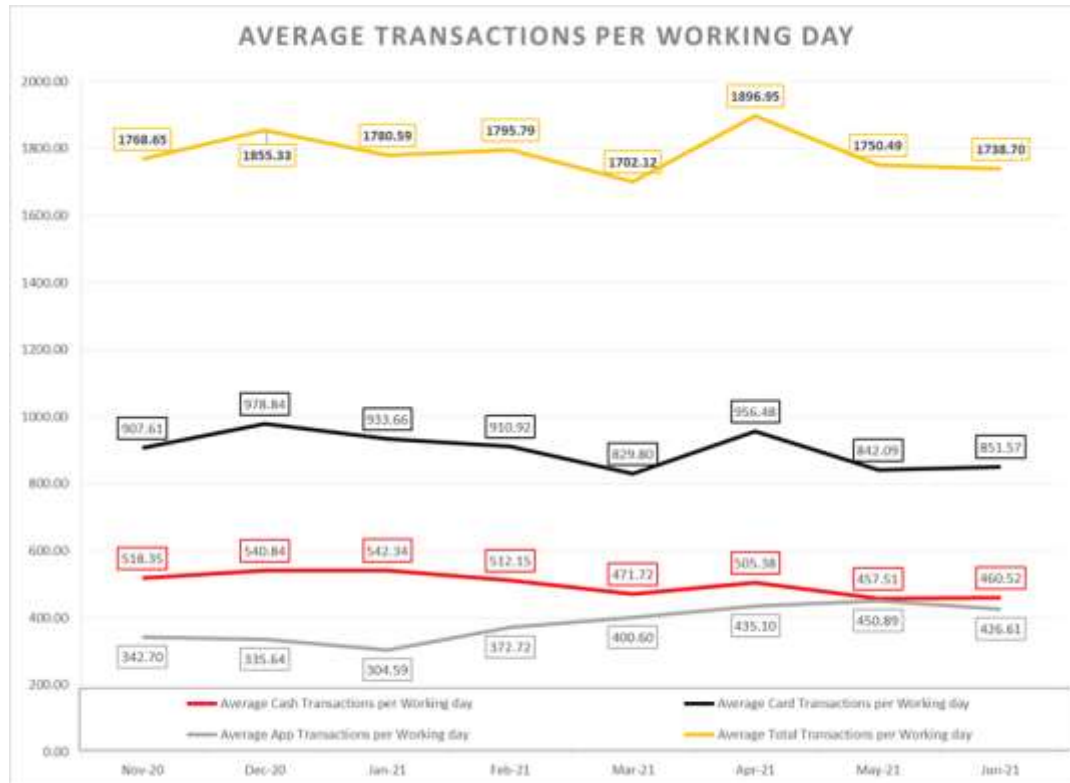
- An operational agreement between Rotorua Lakes Council, BOP Regional Council and Worksafe in relation to geothermal well construction, maintenance, and abandonment is being finalised. Council staff advised on this project with the intent of establishing a framework for coordination of activities, collaboration and cooperation in regards to the Rotorua Geothermal System. This document recognises the different functions and responsibilities that each organisation holds and helps to improve efficiencies in how we collectively operate.

#### *Animal Control*

- At the close of the 2020/21 financial year there were 129 rehomed dogs to loving new owners which has been helped greatly by the 'homeless hounds' Facebook page. 678 dogs were also collected by their owners after being impounded.



## 7.2.2 Parking update



Parking continues to demonstrate the recent trend of steady behaviour, generally only influenced by season and holiday periods such as in April.

#### *Parking Transaction Statistics*

- Total transactions were consistent with April and May at 39,990. However, there were 23 “Parking Days” in June compared with 22.5 in May and 21 in April.
- App transaction volume reduced slightly in June.
- All forms of payment show increased average transaction value reflecting less stays but for longer durations.
- The average transaction value was \$2.44 with the app retaining the highest average value (\$3.12) compared with Card-at-meter (\$2.58) and Cash (\$1.54).

An average of **1750** transactions were taken per day. The transaction value split over this time was:

- App transactions – 25% of total transactions
- Cash transactions – 26% of total transactions
- Card-at-meter transactions – 49% of total transactions

### **7.3 OHU: WHAKAWHANAKE PLANNING AND DEVELOPMENT SOLUTIONS (1 JUNE TO 30 JUNE 2021)**

#### **7.3.1 Policy**

##### ***National Planning Standards Workstream – Reformatted District Plan***

In 2019, the Ministry for the Environment (MfE) published National Planning Standards which required Councils to standardise the format and some of the information contained within their District Plans. The intention is to make council plans and policy statements easier to prepare, understand and comply with through improving the consistency of the format and the content.

Councils must meet the requirements of the National Planning Standards by 2024 for the majority of workstreams with incorporating standard definitions needing to be completed by 2026.

Staff have been progressively completing aspects of the National Planning Standards. To date a number of smaller workstreams have been completed (standard format for designations, standardised noise and vibration standards, consistent definitions (simple definitions only)).

The current project is the reformatting of the District Plan. These amendments are to the format of the District Plan and not the content or intent. The amendments result in a restructured Plan, in which the content has been reordered into a new set of chapters. Provisions inside each chapter have also been reordered and rules rewritten to achieve a consistent format throughout the plan.

The intention of completing this project has been to make it easier to complete future plan changes, and the standardised format will make it easier for developers and consultants that work across districts to navigate the plan.

It is important to note, that the content of the District Plan has not changed – simply the layout. As such, these changes can be made as administrative changes and do not require a plan change.

Workshops have been held with key District Plan users on the reformatted District Plan, and there have been communications to other interested parties.

The reformatted plan went live on 23 July.

***National Policy Statement for Urban Development – Removal of minimum car parking standards; and National Environmental Standards on Plantation Forestry and Contaminated Soils***

Staff have also taken the opportunity to update the District Plan in relation to the National Policy Statement for Urban Development (NPS UD) and two of the National Environmental Standards.

The NPS UD requires all Councils to remove provisions that *‘have the effect of requiring a minimum number of car parks’*. The intention of the changes is *‘to enable more housing and commercial developments, particularly in higher density areas where people do not necessarily need to own or use a car to access jobs, services or amenities. It will enable urban space to be used for higher value purposes other than car parking, and remove a significant cost for higher density developments. Developers may still choose to provide car parking in many areas, but the number of car parks will be driven by market demand.’*<sup>3</sup>

This change does not affect the requirements for accessible car parks or the design standards that need to be met where car parking is provided.

Council may also continue to consider the effects associated with a lack of parking with respect to some resource consent applications.

Council is required to complete this work by February 2022. Again, the NPS UD specifies that this change is to be undertaken without a plan change.

It is worth noting that when the District Plan was reviewed the car parking standards within the city centre were removed to enable further development and the market to determine whether on-site parking is required.

In relation to National Environmental Standards (NES), Council cannot duplicate provisions of an NES. As such, staff have removed provisions that duplicate the NES for Plantation Forestry and Contaminated Soils.

***Plan Change 3: Significant Natural Areas (SNA's)***

Work is continuing on resolving the appeals on PC3: SNAs.

**7.3.2 Building Consents**

- The total value of building consents issued for the financial year was \$212,469,701.
- New dwellings consented for the financial year totalled 280 (includes transportable dwellings).
- 46 new dwellings were issued in June 2021 (includes 7 transportable dwellings).
- Approx 21 dwellings are currently being processed (including transportable/relocatable/conversion).
- Codes of Compliance issued for new dwellings (includes 10 transportable/relocatable/conversion) – 22.

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<sup>3</sup> Car Parking Factsheet: National Policy Statement on Urban Development 2020, Ministry for the Environment – Manatū Mō Te Taiao.

*Ian Street development*

### 7.3.3 Subdivision Consents

- Number of consented lots (residential and lifestyle) issued for the financial year was **183**.
- Number of consented lots (residential and lifestyle) issued during June 2021 was **26 lots**.
- Subdivision consents for a total of approximately **200** potential lots were being processed at time of reporting (includes subdivisions for social housing, lifestyle lots and greenfield residential).

### 7.3.4 Land Use Consents – summary (housing)

- The number of additional houses (eg second house on one title or conversion of garage) consented during June 2021 was **28** (including 8 additional social houses).

It is important to note that the number of additional houses by way of upgrading an existing building (eg garage/sleepout) into a house is not captured in the building consent “New Dwellings Consented” as these have historically been captured as “additions and alterations”. Therefore, the number of new “houses” is greater than what is shown in the numbers.

### 7.3.5 Number of consents issued compared with 2020

Consents	2021* Full year	2020** Full Year
Number of Building Consents Issued	1224	1346
Value of Building Consents YTD	\$212,469,701	\$136,229,557
New Dwellings Consented	280	170
Number of Resource Consents Issued	459	457
Subdivision Consented Lots Issued	157	148

\* Financial year (July 2020 – June 2021)

\*\* 2020 financial year (July 2019 – June 2020)

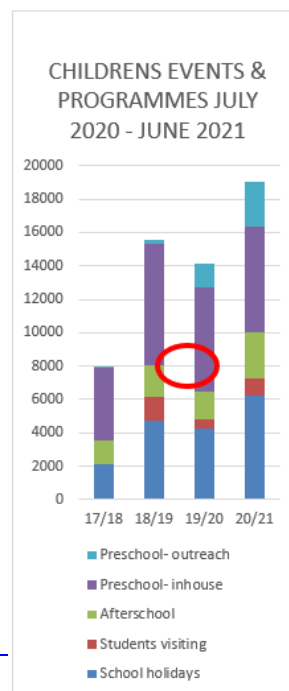


**7.3.6 June 2021 statistics at a glance:**

Consents for June	June Numbers
Building Consents Issued	121
Building Consents Currently Being Processed	53 – changes daily
New Dwellings Issued	46
New Dwellings Being Processed	21
Resource Consents Issued	67
Subdivision Consents Issued	21
Number of Consented (residential / rural lifestyle) Lots Issued	26

**7.4 OHU: MAHI TOI  
ARTS & CULTURE****7.4.1 Te Aka Mauri**

- Issues all sources – **36,585**: 12% increase on 2020, matched 2019.
- Door Count – **25,787**: 41% increase on 2020, (still experiencing lockdown low in 2020), matched 2019.
- Library to You issues – **1508**: 100% increase 2020 & 2019.
- Information enquiries Heritage and Research – **318**.
- Website refresh and transfer to new platform completed:  
- [Rotorua Library, Te Aka Mauri](#)
- TikTok – **1624** views in 3 weeks. To create social media access to services for younger members of the community and to knowledge of services and resources, Te Aka Mauri has on a tick tok campaign.  
[Aka Mauri \(@rotorualibrary\)](#)  
[Watch Rotorua Library Te Aka Mauri's Newest TikTok Videos](#)
- Programmes and activity attendees – **2830**: 2020 N/A, 15% increase 2019.
  - Highlights for June included: Mad Poets book launch; Samoa language week film and displays; Yogathon; Code Club and conclusion of Law Talks series, with **49** attending Māori Land Succession.
  - **393** students participated in visits and programmes, including **29** new student memberships.
  - Successful wrap up to the year for our Youth and Early Learning team, over **19,000** participated in children's programmes (see graph). Largest growth in preschool outreach, afterschool and holiday activities. With launch of our new Digital Literacy and Research Skills school programmes we expect to see student visits also grow this coming year. Digital literacy increases confidence in users with technology, use of library resources and teaches about trusted sources of information.
- Mātauranga Māori
  - **274** attended Living Iwi Exhibition – Tūhourangi.
  - Gained permission from Tūhourangi Tribal Authority, to exhibit two large paintings by artist Hugh Major on the White Terrace and the Phantom Canoe.



on



*Hugh Major Paintings*



*Living Iwi exhibition event*



*Living Iwi exhibition event*

#### 7.4.2 EEC

- On 2 June, and in partnership with NZ Breakers, the Energy Events Centre hosted the Sky Sport NZ Breakers vs Cairns Taipans game with a thrilling win to the Breakers. Feedback was very positive with over **2700** fans watching the game.
- Bidfood held their annual exhibition in the Bay Trust Forum with over **500** in attendance.
- Waikato Bays Area Judo Championships were held in the Unison Arena on the 5-6 June 2021 with over **300** in attendance for the 2 day event.
- GPCME – General Practice Conference and Medical Exhibition returned to Rotorua with its first event since it was forced to cancel due to the COVID-19 Lockdown in 2020. The Rotorua GP CME attendees were enthusiastic and positive, and happy to be together after a difficult year.
- Cardiac NZ Annual Scientific Meeting was over three days with over **460** delegates in attendance almost 100 more delegates than originally expected.
- The Podiatry Conference closely followed the Cardiac conference with **285** delegates in attendance over the weekend.
- Apiculture NZ Conference was held at the end of the month and things were ‘buzzing’ at the Energy Events Centre that week as we welcomed around **700** beekeepers to the Apiculture New Zealand Conference & Trade Exhibition. Unique to this event was the hive shaped expo layout accommodating some of the 120 trade exhibitors, and the many competitions such as the national honey competition, honey-based food, decorated bee box, national photo competition and many other awards.



*GP CME Conference with over 950 delegates*



*Apiculture Conference and Trade Show*

#### 7.4.3 Sportsdrome

- Events across the Sportsdrome's busy month included the regular Rotorua Basketball Association bookings, NZ Police physical competence, Rotorua Indoor Bowls and Rollerskating.
- Over Queens Birthday Weekend the Sportsdrome hosted the Indoor Bowls North Island Championships for 3 days with over **300** in attendance.
- The popular Roller Derby event Slam Rock; returned to the Sportsdrome at the end of June, selling out with **550** tickets sold to the event and they took the win!



#### 7.4.4 Performing Arts

- **National Partnerships:** Travelled to the Auckland Cabaret Festival in June-July 2021 and working to book three different shows as a part of the opening season 2022/23 ('Thoroughly Modern Maui', 'The Glitter Garden' and 'Tuawahine').
- **Large concert opportunity:** Meeting with Dave Munro from Eccles Entertainment on Tuesday 13 July to discuss a potential major concert to take place at the International Stadium in March 2022.
- **Lakeside:** Planning to meet with the Trust to discuss their plans for the 2022 concert.
- **Operations re-opening preparation workshops:** The first of many planning workshops was held to prepare for the re-opening of the centre in mid 2022.
- **Aronui:** Programme was announced on Tuesday 13 July. The Performing Arts team are supporting the Festival delivery team and the Trust to deliver the festival between 9-19 September 2021. Award winning artist, Troy Kingi, performed on Saturday 18 July during Te Wiki o Te Reo Māori.



#### 7.4.5 Rotorua Museum Te Whare Taonga o Te Arawa

- Hosted staff from the National Aquarium to talk about engaging with the community whilst closed and advice on how to embed tikanga Māori into the workplace.
- Whare Taonga staff developed and installed a mini Matariki exhibition at Te Aka Mauri.
- Alison Barnett from NZ Micrographic visited to advise on scanning the Photo News negatives in the collection.
- Whare Taonga staff gave a presentation to Te Tatau o Te Arawa on 11 June about our Te Arawa Engagement Strategy. Valuable feedback was received and recorded.
- Staff also gave a presentation to Te Pukenga Kōke o Te Arawa on 18 June about Te Arawa engagement. Valuable feedback was received and recorded.
- **1125** students attending LEOTC sessions. 685 local schools, 470 out of town paying schools (increase of 28.3% on 2020 due to COVID-19 and more out of town schools choosing to travel again).
- Large uptake of Rotorua Schools for Tarawera (130 years since 1886 eruption) Matariki and Mixed Media Māori Art programmes.

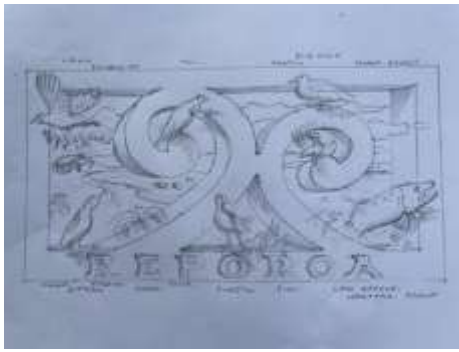


#### 7.4.6 Public Art

- Galleria exhibition 'Thanks, from isolation' working in partnership with MIQ opened 17 June. The next exhibition 'Shades of Whites' by David Poole opened 30 July.
- Komuhumu Boat Ramp upgrade. Sculpture required as condition of TALT consent. Funding partnership between mana whenua and RLC now in place – sculpture to follow.
- Community Arts Advisor worked with children and community from Lynmore School to create pavement imagery around school entranceways. This to support a NZTA initiative / pilot programme to create safer streets for children and whanau. Artwork started the end of June, and well received by community.



- Community Arts Advisor working with Reporoa School to create community mural for the Butchers Pool facility. This to show community pride and ward off vandalism.



- Community Arts Advisor working with RLC water services and sustainability to create community artwork for the rubbish / recycling truck fleet. Local schools to submit potential designs in the next 6 weeks.

#### 7.4.7 Arts & Culture Business Development Team

- Since its launch in August 2020, 239 event organisers have promoted more than 500 events on the Rotorua Nui web platform (recurring events, like the weekly Night Market, are only counted as one event).
- The team supported the Filipino community to celebrate their Independence Day at the Night Market on 10 June.
- Matariki event planning was completed in June, including the memorial video which was released at dawn on 2 July with 116 people remembered.

### 7.5 OHU: MAHI RĒHIA SPORT, RECREATION AND ENVIRONMENT

#### 7.5.1 Updates

- Applications closed on 2 August for the two community representative positions on the Te Komiti o Waikawau/Hannah's Bay Reserve Committee. Once these representatives have been appointed the inaugural committee meeting will be held in September. The purpose of the committee is to provide direction on the management of the reserve in accordance with the Waikawau/Hannahs Bay Reserve Management Plan.
- Annual programmed maintenance for street trees is now underway for this year, which includes pruning and identified tree removals in the south western areas of Rotorua.
- Selective tree felling has taken place at the end of Titokorangi Drive (Long Mile Road) and on the Quarry Track in Titokorangi (Redwoods). This is to remove some old Eucalypts that were leaning and posed a risk to recreational users.

- “Trees for Survival” has been working with Westbrook Primary School to propagate over 500 plants for restoration planting in the community. Council will be working with the school on a planting day in early August at a site within walking distance of the school.
- Vehicles continue to damage areas in Centennial Park which is a concern for both park users and residents. Last year we restricted vehicle access to a number of areas with bollards which helped somewhat. We will change the winter closing time for vehicle access from 6.30pm to 4.30 pm to minimise after dark issues and see if this reduces the ongoing problems.
- A gate closure is also being trialled at Waikawau/Hannah’s Bay to reduce issues related to anti-social behaviour resulting in damage to assets and broken glass on the reserve. The gate will be closed at 6pm and reopen at 6am, which will allow early access to the boat ramp for lake users.
- The “Making the Difference” learn to swim program that the CLM Swim Magic school run in partnership with Swim Rotorua exceeded targets for the year with 1,781 children participating in the program. CLM/Swim Rotorua received funding of \$15,000 from Water Safety NZ and \$20,000 from Bay Trust to deliver these lessons during 2020-21. The partnership has just had confirmation that Bay Trust has approved \$25,000 towards delivery of the program for the 2021-22 year.
- The Aquatic Centre has had some recent problems with fluctuating pool temperatures due to CPU processor faults which has been rectified with a new unit and increasing the diameter of the supply pipe to the 50m pool. There are still tears in the leisure pool liner and replacement products are being assessed to include fixing this with the pool hall refurbishment closures.
- The Events team has used external researchers to review three major events that took place from March to May 2021 in Rotorua (GODZone Rotorua Chapter 9, Waka Ama NZ Secondary Schools Championships and the 57<sup>th</sup> Rotorua Marathon). Utilising the Event Economics platform, this research has estimated that \$1.34 million was generated in net benefit from the \$105k Council resourced event sponsorship across these three major events. A wider range of events will be evaluated in the coming year.
- During June and early July, local events supported included:
  - Tongan Rugby Team pre All Black test training at Stadium and local community engagement
  - **11** x community Football fixtures at the Stadium – **200+** players
  - NZ Maori Rugby League Teina Tournament – 2 days, **1200** players – Puketawhero Park
  - NZ Maori Rugby U18 training camp – 3 days – Westbrook and Stadium
  - U18 Netball Nationals – Westbrook Courts, 4 days, **1500** pax
  - U16 Water polo National champs at the Aquatic Centre – 3 days, **500** pax
  - Magic v Tactix Netball – Energy Event Centre (**2000** pax)
  - Toi Ohomai Rugby Youth Cup – 2 days, 16 Teams, **1000** pax – Stadium
- Late July and August we host a NZ Maori U18 Rugby Camp and BOP Rugby sub-union youth rugby development tournament at the Stadium. In Whakarewarewa Forest the Winter Forest Festival (approx. **2000** pax) and the RATS duathlon (approx. **150** pax) will take place. At the end of August, Kurungaituku Netball Tournament over three weekends from 28-29 August (approx. **7500** pax).



*Tongan Rugby Team greeting the local Rotorua community at the Stadium*



### 7.5.2 Small Project Updates – Open Space & Recreation

- The new playground at Hinehopu Reserve, Lake Rotoiti was completed at the end of June and opened with a small karakia with trustees, locals and Lakes Community Board members.
- A number of playgrounds are scheduled for renewal in the next twelve months. Engagement with the community is underway for several of these spaces to understand how people currently use them, what they value and what they would like to see in them to ensure they are safe, fun and accessible. This will inform the new approach we started last year for playground renewals to ensure place based planning meets community's needs.
- Construction of four new mountainbike tracks in Whakarewarewa Forest have been completed and these will increase riding options and diversity of trail grades around Te Pūtake o Tawa.



*New play features at the Hinehopu playground on the edge of Lake Rotoiti*



## 7 Resolution to go into Public Excluded - Ka Matatapu te Whakataunga i te Tūmatanga

(to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES of previous meeting held 1 July 2021	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
Waikite Thermal Valley Thermal Pools update  Te Ahi Tupua update  Lakefront Redevelopment update	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.  Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) Section 7(2)(b)(ii)          Section 48(1)(a) Section 7(2)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.