



# Kaupapataka Agenda

## NOTICE OF A MEETING FOR THE OPERATIONS & MONITORING COMMITTEE

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**Date:** Thursday 1 July 2021

**Time:** 9.30am

**Venue:** Council Chamber

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### MEMBERSHIP

Chairperson

Cr Tapsell

Deputy Chairperson

Cr Yates

### Members

Mayor Chadwick

Cr Bentley

Cr Donaldson

Cr Kai Fong

Cr Kumar

Cr Macpherson

Cr Maxwell

Cr Raukawa-Tait

Cr Wang

Miss Rothwell (Lakes Community Board member)

Mr Heard (Rural Community Board member)

Ms Bray (Te Tatau o Te Arawa Board member)

Mr Waru (Te Tatau o Te Arawa Board member)

**Quorum**

**8**

## OPERATIONS AND MONITORING COMMITTEE DELEGATIONS

<b>Type of Committee</b>	Committee
<b>Subordinate to</b>	Council
<b>Subordinate Committees</b>	n/a
<b>Legislative Basis</b>	Schedule 7 S30 (1) (a), Local Government Act 2002.
<b>Purpose</b>	The purpose of the Operations and Monitoring Committee is to assist the Council to ensure consolidated and complete reporting and monitoring of all financial and non-financial information and performance measures against the Annual Plan, Long-term Plan and strategic goals/priorities.
<b>Reference</b>	01-15-229
<b>Membership</b>	Councillor Tapsell (Chair) Councillor Yates (Deputy Chair)  The Mayor and all councillors 2 Te Tatau o Te Arawa members 1 Lakes Community Board member 1 Rural Community Board member  Full voting rights for all members
<b>Quorum</b>	8
<b>Meeting frequency</b>	Monthly
<b>Delegations</b>	The Committee's role is recommendatory only. <sup>1</sup> It is authorised to take the actions precedent to the exercise by the Council of its statutory responsibilities, duties and powers, by: <ul style="list-style-type: none"> <li>• Monitoring and reporting on the performance of the Council in terms of the organisational targets set in the Long Term Plan and Annual Plan – both financial and non-financial;</li> <li>• Monitoring and reporting on operational performance and benchmarking;</li> <li>• Undertaking quarterly reviews and reporting on Council's financial performance;</li> <li>• Monitoring, reviewing and reporting on the performance of council controlled organisations;</li> <li>• Monitoring, reviewing and reporting on Council's tender and procurement processes;</li> <li>• Monitoring, reviewing and reporting on the performance and management of Council contracts;</li> <li>• Monitoring, reviewing and reporting on the performance and management of major capital projects (including considering and making recommendations on issues that may arise);</li> <li>• Providing oversight and making recommendations in respect of proposals to exercise the powers and remedies of the General</li> </ul>

<sup>1</sup> Council is authorised to delegate anything precedent to the exercise of Council's powers, duties and functions - Schedule 7, S32 of the Local Government Act 2002

	<p>Conditions of Contract (by Council as “Principal”) – including taking possession of, determining, or carrying out urgent repairs to works covered by the contract;</p> <ul style="list-style-type: none"> <li>• Considering and making recommendations as to the settlement of uninsured claims for compensation or damages where the amount exceeds the amounts delegated to council officers;</li> <li>• Considering and making recommendations on requests for Council to guarantee third party loans;</li> <li>• Considering and making recommendations on proposals and requests for the grant of easements or rights of way over Council property;</li> <li>• Considering and making recommendations in respect of proposals to which will or are likely to significantly vary the levels and/or terms of insurance for Council assets;</li> </ul> <p>Such other functions as the Council may direct from time to time.<sup>2</sup></p>
<b>Relevant Statutes</b>	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
<b>Limits to Delegations</b>	<p>The Committee does not have the delegated authority to make decisions for and on behalf of the Council. All matters requiring a decision of Council must be referred, by way of recommendation, to the Council for final consideration and determination.</p> <p>In the event that the Council resolves not to approve or adopt a Committee recommendation, the item shall be returned to the Committee via the Chief Executive for review and subsequent referral to the Council for further consideration and determination.</p>

<sup>2</sup> A committee is subject in all things to the control of the local authority, and must carry out all general and special directions of the Council given in relation to the committee - see Schedule 7, S30(3) of the Local Government Act 2002.

# Order of Business

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## **1 Opening karakia - Karakia whakapuaki**

## **2 Apologies - Ngā Whakapāha**

The Chairperson invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

## **3 Declarations of interest - Whakapuakitanga Whaipānga**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## **4 Urgent Items not on the Agenda - Ngā Take Whawhati tata kāore i te Rārangi Take Items of business not on the agenda which cannot be delayed**

The Chairperson will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chairperson shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

### **Discussion of minor matters not on the agenda.**

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chairperson shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

## 5 Confirmation of Minutes – Te Whakaū i ngā Meneti

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### 5.1 Operations & Monitoring Committee Meeting Minutes 3 June 2021

01-15-229  
RDC-1140490

## Minutes

### Operations & Monitoring Committee meeting held Thursday 3 June 2021 at 9:30am in the Council Chamber, Rotorua Lakes Council

MEMBERS PRESENT:	Cr Tapsell, (Chair) Cr Yates (Deputy Chair), Mayor Chadwick, Cr Bentley, Cr Donaldson, Cr Kai Fong, Cr Macpherson, Cr Maxwell, Cr Raukawa-Tait, Cr Wang, Mr Waru and Ms Bray (Te Tatau o Te Arawa), Mr Heard (Rural Community Board) and Miss Rothwell (Lakes Community Board)
APOLOGIES:	Cr Kumar and Mr Waru (lateness)
IN ATTENDANCE:	Matt Smith, Chief Executive InfraCore Ltd; Geoff Rolleston , Director InfraCore Ltd; Andrew Wilson Acting Chief Executive Rotorua Economic Development Ltd, Mark Gibb Chief Executive, Rotorua Airport Authority Ltd
STAFF PRESENT:	G Williams, Chief Executive; C Tiriana, Manager CE Office; O Hopkins, Manager Corporate Planning & Governance; S Michael, General Manager Infrastructure; T Collé, CFO/Group Manager Business Support; J-P Gaston, Group Manager Strategy; J Mikaere, Group Manager Operations; G Rangī, Manahautū Māori; I Tiriana, Manager Council Communications; R Dunn, Governance Lead; I Brell, Governance Support Advisor.

The meeting opened at 9.30am.

The Chair welcomed elected members, media, staff and members of the public.

#### 1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Miss Rothwell opened the meeting with a Karakia.

#### 2 NGĀ WHAKAPĀHA APOLOGIES

#### RESOLVED

That the apologies from Cr Kumar and Mr Waru (lateness) are accepted.

Moved: Cr Donaldson

Seconded: Ms Bray

**CARRIED****3 WHAKAPUAKITANGA WHAIPĀNGA  
DECLARATIONS OF INTEREST**

None

**4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE  
URGENT ITEMS NOT ON THE AGENDA**

None

**5 TE WHAKAŪ I NGĀ MENETI  
CONFIRMATION OF MINUTES****5.1 OPERATIONS AND MONITORING COMMITTEE MEETING – 6 MAY 2021****Resolved****“That the minutes of the Operations and Monitoring Committee meeting held 6 May 2021 be confirmed as a true and correct record”.**

Moved: Cr Macpherson

Seconded: Cr Bentley

**CARRIED****PŪRONGO KAIMAHI  
STAFF REPORTS****6.1 OPERATIONAL UPDATES FOR COUNCIL FROM INFRACORE LIMITED, ROTORUA ECONOMIC  
DEVELOPMENT LIMITED AND ROTORUA AIRPORT LIMITED.**

RDC-1133296

**Resolved****That the report “Operational Updates for Council from InfraCore Limited, Rotorua Economic Development Limited and Rotorua Airport Limited” be received.**

Moved: Cr Kai Fong

Seconded: Cr Yates

**CARRIED**

Attendance: Mr Waru joined the meeting at 9.50am

**INFRACORE**

Matt Smith spoke to a presentation titled 'CCO Quarterly Overview FY21 Q3 January – March.' (Attachment 1).

**ROTORUA ECONOMIC DEVELOPMENT**

Andrew Wilson spoke to his report.

The Chair ruled Item 6.2 be heard next

**RECOMMENDATION****5.2 FINANCIAL PERFORMANCE FOR THE TEN MONTHS ENDED 30 APRIL 2021**

RDC-1136623

**Resolved**

**That the report 'Financial performance for the ten months ended 30 April 2020' be received.**

Moved: Mr Waru

Seconded: Cr Yates

Thomas Collé spoke to a presentation titled 'Operational Financial Performance April YTD 2021.' (Attachment 2)

Item 6.1 resumed

**ROTORUA AIRPORT LIMITED**

Mark Gibb spoke to a presentation titled 'FY 21 Q3 Performance Update to RLC' (Attachment 3).

The meeting adjourned at 11.06am and resumed at 11.21am.

**RECOMMENDATION****5.3 OPERATIONAL REPORT FOR APRIL 2021**

RDC-1130928

**Resolved**

**1. That the report 'Operational Report for April 2021' be received.**

Moved: Cr Raukawa-Tait

Seconded: Mr Heard

**CARRIED**

The following Group managers spoke to their section of the Operational Report:



- Business Support Group – Thomas Collé
- Strategy Group – J-P Gaston
- Operations Group – Jocelyn Mikaere
- Infrastructure Group – Stavros Michael
- Mana Hautū Māori – Gina Rangī

## 6 KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO EXCLUDE THE PUBLIC

### RESOLVED

**That the Committee move into Public Excluded session.**

Moved: Cr Yates

Seconded: Cr Raukawa-Tait

### CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES of previous meeting held 6 May 2021	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
TE WHARE TAONGA O TE ARAWA UPDATE	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) Section 7(2)(b)(ii)
SIR HOWARD MORRISON PERFORMING ARTS CENTRE UPDATE		
ROTOITI/ROTOMA SEWERAGE SCHEME UPDATE	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) Section 7(2)(i)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
BLUE BATHS UPDATE	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) Section 7(2)(b)(ii)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

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### OPEN SESSION

To be confirmed at the Operations & Monitoring Committee meeting on 1 July 2021.

.....  
Chair

**Rotorua Lakes Council is the operating name of Rotorua District Council**

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council

Note 2: Attachments to these minutes are available on request or on Council's website: [click here](#)

[Back to index](#)

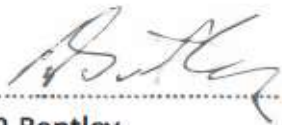
## 6 Notice of Motion– He Whakamōhio I Te Mōtini

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### Re: Notice of Motion

I wish to call for an Independent review of Rotorua District Council.

**To be moved by Cr Peter Bentley & seconded by Cr Raj Kumar**



Cr P Bentley



Cr R Kumar

## 7 Staff Reports – Pūrongo Kaimahi

01-65-052  
RDC-1148877

### ROTORUA LAKES COUNCIL

Mayor  
Chair and Members  
OPERATIONS & MONITORING COMMITTEE

#### 7.1 Financial Performance for the eleven months ended 31 May 2021

**Report prepared by:** Michelle Overbeek, Finance Business Partner

**Report reviewed by:** Thomas Collé, CFO/Group Manager Business Support

**Report approved by:** Oonagh Hopkins, Acting Chief Executive

#### 1. TE PŪTAKE PURPOSE

The purpose of this report is to provide information on Council's financial performance for the eleven months ended 31 May 2021.

#### 2. HE TŪTOHUNGA RECOMMENDATION

That the report "Financial performance for the eleven months ended 31 May 2021" be received.

#### 3. TE MATAPAKI DISCUSSION

#### Operating Statement For the month ending 31 May 2021

\$'000	Actual	Year to date Budget	Variance	FY Annual Plan
<b>Revenue</b>				
Rates	95,485	93,662	1,823	102,012
Fees and Charges	12,975	12,278	697	13,587
Subsidies & Grants	7,472	4,248	3,223	4,551
Investment Income	673	645	28	699
<b>Total Revenue</b>	<b>116,604</b>	<b>110,833</b>	<b>5,772</b>	<b>120,850</b>
<b>Less Expenditure</b>				
Operating Expenses	56,294	50,870	(5,424)	56,174
Staff Expenses	25,608	25,294	(314)	28,787
Utilities Expenses	3,107	3,069	(39)	3,317
Administration Expenses	2,858	2,772	(86)	3,201
Finance Expenses	7,334	7,338	4	9,089
Depreciation	29,789	29,436	(353)	32,112
<b>Total expenditure</b>	<b>124,991</b>	<b>118,779</b>	<b>(6,212)</b>	<b>132,680</b>
<b>Operating Surplus / (Deficit)</b>	<b>(8,387)</b>	<b>(7,947)</b>	<b>(440)</b>	<b>(11,830)</b>

**Year to date Operating result:**

Council's operating performance is tracking slightly behind budget as Council responds to a number of challenges affecting expenditure, key overspend drivers are detailed below. As noted and explained previously, the Fees and Charges budget of \$13.6m was uplifted by \$1.6m vs the annual plan of \$12.0m, due to an early indication of revenue streams returning to "normal" despite covid-19 concerns. By removing this budget uplift, fees and charges would be positive compared to budget by ~\$2.2m, driving an overall YTD operating surplus of approximately \$1.0m.

As can be seen in the above operating statement, unplanned operating costs have predominantly been offset with income received from rate timing, exceptional performance in fees and charges and external subsidies.

**YTD Performance Summary:**

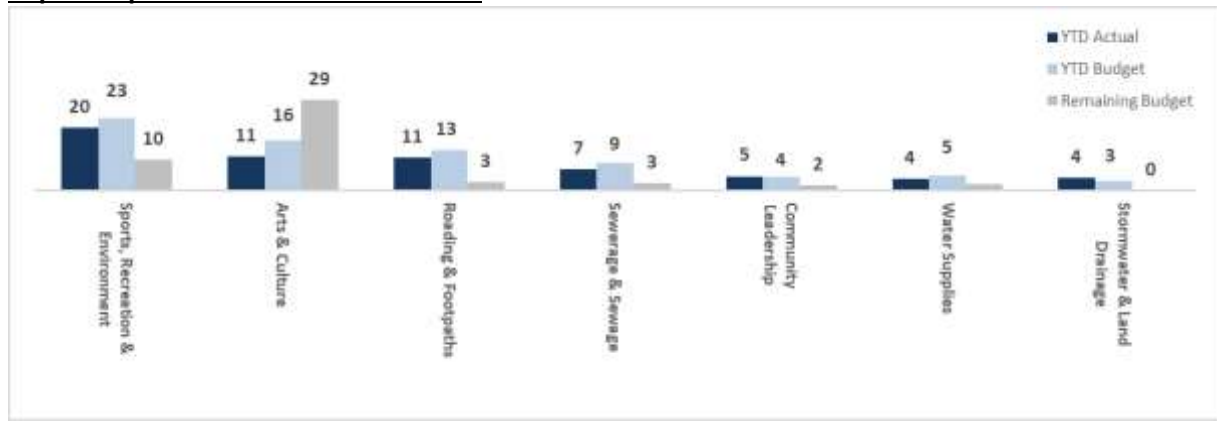
Revenues have performed well with rates revenue positive against budget driven by timing, metered water and penalties.

Fees and charges against budget have benefitted from strong building consent fees driven by key commercial developments and increased volume of lodgements. Parking revenues, however, remain subdued, down \$364k YTD vs budget although monthly volumes remain more resilient than anticipated. Grant revenue received from MBIE in the region of \$2,547k to support various roading, kerb and other vegetation maintenance work, which has allowed RLC to support InfraCore in the development of additional employment opportunities (note this should be considered against the operational cost variance) as well as the upgrade of the Kaingaroa Village Community. In addition, as noted above is the one off NZTA correction for the funding assistance rates which provided a ~\$320k uplift to subsidies.

Drivers of expenditure are as detailed below:

- i) Increased spending with InfraCore of ~\$1,357k (related to MBIE funding received and referred to above).
- ii) An additional \$1,102k, spend with various contractors and agencies predominantly towards the upgrade of the Kaingaroa Village Community (offset by additional MBIE funding).
- iii) Ensuring appropriate planning and policy response for the build back better and housing strategy has necessitated the use of expert consultants, which is driving \$1,266k increased cost.
- iv) Additional security costs, \$650k.
- v) Staff costs are marginally, 1%, over budget largely due to lower recoveries than planned.
- vi) Depreciation is slightly higher than budget. This is due to the completion of key capital projects, such as Long Mile road and the Aquatic centre 50m pool, in which these assets have been commissioned into use.

RLC continues to work collaboratively with government and private agencies to ensure we retain flexibility to respond to any new and unforeseen events.

**Capital Expenditure for the 11 months:**

Total budget for the year is \$117m of which \$10m is set aside for Economic Recovery projects. \$20m budget was assigned for SHMPAC works this year, \$18m for the Museum, \$15m for the Lakefront, \$6m for finishing the Forest project and \$6m for the Aquatic Centre. Roding projects are expected to total over \$13m this year and Waste Water capital works close to \$10m of which \$5m is to be used for renewing critical parts of the network.

Capital expenditure at 31 May was \$61m with the top five projects by spend totalling \$33.6m. Capital Revenues received by the end of May were \$14.9m.

Of the total \$61m, Capex spent for the year to date:

- \$13.1m spend on the lakefront development stage 1 works (\$8.7m), stage 4 construction (\$1.8m) and stage 2 construction (\$2.6m).
- \$7.1m spend on SHMPAC as construction works increase to address Façade, crack repair and re-plastering across the various zones, such as Civic Theatre, Foyer, Concert Chamber and Admin area.
- \$10.6m spend towards improving roading chipseals and thin asphaltic resurfacing, rehabilitation of Nicholson, Martin and Longview Street in particular and drainage works specifically in respect of Dalbeth road and Blue Lake.
- \$6.8m spend towards sewage renewal works covering CCTV survey of the network and work/replacement required to inlet screens, belt press, blowers and the de-watering plant.
- \$3.9m spend on improving stormwater and land drainage, major work done along Clayton road, Vaughan road and Te Waerenga road drainage.
- \$3.4m spend on the Aquatic centre around the installation, construction and refurbishment work on the 50m pool (completed during March 21). Construction work continues on outdoor change rooms as well as design costs underway towards re-development.
- The remainder is spread across numerous smaller capital programmes, which, on an average individual basis are approximately \$653k.

Council's borrowings are up \$5m from the year-end (2019/2020) position of \$231m with May's closing borrowing position at \$236m.

Cash on hand at the end of May was \$2.3m.

#### 4. **TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE**

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

ROTORUA LAKES COUNCIL

Mayor  
Chair and Members  
OPERATIONS & MONITORING COMMITTEE

**7.2 Operational Report for May 2021**

**Report prepared by:** Geoff Williams, Chief Executive

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**1. TE PŪTAKE  
PURPOSE**

The agreed purpose of the report is to provide:

- briefings on matters under consideration prior to any decision being needed by Council;
- an opportunity to discuss the purpose and nature of developments at an early stage;
- progress updates on key initiatives; and,
- briefings on issues and matters arising from decisions made.

**2. HE TŪTOHUNGA  
RECOMMENDATION**

**That the report “Operational Report for May 2021” be received.**

**3. TE TĀHUHU  
BACKGROUND**

The report has five sections with reports and updates from:

- Kāhui Pakihi - Business Support group
- Kāhui Mahi - Operations group
- Kāhui Tūāpapa - Infrastructure group
- Manahautū Māori
- Kāhui Rautaki - Strategy group

It is envisaged some matters will need to be considered in public excluded. The intention however is to maintain as much as possible in open meeting.

The operations update report will not replace any existing reports to Council, such as the monthly report on organisational performance presented by the Chief Financial Officer.

## 4. KĀHUI PAKIHI - BUSINESS SUPPORT GROUP

### 4.1 OHU: PŪTEA FINANCE

#### 4.1.2 Tender Process

Significant tender processes in progress or recently completed include Aquatic Centre outdoor changing rooms construction, and Rotorua district road marking. Tender processes continue to focus on ensuring local contractor participation wherever practicable.

The Procurement policy has been comprehensively reviewed and updated and will be presented to Council for adoption in the coming months.

## 5. KĀHUI MAHI - OPERATIONS GROUP

### 5.1 LARGE PROJECT UPDATES

#### 5.1.1 SHMPAC (Sir Howard Morrison Performing Arts Centre) Project

- The project continued into its seventh month with new foundations and floor beams being poured, removal of the heritage windows to repair and restore these, and floor preparations to lay the slab in the north wing connecting the banquet room to the foyer.





### 5.1.2 Te Whare Taonga o Te Arawa Museum Project

- A new geothermal pipe is being laid to reconnect the supply from the recently installed new bore which replaced the leaking bore that was grouted shut last year. This new trench will feed into a new flume that will carry new electrical supply cables into the museum. The new flume will mitigate the direct heat from the ground which damaged the original supply cables.

### 5.1.3 Aquatic Centre

- The tender for the outdoor change room refurbishment has closed and evaluation of proposals received is being completed. Building consent has been approved and work is due to begin at the start of July. This work is expected to take 10 weeks to complete.
- Design work for renovation of the pool hall, foyer, indoor change and ventilation systems has continued with related tender processes underway.
- Planning is underway for the procurement and construction of pool hall renovation services. The pool hall will be fitted with a new roof, external glazing, external doors, ventilation, fire system, media systems, flooring and lighting. Foyer and indoor change area renovations will follow.

### 5.1.4 Whakarewarewa Forest Developments

- Cultural foundation art sculptures for Te Pūtaka o Tawa are progressing well and should be completed for unveiling in late July. There have been further improvements to the event area at the site with additional top soil laid and regressing of some areas to improve the sustainability of the surface for hosting larger events. Winter events booked include the RATS duathlon series and the 2W Enduro Winter Festival event. Construction of the deck and covered area for the commercial facilities will start soon and are expected to be finished by late October.
- Whakarewarewa Forest Loop work on the Te Kōtukutuku trail extension is still working towards the old Lake Rotokakahi picnic area and on schedule to be completed with all wayfinding and interpretation signage installed by Labour weekend.

### 5.1.5 Lakefront Development

- Stage 1 and 1a (lake edge) practical completion followed by an opening is expected to occur around mid-July. Work on the adjacent private spa site will mean that the temporary cycle way path behind this stage will need to be removed for the final few weeks until the opening.
- We hosted a visit from delegates of the Green Pavlova Recreation Conference to view the Stage 1 and 1a site. Rotorua Primary tamariki presented their work relating to the project.
- Campbell Construction has laid the basketball court area ready for asphaltting and the inner play rings are taking shape. The intention was to have the main play rings installed by late June with the play pieces and flying foxes going in during August and September.
- The Stage 3 area (connection to lake edge) started late June and construction of the new toilet block in stage 2 is expected to start in July and be complete before year end.
- The Memorial Plaza car parking area is to have free parking for a limited timeframe P120 (two hours) with five 15-minute parks opposite the toilets. Timing is planned to coincide with Stage 3 starting which will see closure of car parks directly in front of the Volcanic Playground.
- Concept designs for the Whare Waka have been developed and are being progressed to the next design stage.



*Stage 1 Boardwalk and Tukutuku bridges nearing completion*



*Stage 1 Eastern end terraces and landscaping*



*Stage 2 basketball court and play ring mound*



*Pou tumu on way to NZMACI for carving*

## 5.2 HUNGA: TIAKI HAPORI COMMUNITY AND REGULATORY SERVICES

### 5.2.1 Updates

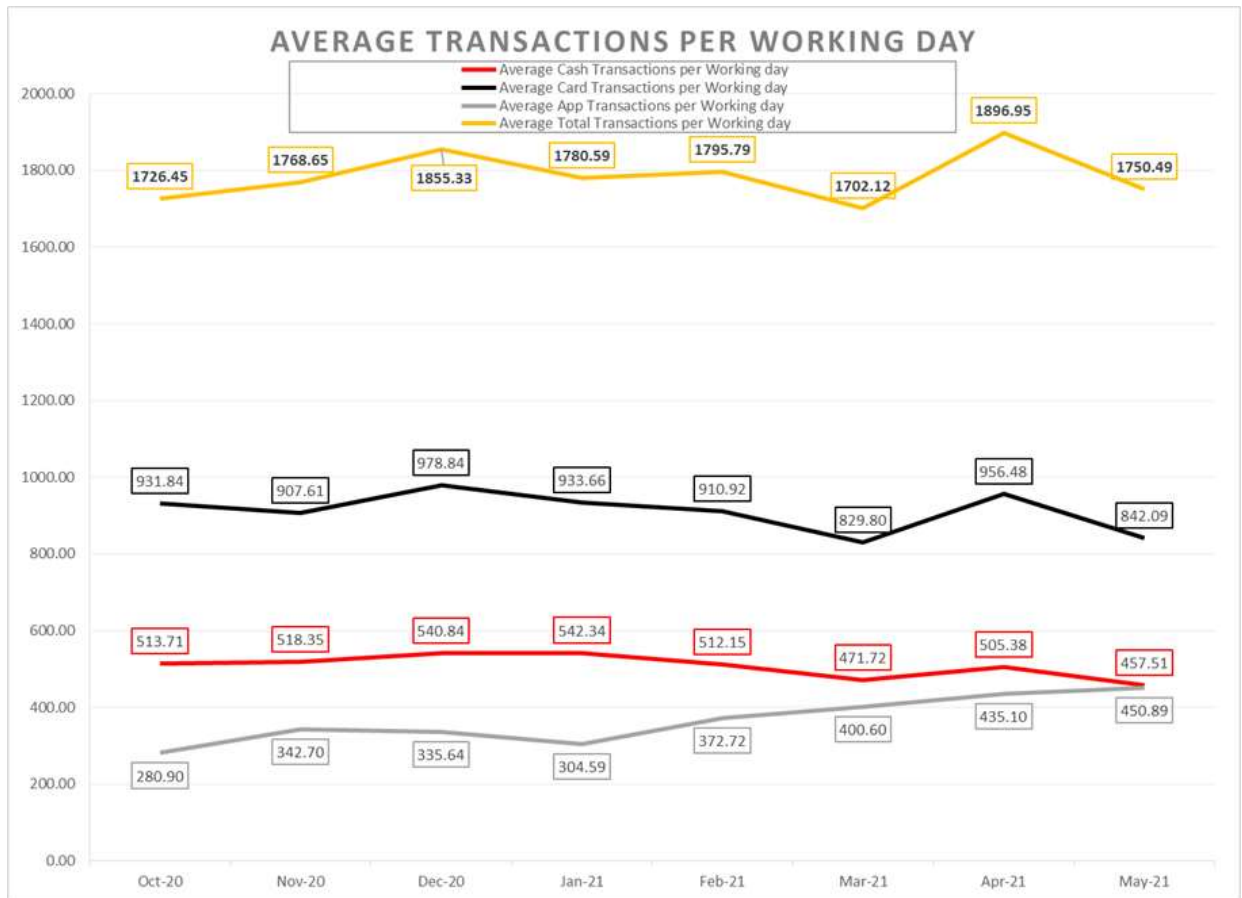
#### *Safe City Guardians / Patrols*

- Jean Batten Square is still experiencing some anti-social youth issues. Council's Safe City Guardians and the Police have maintained a presence in this area and a number of trespass notices have been issued. Library staff have also spoken with the principals of relevant schools.
- The Guardians, Police and security contractors continue to provide a presence in and around Eat Street which has also been experiencing a small number of similar issues.
- The protocol between RLC and the Police outlining the way in which the two organisations work together, is in the process of being updated to ensure that we are well placed collectively to contribute towards improving community safety moving forward.
- There have been only a small number of intermittent issues regarding the Alcohol Ban Bylaw extension area. Police and council staff have met management at the Youth Centre to discuss how to further address/reduce any remaining issues.
- The Guardians and security contractors have increased communications with businesses in the CBD to improve knowledge of the patrols and strengthen relationships.

#### *Licensing Team*

- Licensing staff have continued their specialist geothermal involvement in the siting, drilling and monitoring of the new Aquatic Centre well which is reported to be performing excellently.

5.2.2 Parking update



*Parking Transaction Statistics*

- Parking app usage continued to grow and accounted for 26% of total number of transactions in May. This increased from 23% in April.
- Total transactions were consistent with April 39,386. However, there were 22.5 “Parking Days” in May compared with 21 in April and this therefore represents a decrease of 146 per day over April. This likely represents a return to normal following the holiday period with two long weekends in April.
- All forms of payment except the parking app had reduced daily transactions in May.
- The average transaction value was \$2.43 with the app retaining the highest average value (\$3.11) compared with Card-at-meter (\$2.55) and Cash (\$1.33).

An average of **1750** transactions were taken per day. The transaction value split over this time was:

- App transactions – 26% of total transactions
- Cash transactions – 26% of total transactions
- Card-at-meter transactions – 48% of total transactions

### 5.3 OHU: WHAKAWHANAKE PLANNING AND DEVELOPMENT SOLUTIONS (1 APRIL TO 30 MAY 2021)

#### 5.3.1 Policy

##### *Plan Change 3: Significant Natural Areas (SNA's)*

Three appeals have been received on the SNA plan change from one landowner and the Waikato and BOP regional councils. Forest and Bird and Central North Island Iwi (CNI) have joined the above appeals. We are reporting to the Environment Court and expecting further direction with regards to working through these appeals.

#### 5.3.2 Building Consents

- The total value of building consents issued for the financial year to date \$191,197,039.
- The number of consents issued for new dwellings for the financial year to date is 234.
- The number of issued new dwellings was 25 in May 2021.
- Another approximately 21 dwelling consents were being processed at time of reporting.

#### 5.3.3 Subdivision Consents

- Number of consented lots (residential and lifestyle) issued for the financial year to date is 157
- Number of consented lots (residential and lifestyle) issued during May 2021 is 14.
- Subdivision consents for a total of approx 150 potential lots were being processed at time of reporting (includes subdivisions for social housing, lifestyle lots and greenfield residential)

#### 5.3.4 Land Use Consents – summary (housing)

- The number of additional houses (eg second house on one title or conversion of garage) consented during May 2021 is 21 (including 5 additional and 3 replacement social houses).

#### 5.3.5 Number of consents issued compared with 2020

Consents	2021* To May	2020* To May	2020*** Full Year
Number of Building Consents Issued	1103	1218	1346
Value of Building Consents YTD	\$191,197,039	\$126,848,787	\$136,475,157
New Dwellings Consented	234	149	170
Number of Resource Consents Issued	459	421	457
Subdivision Consented Lots Issued	157	122	148

\* Financial year (July 2020 – May 2021)

\*\* Financial year (July 2019 – May 2020)

\*\*\* 2020 financial year (July 2019 – June 2020)

#### 5.3.6 May 2021 statistics at a glance:

Consents for May	May Numbers
Building Consents Issued	140
Building Consents Currently Being Processed	40 – changes daily
New Dwellings Issued	25
New Dwellings Being Processed	25
Resource Consents Issued	46
Subdivision Consents Issued	13
Number of Consented (residential / rural lifestyle) Lots Issued	14

## 5.4 OHU: MAHI TOI ARTS & CULTURE

### 5.4.1 Performing Arts

- **Creative Strategy:** a revision of the Creative Strategy will get underway in the new financial year with input from all stakeholders

### 5.4.2 Rotorua Museum Te Whare Taonga o Te Arawa

- Whare Taonga staff held a hui of Te Pūkenga Koeke o Te Arawa and members were excited about plans to revamp the Whare Taonga's online offering for tamariki, and continue to support through engagement with Te Arawa whānui around our exhibition redevelopment.
- We received 21 research enquiries and had 82 visitors to offsite's pātaka:
  - Grey Power to view offsite
  - weavers from Te Puia to share korero relating to whāriki and kākahu
  - carvers from Te Puia
  - Rotorua Intermediate students to visit Pukaki
  - master carver Clive Fugill to share his knowledge relating to specific taonga in our care
- Offsite air conditioning upgrade project had begun at time of reporting and was due to be completed mid-June.
- Planning continues for the collaborative Matariki display to be presented by the Whare Taonga and Te Aka Mauri teams.
- Work has begun to review the Museum's policies and procedures.
- Whare Taonga staff supported the Arts Village with the installation of an exhibition.
- 1283 students (861 from Rotorua and 422 from elsewhere, an average of 320 a week) participated museum education programmes held at various sites.
- The annual Māra Kai harvest programme was a huge success. Generous support was received by Infracore staff to build a roof to help keep the pukeko out.
- A new education programme called Mixed Media Māori Art has been developed, using existing Te Aka Mauri artworks by Kylie Tiuka, Clive Fugill and Anna Hayes, teaching students key aspects found in contemporary Māori art.

### 5.4.3 Arts & Culture Business Team

- During May the team supported more than 30 performances and events as part of NZ Music Month Rotorua, including Te Manu Tito Waiata – Rotorua Song Writing Competition, won by Desian Robb with his [Song for Mum](#). Desian was interviewed about his win on [Te Arawa FM](#).
- The RSA decided Anzac 2021 would be the last installation for the Field of Remembrance crosses (originally done for WW1 100-year commemorations). The team is now coordinating the return of crosses to whānau.
- A team member spoke to a crowd of about 100 at the May ArtsMad event, promoting Rotorua Nui website and how we can support event organisers to promote their events.
- The team updated the Sculpture Trail brochure with new work, and 24,500 copies of the latest [Winter Events Calendar](#) (June - August) has been distributed.

### 5.4.4 Public Art

- A new Civic Centre galleria exhibition 'Thanks, from isolation' has opened, working in partnership with MIQ.
- The Komuhumuahu Boat Ramp upgrade sculpture is required as a condition of the TALT consent. Discussions for potential funding partnership between mana whenua and RLC are ongoing.
- The Chalk Art campaign by three local artists is ongoing in the CBD with a variety of quirky, topical images being well received by stakeholders and the community.
- Local sculptor Nicola Wright has completed a new sculpture at the Sulphur Lake Sculpture Trail.

- The Community Arts Advisor is running workshops with children from Lynmore School to create pavement imagery around school entranceways. This is to support a NZTA initiative and pilot programme to create safer streets for children and whānau. Artwork is due to hit the footpaths and roads by the end of May.
- The Arts Advisor is working with Reporoa School to create artworks for the Butchers Pool facility. This is to show community pride and ward off vandalism.
- Discussions are currently being held with Western Heights Community around potential community-based art enhancements for Linton Park.

#### 5.4.5 Te Aka Mauri

- Issues all sources - 36,672 (2% increase).
- Door Count - 24,980 (7% decrease).
  - Hosted Tauranga, Waikato and Whangarei Libraries to discuss our unique operating model.
  - Delivered presentation and tour of Te Aka Mauri to delegates from Green Pavlova – Parks and Open spaces industry conference and 40 students from our local NZ School of Tourism.
  - Library to You issues - 1,128 which matches previous period. We were invited to speak at Grey Power AGM to showcase services.
- Programmes and activity attendees - 2271 (10% increase).
  - Community Law Talks - hosted free talks throughout May.
  - Dungeons & Dragons - in partnership with Te Arawa Whānau Ora Health Coach's we have introduced a Dungeons and Dragons meet up on Saturdays.
  - Hospice awareness - in conjunction with Library Pathfinders on death/dying and grief/loss
  - Multisensory room upgrade completed and now open to public. This includes new equipment sponsored by Friends of the Library and signage to show benefits of utilisation (these were developed in conjunction with Lakes DHB developmental staff). The aim of the Multi-Sensory Room is to create an enchanting environment that helps develop an individuals' senses through learning, stimulation, relaxation and fun.
  - Seaperch Robotics International Challenge – Despite being one of the youngest teams, our girls not only qualified but placed in the top third out of 35 international teams. The only NZ team competing – they were a great example of NZ engineering and innovation. *“Thank you to Jessica Cathro who is our amazing Mentor and Coach. Thank you to Kylie Holmes for teaching us about APA referencing”* [Homepage - SeaPerch](#)
- Information enquiries Heritage and Research - 288
- Mātauranga Māori
  - Rangitihi has met with lead teachers from Central Kāhui Ako (10 schools) – To promote heritage resources, the Don Stafford Room and assist them to meet their goal of being more culturally responsive schools.



#### 5.4.6 EEC

- In partnership with the Rotorua Basketball Association the EEC hosted a Tall Ferns Coaching Clinic with about 50 players participating.
- The 57<sup>th</sup> Rotorua Marathon was held in early May attracting about 4,400 runners and walkers across all events (5km, 10km, 21km and 42km). This was the biggest event since the 50<sup>th</sup> anniversary event in 2015.
- The annual Careers Expo held after the marathon had more than 3000 students visiting.
- The great Quilt Expo was held in the Bay Trust Forum over 5 days. More than 1500 visited.
- The iHemp Conference and Expo had more than 160 delegates.
- The Green Pavlova 2021 which brought together the Asia-Pacific parks and open spaces industry attracted about 320 delegates despite travel restrictions and about 40 recreation companies exhibited in the trade arena.
- The iSport Foundation – inspiring youth in sport event, hosted more than 600.
- The Ultimate Frisbee competition was held in the Arena with more than 300 participants.



*The Great Quilt Expo*



*Green Pavlova Conference & Exhibition*

#### 5.4.7 Sportsdrome

- Events across the Sportsdrome's busy month included the regular Rotorua Basketball Association bookings, NZ Police physical competence, Rotorua Indoor Bowls and Rollerskating.

### 5.5 OHU: MAHI RĒHIA SPORT, RECREATION AND ENVIRONMENT

#### 5.5.1 Updates

- Progress has been made setting up the Waikawau/Hannahs Bay management committee as an action from the new Reserve Management Plan. The three iwi/hapu representatives on the committee are Paraone Pirika, Neriaha Perika and Ralph Mosen. The appointed council representative is Eugene Berryman-Kamp with the two remaining places for community representatives being advertised.



- The community planting day in Sanatorium Reserve in June was a success. This involved the planting of eco-sourced seedlings grown at the InfraCore nursery, and locally sourced seeds collected by Wildlands, to supplement the expected natural regeneration in the pest plant controlled areas in the reserve.
- A number of filming activities have occurred in the city's open spaces in the last few months with significant productions in the Redwoods on Titokorangi Drive, Whakarewarewa Forest and Tihi Rd Reserve. These have included Tourism NZ advertisements, Māori TV shows, the *Vegas* TV production and a Disney movie.
- The Aquatic Centre hosted three events in May (i) Swimming BOP hosted the Raising the Stars swim meet, (ii) Rotary hosted the Rotary Swim Marathon (iii) BOP Underwater Hockey hosted the North Island Secondary Schools Championships. Queen's Birthday weekend was busy and included hosting of the Under Water Hockey Tournament in the deep pool.
- A tear in the Learner's pool liner resulted in the pool being closed for three days for repairs to take place and more work on this will be done as part of the overall Aquatic Centre upgrade. The new 50m pool has been well utilised and has undergone commissioning refinements to get the pool chemistry right to resolve some initial algae problems and a water temperature fluctuation fault is being worked on. Temperatures have been dropping and fluctuating between 25.5°- 28° with the desired point at 28°. The public are still able to swim at slightly cooler temperatures and CLM, Aquavent and Council are working on solutions to eliminate the temperature variations.
- International Stadium No.1 field renovation was finished in May with new sand and seeding and junior winter sports codes have started with codes playing across sports fields and city parks.
- Sport development work has included discussions with NZ Basketball, NZ Softball and FIFA over local development, national game hosting and potential training venues for the 2023 world cup.
- We have secured a new rugby event in July, hosting the BOP Rugby Union Youth Cup involving 12 teams from the three different sub-unions in the under 16 and under 18 age (male and female). This event will include a Tonga v Fiji U/20's game as well and we expect 1500 spectators.
- NZ Māori Rugby League (NZMRL) 'Rangatahi Tournament' was hosted at the Stadium and Westbrook during Queen's Birthday weekend with 1,500+ players across 49 teams over two days. Despite the rain on Sunday there were approximately 8000 spectators over the two days.
- Rotorua hosted its first NZ Breakers v Cairns Taipans game at the EEC and it was a great success with close to 2300 people in attendance. There was a great atmosphere at the game and work will continue with the Breakers to see if Rotorua can host more of their games in the future.
- May and early June events included:
  - Targa Motorsport Rally 22/23 May (450 participants)
  - Breakers v Cairns Taipans 2 June (2285 spectators)
  - Rangatahi Tournament 5/6 June (49 teams, 1500 participants, 8000 spectators across 2 days)
  - 3D Multisport Festival 6 June (500 participants)

#### 5.5.2 Small Project Updates – Open Space & Recreation

- The old brick Park Rd Reserve toilet block site has been cleared up and large stands of bamboo nearby removed. A new Permaloo unisex disabled access toilet has been ordered with installation expected in September, at a new, more appropriate, site within the reserve
- Construction of four new mountainbike tracks in Whakarewarewa Forest is underway and will increase riding options and diversity of trail grades around Te Pūtake o Tawa.

#### 5.5.3 Lakes Infrastructure

- There has been some minor work undertaken at Okawa Bay to improve the roading and boat ramp access area to repair water scouring from heavy rain events. Some of the trees overhanging the road have also been pruned to remove yacht mast hazards for the Bay of Plenty Trailer Yacht Squadron that have their boats stored in a compound at this bay.
- The jetty at the boat ramp at the western end of the Hamurana Reserve has been refurbished with new timber decking and there has been a tidy up of the launching ramp.

## 6. KĀHUI TŪĀPAPA - INFRASTRUCTURE GROUP (1-31 May 2021)

### 6.1 OHU: WAKA TRANSPORT

#### 6.1.1 Updates on current NZTA-state highway owned and led projects:

*Council works with Waka Kotahi (NZTA) to provide input into state highway projects on behalf of the local community. In turn, NZTA is a key stakeholder in terms of roading programmes on local roads. Council has a primary responsibility with the Agency to provide substantial funding, on average, about half of the cost through a nominated funding assistance rate (FAR).*

At time of reporting, works being delivered by Waka Kotahi was progressing as follows:

- SH30 Eastern Corridor Stage One improvements (Sala Street to Iles Road). Installation of traffic lights at former Tarawera roundabout is underway from 10 June. Work is continuing on Puarenga Bridge underpass, with expected completion now mid-June. Base layer complete on section between Marino Road and Allen Mills Road. Work continues on the intersection median island at the Vaughan Road exit.
- SH33 Te Ngae Junction to Paengaroa will be underway for 6 months, combining safety improvements and resurfacing on a 2.1km section. Ōkere Falls shared path expected to start in June 2021.
- SH5/SH30 urban speed consultation was completed in April 2021. Public engagement on SH30 Tikitere to Whakatāne speed review starts 9 June 2021.
- Safety improvements for SH5 Tarukenga to Ngongotahā continue with stabilising and sealing of the acceleration lane. Services at the Ngongotahā roundabout are currently relocated with temporary traffic detours are in place along SH5 and Western Road for traffic heading towards Ngongotahā Village.

### 6.2 OHU: MAHI MATUA CAPITAL PROGRAMMES FOR THE CURRENT YEAR

Programme	Background	Project	Progress
(1) <b>Transport Road Rehabilitation</b> (road foundation rebuilds)	Road rehabilitation is required when the underlying pavement structural layers are failing and the resultant maintenance costs are increasing. On average approximately 0.2% of our network requires foundation strengthening per year.	The projects for 2021-22 include: <ul style="list-style-type: none"> <li>• Yankee Road</li> <li>• Waikite Valley Rd</li> <li>• Whirinaki Valley Rd</li> <li>• Ash Pit Rd</li> <li>• Hamurana Rd</li> </ul>	The 2020/21 programme is now completed. <ul style="list-style-type: none"> <li>• The design of the new year's programme is now underway.</li> </ul>
(2) <b>Annual Road Re-Seals Programme</b>  Council reseals about 8% of sealed roads per annum.	Re-surfacing of roads is a very important component of Asset Management that ensures road surfaces provide a suitable running surface and foundation waterproofing for underlying structural layers that protect them	Road Re-seals	The 2020/21 programme is completed.  Forward planning for next year's programme is now under way.

Programme	Background	Project	Progress
<p><b>(3) Roading Minor Improvements Programme</b></p>	<p>from failure, due to water penetration.</p> <p>These are small scale upgrades which do not require a detailed business case application to NZTA and generally target improved safety objectives but also can include corridor resilience, efficiency or mode share projects.</p>	<p>Projects on this year's programme are:</p> <ul style="list-style-type: none"> <li>• Rotokawa Road Culvert, which is for improving resilience.</li> <li>• Paradise Valley Stream stabilisation and resilience.</li> <li>• Kawaha Point Road and Ford Road.</li> </ul> <p>Rural school road safety review.</p> <ul style="list-style-type: none"> <li>• Miro Street intersection improvements.</li> <li>• Oturoa Road corner realignment where there has been a number of crashes.</li> <li>• Margeurita Street safety improvements.</li> <li>• A corner on Devon Street near the stadium which has</li> </ul>	<p>We are still awaiting the consent for Rotokawa Culvert to proceed.</p> <p>Specialist engineering resources have been appointed to advice on long term management of the stream which has over the years resulted in several failures of the road.</p> <p>Kawaha Point and Ford Road contracts are under construction.</p> <p>Waikite Valley School safety improvements to parking and drop off areas were completed in the school holidays.</p> <p>Ngakuru School carpark and access improvements are expected to be tendered soon.</p> <p>Contract for the installation of rural school variable speed limit signs has been let. Installation once speed review process complete.</p> <p>Mamaku School crossing complete.</p> <p>Miro Street intersection improvements complete.</p> <p>Current investigations into safety improvements on this corner are underway.</p> <p>Safety improvements complete.</p> <p>The preferred option to improve safety at this</p>

Programme	Background	Project	Progress
		had a number of crashes has being assessed for safety improvements.	corner is now subject to detail design.
(4) <b>Rural Road Seal Extensions</b>	The programme involves sealing of currently unsealed roads in rural areas. Projects include consideration for safety improvements and general drainage renewals where appropriate as well as other ancillary work.	<ul style="list-style-type: none"> <li>• Puaiti Road (Waikite Valley)</li> <li>• Hoko Road</li> </ul>	Puaiti Road and Hoko Road seal extensions are complete.
(5) <b>Drainage Renewals</b>	The programme is based on the Asset Management objectives and it is targeting renewals for critical drainage assets on road corridors principally of culverts, cesspits and kerb and channel.	<ul style="list-style-type: none"> <li>• Culvert adjacent to the Blue Lake</li> <li>• Galatos Road Culvert</li> </ul>	A tender to replace culverts near Blue Lake and Galatos Road has been awarded and construction is underway. This will be complete by end of the financial year.
(6) <b>Wastewater Upgrades</b>	The East Rotoiti and Rotomā Sewerage Scheme involves the provision of sewerage services to the Rotomā and East Rotoiti Communities. The project is part of the Te Arawa Lakes strategy that aims to ensure water quality in the lakes meets the agreed target standards. The project involves the construction of a wastewater treatment plant, providing on-site pre-treatment on all properties and the reticulation of effluent from on-site facilities to a new treatment plant.	Rotoiti Rotomā Sewerage Scheme	<ul style="list-style-type: none"> <li>• Tenders for onsite pre-treatment systems at Rotoiti have been evaluated and the results, cost implications and recommendations together with all actions pertinent to the scheme have been reported to Council and approved. Staff are now talking to the successful contractor regarding planning the implementation phase.</li> <li>• Detailed design to connect Rotoehu residential properties to the scheme is nearing completion. It is planned that construction be carried out as a variation to the existing reticulation contract for the scheme. An application for Deed Funding for the project has been made in April to the MfE and Strategy Group of the Rotorua</li> </ul>

Programme	Background	Project	Progress
			Te Arawa Lakes Water Quality Group.
7) <b>Wastewater Networks Renewals</b>	An asset management driven programme of renewal of critical assets that have reached the end of their useful life.	A number of significant and critical renewal elements at the Wastewater Treatment Plant and within the reticulation system are underway: <ul style="list-style-type: none"> <li>• Dewatering plant</li> <li>• Blower replacement</li> <li>• Recycled water upgrade</li> <li>• Victoria Street trunk main refurbishment</li> </ul>	These critical renewals have had to proceed ahead of the plant upgrade as the risk of managing the old plant until it is fully consented to be upgraded is too high. <ul style="list-style-type: none"> <li>• The new dewatering plant is now installed.</li> <li>• Complete and commissioned.</li> <li>• The recycled water upgrade is progressing to plan</li> <li>• An easement across the Countdown car park has been agreed in principle and it is going through the process of formal registration with the owner.</li> <li>• Detailed design of a small section is underway due to the high risk of failure. This is budgeted to be constructed in the next financial year.</li> </ul>
(8) <b>Water Networks Renewals</b>	Water Renewals involve replacement of reticulation networks that have reached the end of their useful life. A prudent Asset Management driven programme considers pipe age, condition, capacity, new materials and levels of maintenance costs to arrive at an optimum programme of renewal works.	Asset renewal driven projects for the new year include: <ul style="list-style-type: none"> <li>• Umukaria Rd</li> <li>• Malfroy Rd</li> <li>• Island View Rd</li> <li>• Miller St</li> <li>• Peace St</li> <li>• Hilda St</li> <li>• Galbraith St</li> <li>• La Trobe Pl</li> <li>• Sala St</li> </ul>	The 2020/21 renewal programme has been completed  Planning for the 2021-22 year are well advanced and will commence with the new FY.
(9) <b>Storm water upgrades and Renewals.</b>	Council has the responsibility to implement storm water and drainage protection to the agreed design and levels of service standards currently set out in the Building Code. Most projects have a component of upgrades (to meet new design standards due to climate change) and renewals.	Main projects included in the current year are: <ul style="list-style-type: none"> <li>• King Street area improvements.</li> </ul>	<ul style="list-style-type: none"> <li>• The King Street storm water project is now in progress and will improve flood protection in the area as well as enable local land development to occur. This is a particularly difficult job with poor ground conditions and many other services to manage. This project is</li> </ul>

Programme	Background	Project	Progress
		<p>Projects for the 2021-22 year include:</p> <ul style="list-style-type: none"> <li>• Pukehangi Road water Storm upgrade.</li> <li>• Hinemoa Point water Storm upgrade.</li> <li>• Vaughan Road extension</li> </ul>	<p>still under construction and about 65% completed.</p> <ul style="list-style-type: none"> <li>• This actual physical works refurbishment will commence in the new financial year.</li> <li>• Design is progressing for improvements in storm water capacity to support the Pukehangi Plan change. This is funded through the water reform package.</li> <li>• Design is progressing for improvements to storm water that will support proposed development and address existing flooding problems.</li> <li>• Piping of an existing open drain within an urban area is planned for the current year.</li> </ul>
<p>(10) <b>CIP Funded projects</b></p>	<p>As part of the Government response to COVID 19 Council was allocated funding for infrastructure to support housing development on the east side of Rotorua. This includes providing for alternative transport modes from demand brought about by the increased housing. Funding was also provided for mitigating the effects of storm water runoff from future developments.</p>	<ul style="list-style-type: none"> <li>• Transport shared path projects.</li> <li>• The storm water component involves construction of infrastructure to support the Ngati Whakaue Development in the Eastern Suburbs. Principally this will involve construction</li> </ul>	<ul style="list-style-type: none"> <li>• Vaughan Road Stage Two shared path from Tennyson Drive to Owkata in final design/road safety audit is currently in progress.</li> <li>• Design &amp; consultation is underway for shared path linking Wharenui Road with Whaka Forest</li> <li>• Detailed site geotechnical investigation has been completed and factual report is now being prepared.</li> <li>• Modelling of the full system is underway.</li> </ul>

Programme	Background	Project	Progress
		storm water detention systems and upgraded conveyance.	

### Inner City Operations and Maintenance

A new contract/service level agreement with Infracore for inner city cleaning will commence 1 July 2021. The term will be for 3 years with a provisional 2 year extension at Council's sole discretion. The agreement is aligned with, and funding provided for in the LTP 2021-31.

## 6.3 OHU: RERENGA PAI SAFE & SUSTAINABLE JOURNEYS

### 6.3.1 Modal Shift, Cycling Infrastructure Projects and Road Safety Update

#### Cycling Infrastructure Projects:

- Construction of shared path at the top of Clayton Rd, from Mountain Rd to Pukehangi Rd, has been completed with finishing touches underway at time of reporting.
- Design work underway for Vaughan Rd and Wharenui to Tarawera shared paths. Consultation is underway with community, including Tatau Pounamu Collective and Rotorua Cycle Action.
- Working with Waka Kotahi to include improved cycling facilities at the Ngongotahā Roundabout

#### Cycling Education Programmes:

- The Bike Ready team have continue to deliver a full calendar of skills training in Term Two.

#### Travel Demand Management

- Mode shift: inner city workers' travel survey and mode shift campaign underway.
- Te Manawa o Owhatiura (Lynmore Innovating Streets trial) physical components installed; school students undertaking artwork. Early data collection shows decrease in traffic speed on Larcy Rd.
- Working with BOP Regional Council and Waka Kotahi on regional Modal Shift Plan.

#### Road Safety

- Alcohol Impairment Education (pax 16) and Agewise (pax 7) programme delivered.
- Winter Speed campaign, including going out with local traffic police to educate drivers.
- Speed Limit Review hearing of 5 verbal submissions.

## 6.4 EMERGENCY MANAGEMENT

**Emergency Management staff training and capability:** RLC will maintain capability to effectively respond to an emergency.

**CDEM induction training:** Two sessions provided recently, involving 25 new staff members.

**Incident Management Team capability:** 100% roles filled within the EOC structure.

**Community Readiness:** We will provide community education initiatives to increase public awareness and readiness for local and regional hazards.

- CDEM hosted a staff presentation with Brad Scott GNS Volcanologist to increase knowledge and understanding of the caldera environment and the potential impact of any future unrest episodes. This session was well attended by staff from multiple teams and external partner agencies.
- Following recent events there has been increased interest from community groups to learn more about their local hazards and how to prepare for events affecting them. CDEM staff have attended

and facilitated workshops and presentations at rest homes, community Neighbourhood Support workshops and schools in the last month.

- Two visits to local eastside marae provided positive discussion and agreement on how a more joined up approach to supporting marae in welfare and emergency accommodation provision could benefit any future welfare response.

## **6.5 OHU: WAI WATER SOLUTIONS**

### **6.5.1 Three Waters Services Operations**

#### **Water Supplies**

- Mountain Rd reservoir No.2 was taken out of service to repair a leak and is now back in service.
- A new control valve has been installed on the inlet to the Okareka Reservoir.
- Pegasus Drive water main renewal has been completed.

#### **Wastewater**

- All operational KPIs for May were achieved.
  - Following the collapse of a section of large diameter main that caused issues at the Hona Rd pump station, this section of pipe has been permanently re-lined to restore its structural and hydraulic integrity.
  - Upgrade of sludge dewatering system at Rotorua Wastewater Treatment Plant is progressing well, with civil works completed and two new dewatering presses installed.
  - In accordance with the operations contract, the contractor has provided a proposed three year gravity main renewals programme which is being reviewed by council staff.

#### **Storm water**

- Renewal work to repair a damaged pipeline at 14 Springfield Rd is starting and includes enlarging the pipeline to cater for large rainfall events and installing new manholes to realign the pipeline.
- Work has begun on installing new safety grills on large inlet structures. These have been designed to reduce the frequency of blockages from large debris being washed down through parks and reserves, while still preventing access to persons.
- Bamboo removal from Tarewa Rd drain has been completed to help with flow during heavy rain.
- We are continuing with the manhole health and safety audit. We have identified a number of manholes that require attention which are scheduled for repair in June.
- Root cutting and flushing programme have been conducted in catchment 8 (Carlton Street, Wylie Street, Duncan Street), following up on issues identified in the previously-reported CCTV inspections. Minor root intrusion was found and one manhole was cleared of debris.

## **6.6 OHU: PARA WASTE MANAGEMENT**

### **6.6.1 Landfill**

- Municipal waste to landfill for May was 1237 tonnes. Consistent with trends.
- Landfill aerial spray for weed control has been postponed till October for improved weather conditions.
- Landfill rising mains upgrade has been scheduled for June 2021 and the work is expected to be completed by mid-July.
- Planning is underway for thinning work on the pines trees growing on the rear side of the landfill



- Landfill leachate valve (6B) had experienced some operating issues. The valve plates have been replaced and it is working well now.
- Landfill gas flare is experiencing some continuity problems. The ignition was replaced in May and it is now working consistently.
- New landfill levy (increase of \$10 per ton of waste) is coming into effect from 1 July 2021. This is a government mandated tax beyond the control of RLC or the operator.

### 6.6.2 Refuse Collection

- Overfilled red and yellow bins are being stickered in areas that consistently demonstrate poor compliance, based on feedback from the collection crews. We plan to further inform users of the effects of their non-compliance.
- The resource consent for Ōkere Transfer Station was due for renewal by April 2021. Since the application was lodged more than six months before the expiry, the transfer station is allowed to be operated until BOP Regional Council makes a regulatory decision. All the documents requested by BOP Regional Council have been submitted and the final decision is expected soon.
- A rubbish truck accidentally hit a lamp post at Walnut Place on 28 May. The lamp has been repaired and Smart Environmental is investigating the incident at their cost.
- A second kerbside waste audit occurred on 16-18 June. The purpose of the audit is to understand the difference in summer and winter waste streams composition.
- At time of reporting more than 90% of the floating wetland material had been removed from the composting yard by the wastewater treatment plant with anticipated completion by late June.

### 6.6.3 Recycling

- Recycling bin audits are being conducted to create awareness about the consequential effects of bin contamination. Customers are being reminded of correct practices and in some cases, bins are being rejected where persistent breaches occur.
- Overfilled glass crates are being stickered to highlight the health and safety issues created for collection crews. In the worst cases, the crates are being rejected for collection.
- Recycling centre is facing challenges from homeless people. The Red Cross Shop (in the Recycling Centre) was broken into on June 1 and many items were stolen, including a van. Power supply to the Red Cross and a part of the recycling centre was disrupted. We are working with relevant parties to address these issues.

## 6.7. OHU: TAIAO ENVIRONMENTAL

### 7.7.1 Terrestrial Wetlands – establish and restore

- This is a joint open space and an infrastructure project to restore wetlands and to establish an additional wetland area at Hannah's Bay.
- Tangata whenua and the local community are supportive of creating further wetlands at Hannah's Bay. We have a consent requirement to establish and restore wetlands associated with the airport extension and this project will be progressing.
- Funding discussions are underway.
- In the interim, a resource consent is being prepared and BOP Regional Council are being liaised with on the relevant BOP Regional Council and NES rules. Permitted activity preliminary works are being undertaken by Wildlands Consultants and are underway. These include weed control (willows) in the main wetland restoration and creation areas.

### 6.7.2 **WLASS Shared services**

- We are currently discussing the option of shared services for trade waste management, pollution control and laboratory services with WLASS. In due course, providing an agreeable option is arrived at, there will be a full report to Council with relevant options analysis and recommendations. This is consistent with our efforts to optimise costs and reliability of services in an environment of constrained skill resources.
- Council has now partnered with WLASS to provide trade waste services. We will be considering the possibility for partnering for other laboratory services late this year provided key performance expectations can be met.

### 6.7.3 **National Testing Facility for Onsite Effluent Treatment Systems (OSET)**

- Council, in partnership with Water New Zealand and the BOP Regional Council, has provided an OSET National Testing Facility at the Rotorua WWTP for the past 16 years. This has provided highly valued information for designers and regulators, on the performance of the household wastewater treatment units that are on the market in NZ for rural non-reticulated properties. The facility is also highly valued by manufacturers.
- Test procedures changed to align with a new Australian Standard for OSET systems three years ago and since then, even our better units are failing to meet secondary effluent quality required by regulators.
- New Zealand industry is now considering (i) whether the new standard is appropriate or whether New Zealand stakeholders should develop and adopt modified procedures (ii) whether the strength of the municipal influent is too low (iii) whether it is appropriate for the influent of a testing facility to contain some trade waste, geothermal water, septic tank waste, portaloos waste, and older wastewater from the more remote grinder-pump catchments).
- While industry and regulators and MfE are very keen for there to be a testing facility in New Zealand, the partners (RLC, Water New Zealand, BOPRC) are considering whether or not to continue to be involved and the possibility of pausing testing for perhaps 18 months while key stakeholders agree on test procedures for NZ, and then develop a way forward. This is being considered in order to avoid potential protracted litigation issues and debates until an agreed testing framework has been agreed.

## **7. MANAHAUTŪ MĀORI**

### **7.1 Professional development**

Professional development events held by Te Amorangi include:

- New staff pōhiri on 5 May 2020.
- Noho marae for new and existing staff at Te Takinga Marae on 18 and 19 May.

### **7.2 Ngāti Rangiwewehi Protocol hui**

On 20 May, Council and Ngāti Rangiwewehi met for their six monthly protocol meeting. Council's representatives are Her Worship Mayor Chadwick and Councillors Donaldson, Maxwell and Raukawa-Tait. A highlight of the meeting was the discussion of Three Waters infrastructure, particularly the effective working relationship between Ngāti Rangiwewehi, trustees for Te Puna a Pekehaua (Taniwha springs) and council to supply drinking water to the wider Ngongotahā area.

### 7.3 Te Whare Taonga o Te Arawa

Te Whare Taonga o Te Arawa is currently considering the exhibition strategy for the eventual re-opening of Te Whare Taonga. To that end, Te Amorangi are providing support to engage with Te Arawa, which has included an engagement strategy approved by Te Pūkenga Kōeke o Te Whare Taonga. The first hui have begun with Te Paepae Tapu o Ngāti Whakaue on 3 May.

### 7.4 Key events through May

Key events during May included:

- Meeting of Kauae cemetery trustees on 7 May.
- Kāinga Ora presentation to Te Arawa groups on procurement, employment and apprenticeship opportunities on 11 May.
- Elected members' workshop with Te Tatau o Te Arawa on Māori wards on 13 May.
- Meeting with Raukawa Settlement Trust planning manager on 13 May.
- Rotorua Te Arawa Lakes Strategy Group meeting on 14 May.
- Ngāti Rangiwewehi protocol hui on 20 May.
- Council meeting on Māori wards on 21 May.

### 7.4 Advice across Council

Te Amorangi Unit (TAU) provides advice across Council. This month included:

INFRASTRUCTURE	
Rotoiti and Rotomā wastewater treatment plant (WWTP)	Direct engagement with Māori land owners has started, seeking approval to connect homes on their land to the scheme.  Strategic engagement advice and guidance on Māori Land Court processes.
Rotorua WWTP	Mana whenua engagement is underway on the Rotorua WWTP bridging consent (which would enable the existing WWTP to continue while the upgraded plant and a new discharge area is consented and built).  Engagement and design advice for the proposed Sustainable Forest Approach.
OPERATIONS	
Te Whare Taonga o Te Arawa	Te Pūkenga Kōeke approved "Te Ara Whakarongo" (engagement strategy) and hui have started.
Arts and Culture	Advice on steps to strengthen cultural design advice (including Sir Howard Morrison whānau, Ngāti Whakaue and Te Arawa) for the Sir Howard Morrison Performing Arts Centre.  Supporting Te Whare Taonga, Te Aka Mauri and Te Taumata o Ngāti Whakaue to develop programmes to assist schools with new local history curriculum requirements.
Sports, Recreation and Environment	Technical advice – land title and acquisition history of Council reserves
Planning	Technical advice - Maori land process regarding a property seeking consent

<b>STRATEGY</b>	
Housing	Ensuring Te Arawa concerns and values are addressed in central government work streams, connecting Kāinga Ora officials with Māori landowners, ensuring Te Arawa representatives are contributing effectively to emergency housing taskforce.
Inner City	Technical advice – cultural foundation for inner city, strategy for engaging with mana whenua.
Governance	TUIA induction - facilitated hui between Council's Tuia appointees and Arts and Culture  Supported Community Funding information hui at Apumoana Marae (27 May) and in Council (24 May)
<b>BUSINESS SUPPORT</b>	
Rates	Technical advice – rating of Māori land, water rates enquiries by marae  Technical advice – implementing the Local Government (Rating of Whenua Māori) Amendment Act 2021
<b>OTHER KAUPAPA</b>	
Cultural Support	Weekly waiata classes for all of Council; monthly waiata class for Rotorua community (in Te Aka Mauri); and, weekly 15 minute classes with Business Support, with Te Whare Taonga and with Te Aka Mauri teams.
Careers Expo	Supported Council's stand at the Rotorua secondary schools' careers expo
<b>TE REO MĀORI</b>	
Weekly beginner and advanced te reo Māori classes for staff as professional development.  Te Amorangi Unit provided translation assistance for the following: <ul style="list-style-type: none"> <li>• Communications team – Kupu and Whakataukī o te Wiki, quality assurance check on social media posts.</li> <li>• Strategy – report headings and quality assurance</li> <li>• Governance – mihi to open Long Term Plan documents</li> <li>• Customer Solutions – job titles.</li> <li>• Arts and Culture – Winter Events Calendar, translation of feedback received in public survey</li> <li>• Lakefront – future signage</li> </ul>	

## 8. KĀHUI RAUTAKI - STRATEGY GROUP

### 8.1 OHU: RAUTAKI STRATEGY

#### 8.1.1 He Papakāinga, He Hāpori Taurikura- Homes and Thriving Communities Strategic Framework

##### *Emergency Housing*

- The Rotorua Housing Taskforce, Te Rākau Taumatua, is continuing to work to implement the recommendations supported by government Ministers:
  - Contracting specific motels for the express purpose of emergency accommodation, to ensure the motels being used are good quality, suitable and safe for families.
  - Contracting additional wrap-around support services to meet the needs of families in those motels. MSD will also improve support available for those in other motels.
  - Strengthened assessment and placement processes for families and individuals.

- Establishment of a physical Housing Hub where people and families will be assessed to identify what type of housing support and additional support is needed.

### 8.1.2 Community Grants

Partnership and Community Grants are open for applications. Officers ran four workshops around the district with 61 participants in attendance, representing a wide range of community groups. The workshops covered Council's priorities for funding and how to prepare an application.

Applications closed 14 June. Officers will evaluate the applications and work with a panel of elected members to determine recommendations. The panel comprises Cr Kai Fong Chair, Cr Wang, Mr Thomass (Lakes Community Board) Mrs Trumper (Rural Community Board) and Kahu Tapeka (Te Tatau o Te Arawa). Recommendations will be presented to Strategy, Policy and Finance Committee in July for final approval of Partnership grants, and in August for Community Grants.

### 8.1.3 Te Rākau Tū Pakari

The post COVID-19 community resilience fund received a further five applications with three approved. To date \$517,360 has been approved for grants. 11 applications have been received for consideration at the June panel.

### 8.1.4 National Policy Statement for Urban Development

Work has continued on establishing a programme to support implementation of the National Policy Statement for Urban Development 2020. A key focus of the programme is outlining the pathway for enabling housing delivery, urban growth and the development of well-functioning communities. Currently we have mapped the key initiatives through to the next Long-term Plan (for 2024-2034) starting with understanding gaps in the operative District Plan relating to enabling intensification. A report outlining the proposed programme will be presented to a subsequent Strategy, Policy & Finance Committee meeting.

### 8.1.5 Housing and Business Capacity Assessment (HBA)

The HBA provides an evidence base to inform spatial planning decisions across the Rotorua District. In short, the assessment estimates the demand for dwellings and business land and the supply of development capacity to meet that demand. This determines whether there is sufficient housing and business development capacity to meet needs over the next 30 years. To date we have agreed on a spatial framework as it relates to urban land and we are now developing the model to inform the assessment. Significant amounts of data have been prepared and compiled as input for the modelling, to ensure the best quality outcomes from the exercise.

An Eastside market assessment has been developed concurrently to provide an assessment of potential land uses within this area. This is to help determine if re-zoning of residential, commercial and industrial land through a future plan change would be feasible and reasonably expected to be realised, and ultimately support the needs of the current and future Eastside community.

### 8.1.6 Housing Acceleration Fund

The District Development team continue to assess projects and initiatives that could be potential candidates for funding support by the Government's upcoming Housing Acceleration fund. Fund criteria and deadlines are still to be released. A number of residential development areas may meet funding criteria and staff are confirming current timelines and infrastructure barriers with developers in advance of the application process. We have also actively engaged central government agencies to ensure their support with any applications put forward.

### 8.1.7 Economic Development Strategy (EDS) Framework

Work continues on developing final EDS draft. Central Government recently committed \$200 million to invest in regional economic development through the Regional Strategic Partnership Fund. Projects meeting the fund objectives will be invited to apply with the support of MBIE's Kānoa – Regional Economic Development and Investment Unit (REDIU). RED and Council is working closely with Kānoa – REDIU in line with our Draft EDS Framework.

### 8.1.8 Forestry Future Plan

Te Uru Rakau – New Zealand Forestry Service is developing an Industry Transformation Plan (ITP) to unlock the sector's potential and a draft will be released for industry consultation later this year. Council will develop a Forestry Futures Plan post release of the ITP to ensure a level of alignment. In the meantime, progress is being made on other forestry-related actions from the draft EDS including on the Wood First Policy review.

### 8.1.9 Wood First Policy Review

Work continues in reviewing Council's Wood First Policy and investigating how we could better incentivise the utilisation of wood in the District. Through this work we are reviewing both our internal processes and working with the wider industry on how we can support and facilitate growth in the local forestry and wood processing industry. This work links with the 'Building for Climate Change' work Central Government is currently undertaking. RLC is also working with Bay of Connections (BOPRC) to support the development and implementation of Wood First policies across the Bay of Plenty.

## 8.3 OHU: WHAKAPĀ COUNCIL COMMUNICATIONS

Work on the next edition of Council's *Tatau Tatau* magazine, to be delivered to households at the end of August 2021 continues. The magazine is delivered to all addresses registered with NZ Post at time of delivery – the last edition was delivered to a total of 27,256 addresses. Copies of the current issue are also available at Rotorua Library and extras have been delivered to medical centres, community associations and retailers at their request.

The communications team has supported the successful transition of Council's website content to the upgraded underlying platform which has now gone live. The new platform was introduced by Council's website provider and there was no cost for the transition with existing contracted support hours used to undertake this work.

## 8 Resolution to go into Public Excluded - Ka Matatapu te Whakataunga i te Tūmatanga (to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
CONFIDENTIAL MINUTES of previous meeting held 3 June 2021	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
LAKEFRONT REDEVELOPMENT UPDATE	Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Section 48(1)(a) Section 7(2)(b)(ii)
EMERGENCY HOUSING UPDATE	The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 48(1)(a) Section 7(2)(h)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each item.

