

Kaupapataka Agenda

NOTICE OF A MEETING

OF

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

Date: Wednesday 5 March 2025

Time: 9:30 am

Venue: Council Chamber

MEMBERSHIP

Chair Cr Barker

Members

Cr Wang (Deputy Chair)

Mayor Tapsell

Cr Rai Fong

Cr Maxwell

Cr O'Brien

Cr Kereopa

Cr Waru

Cr Lee

Quorum 6

Andrew Moraes
Chief Executive

NGĀ TUKUNGA HAEPAPA A TE KAUNIHERA INFRASTRUCTURE AND ENVIRONMENT DELEGATIONS

T	What of Constitution		
Type of Committee	Whole of Council Committee		
Subordinate to	N/A		
Subordinate Committees	N/A		
Legislative Basis	Schedule 7, clause 30 (1) (a), Local Government Act 2002.		
Purpose	To develop, implement, monitor and review strategies, policies, plans and functions associated with Infrastructure and environment activities.		
Membership	Mayor Deputy Mayor All councillors		
Quorum	6		
Meeting frequency	Monthly		
Delegations	 Oversee the management of council's infrastructure assets, utility services and public facilities including: Transportation Three waters Land drainage Laboratory services Waste collection, landfill, recycling Sports, Reserves and Recreation Cemetery Civil Defence Emergency Management Accountable for the development and implementation of the Infrastructure Strategy, Asset Management Plan and inputs on infrastructure related projects associated with Development Contributions Policy Oversight of progress of design and build projects such as, but not limited to: Waste water treatment plant Sewerage schemes (Rotoiti/Rotoma/Rotoehu, Tarawera Development of major facilities for example Museum, Aquatic Centre, Libraries Water storage and drainage for growth Infrastructure provision for growth Major transport projects, cycleways Reticulation of water supplies Undertake master planning of strategic facilities and spaces Encourage engagement with organisations within the sector to consider environmental matters including: Climate change response, both mitigation and adaptation Biodiversity Waste Minimisation 		

	 Environmentally sustainable practices
	, ·
	Environmental aspects of energy, transport and water
	 Monitoring and reporting against action within the Climate Action Plan
	 Monitor Council's contribution to the Te Arawa Vision (specifically in relation to Infrastructure and Environment outcomes)
	 The provision and maintenance of facilities and space for the general use of the public for recreation of all kinds including sporting activities, passive enjoyment, open spaces, play areas, toilets and changing sheds, flower beds, trees and shrubs, and display areas
	 The production of Management Plans and the general management of reserves in compliance with the Reserves Act 1977 and the general administration of the Reserves Act 1977 with the exception of the Hearings of Objections to the Classification of Reserves and Management Plans The leasing of recreational land for commercial recreational
	purposes o The beautification of public gardens and parks
	 Street trees
	 Council controlled organisations (CCO's) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO's
	Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO's).
Relevant Statutes	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.
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Order of Business

1	Karak	ia Whakapuaki – Opening Karakia	5
2	Ngā V	Vhakapāha – Apologies	5
3	Whak	apuakitanga Whaipānga – Declarations of Interest	5
4	Ngā T	ake Whawhati Tata Kāore I Te Rārangi Take - Urgent Items not on the Agenda	5
5	Te W	nakaū I Ngā Meneti - Confirmation of Minutes	6
	5.1	Minutes of the Infrastructure and Environment Committee Meeting held on 5 February 2025	6
6	Ngā T	āpaetanga - Presentations	14
	6.1	Comprehensive Stormwater	14
7	Pūror	go Kaimahi – Staff Reports	15
	7.1	Major Capital Projects Progress Report - January to February 2025	15
8		hakataunga Kia Hoki Atu Te Aronga O Te Hui Hai Hui Tūmatawhānui – ution to Move into Public Excluded (to Consider and Adopt Confidential Items)	20
	8.1	Confidential Minutes of the Infrastructure and Environment Committee Meeting held on 5 February 2025	20
	8.2	Rotorua Museum Seismic Strengthening and Restoration Financial Update February 2025	20
	8.3	Variation Approval - Tarawera Sewerage Scheme Stage 1 - Contract 22/038	20
a	Te Ka	rakia Whakamutunga – Closing Karakia	22

1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

Tūtawa Mai

Tūtawa mai i runga Tūtawa mai i raro Tūtawa mai i roto Tūtawa mai i waho Kia tau ai te mauri tū Te mauri ora, ki te katoa Hāumi e. Hui e. Tāiki e!

Tūtawa Mai

I summon from above
I summon from below
I summon from within
I summon the surrounding environment
The universal vitality and energy to infuse and enrich all present
Enriched, unified and blessed

2 NGĀ WHAKAPĀHA – APOLOGIES

The Chair invites notice from members of:

- 1. Leave of absence for future meetings of the Infrastructure and Environment Committee; or
- 2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE - URGENT ITEMS NOT ON THE AGENDA

Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council The Chair shall state to the meeting.

- 1. The reason why the item is not on the agenda; and
- 2. The reason why discussion of the item cannot be delayed until a subsequent meeting. The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council. s.46A (7), LGOIMA

Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion s.46A (7), LGOIMA

5 TE WHAKAŪ I NGĀ MENETI - CONFIRMATION OF MINUTES

5.1 MINUTES OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD ON 5 FEBRUARY 2025

RECOMMENDATION

1. That the minutes of the Infrastructure and Environment Committee Meeting held 5 February 2025 be confirmed as a true and correct record.

Minutes (Draft)

Infrastructure and Environment Committee meeting held Wednesday 5 February 2025 at 9:30 am Council Chamber, Rotorua Lakes Council

MEMBERS PRESENT: Cr Barker (Chair)

Mayor Tapsell, Cr Kai Fong, Cr O'Brien, Cr Brown, Cr Paterson,

Cr Maxwell, Cr Kereopa, Cr Lee, Cr Waru,

Cr Wang (Deputy Chair) -via zoom

APOLOGIES: Cr Lee for lateness

STAFF PRESENT: A Moraes, Chief Executive;

T Collé, Group Manager, Organisational Performance & Innovation;

S Michael, Group Manager, Infrastructure and Assets;

P Warbrick, Manahautū Te Arawa Hourua;

A Wilson, Group Manager, Community Experience;

D Jensen, Chief Financial Officer;

G Kieck, Manager - Governance, Strategy & Compliance; R Pitkethley, Manager, Active and Engaged Communities;

M Barnett, Recreation & Open Spaces Planner;

W Bamford, Programme Manager, Rotorua Museum;

D Thorne, Communications Advisor;

N Michael, Executive of Communications – Mayor's Office;

D Cossar, Governance & Democracy Lead;

R Dunn, Senior Governance and Democracy Advisor; R Griffith, Governance and Democracy Advisor

G Konara, Governance and Democracy Advisor.

The meeting opened at 9.31am.

The Chair welcomed elected members, media, staff and members of the public.

1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

Mayor Tapsell opened the meeting with a Karakia.

2 NGĀ WHAKAPĀHA – APOLOGIES

RESOLVED IE 25/02-001

Moved: Cr Waru Seconded: Cr Brown 1. That the apologies from Cr Lee for lateness be accepted.

CARRIED

Acknowledgement

The Chair acknowledged the passing of a member of the Watts and Hughes site management team – Rotorua Museum.

3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Nil

4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA

Nil

- 5 TE WHAKAŪ I NGĀ MENETI CONFIRMATION OF MINUTES
- 5.1 MINUTES OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD ON 4 DECEMBER 2024

RESOLVED IE 25/02-002

Moved: Mayor Tapsell Seconded: Cr Waru

1. That the minutes of the Infrastructure and Environment Committee Meeting held 4
December 2024 be confirmed as a true and correct record.

CARRIED

6 NGĀ WHAKAMŌHIOTANGA MŌTINI – NOTICES OF MOTION

- Cr O'Brien asked to make minor changes to the wording of his original notice of motion.
- Mr Greg Kieck, Manager Governance, Strategy & Compliance, explained the procedure to change a notice of motion according to standing orders.
- Accordingly, a show of hands was requested to verify other councillors' agreement to proceed with the change.
- The councillors agreed unanimously to proceed with the change.

6.1 NOTICE OF MOTION - RECEIVED FROM CR O'BRIEN

RESOLVED IE 25/02-003

Moved: Cr O'Brien Seconded: Cr Paterson

- That the committee directs the Chief Executive in conjunction with the Chair of the Infrastructure and Environment Committee, to prepare a letter, no later than Friday 14th February 2025, to the new Minister of Health, Hon. Simeon Brown MP, requesting the following:
 - I. The Minister directs the Director General of Health to withdraw the directive to the Rotorua Lakes Council for the compulsory Fluoridation of drinking water until an independent public enquiry held into the Health and Environmental impacts and risks is completed and its findings reported to Parliament.
 - II. In the event the Minister is unable to direct the withdrawal of the directive to fluoridate, that the Minister directs the Director General of Health to refrain from any actions to pursue any legal action or prosecution against the Rotorua Lakes Council for NOT complying with the directive to introduce Fluoride, until an independent public inquiry is held into the Health and Environmental impacts and risks, is completed and its findings reported to Parliament.

CARRIED

7 NGĀ TĀPAETANGA - PRESENTATIONS

Nil

8 PŪRONGO KAIMAHI – STAFF REPORTS

8.1 PROPOSED LAND DISPOSAL - RANGINUI STREET RESERVE

RESOLVED IE 25/02-004

Moved: Cr Kereopa Seconded: Cr Waru

HE TŪTOHUNGA RECOMMENDATION

1. That the report 'Proposed Land Disposal - Ranginui Street Reserve' be received.

CARRIED

Rob Pitkethley and Mel Barnett overviewed the report and spoke to a presentation titled "Ranginui Street Reserve, Ngongotahā" (ECM 21140145).

Attendance: Cr Lee joined the meeting at 9.47am.

RESOLVED IE 25/02-005

Moved: Cr Waru

Seconded: Mayor Tapsell

- 2. That the Committee declares the land between 21 and 23 Ranginui Street, Ngongotahā as surplus to Council's requirements.
- 3. That the Committee notes that the land is not subject to the Reserves Act 1977, but is subject to Section 138 of the Local Government Act 2002.
- 4. That the Committee approves staff to undertake public consultation on the proposed disposal of Ranginui Street Reserve, as is required by Section 138 of the Local Government Act 2002.
- 5. That the Committee notes that a final decision of the proposed disposal of the land between 21 and 23 Ranginui Street, will be made by full Council following the conclusion of the public consultation process which will include a hearing for submitters wishing to speak to their submissions.

CARRIED

8.2 MAJOR CAPITAL PROJECTS PROGRESS REPORT - DECEMBER 2024 TO JANUARY 2025

RESOLVED IE 25/02-006

Moved: Cr O'Brien Seconded: Cr Waru

1. That the report 'Major Capital Projects Progress Report - December 2024 to January 2025' be received.

CARRIED

Thomas Collé and Will Bamford overviewed the report and spoke to a presentation titled "Rotorua Museum Te Whare Taonga Seismic Strengthening and Restoration" (ECM 21141705).

The Chair noted that an opportunity will be given in the public excluded session for any questions relating to the confidential attachment to this report.

RESOLVED IE 25/02-007

Moved: Cr Brown

Seconded: Mayor Tapsell

- 2. That the Committee notes the ongoing progress in the areas of:
 - a) Organisational reset;
 - b) Establishment of the integrated Rotorua Museum Programme, aligning construction, exhibition, and operational readiness for the Museum's reopening;
 - c) Variation order (VO2) for the Infrastructure Acceleration Fund approved by Kāinga Ora.

CARRIED

8.3 PROGRESS REPORT - INFRASTRUCTURE AND ASSETS

RESOLVED IE 25/02-008

Moved: Cr Waru Seconded: Cr Brown

1. That the report 'Progress Report - Infrastructure and Assets' be received.

CARRIED

Stavros Michael overviewed the report.

Action Point

- Cr O'Brien requested an update on development contributions received for Peka block.
- 9 HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀNUI RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)

RESOLVED IE 25/02-009

Moved: Cr Brown

Seconded: Mayor Tapsell

1. That Infrastructure and Environment Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Confidential Minutes of the Infrastructure and Environment Committee Meeting held on 4 December 2024	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
9.2 - Admission Fee Increase 2025 - Waikite Valley Thermal Pools	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.3 - Variation Approval for Contract 24-006 Geothermal Bores 2024	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
Plain English	ain English Commercial Privacy	

Consideration has been given to public interest in these matters and officers' advice is that the above reasons for confidentiality outweigh the public interest in the matters.

CARRIED

The meeting adjourned at 11.21am to be resumed in public excluded session.

OPEN SESSION

11 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Mayor Tapsell closed the meeting with a karakia.

To be confirmed at the Infrastructure and Environment Committee meeting on 5 March 2025.

Rotorua Lakes Council is the operating name of Rotorua District Council

6 NGĀ TĀPAETANGA - PRESENTATIONS

6.1 COMPREHENSIVE STORMWATER

Update from Stavros Michael, Group Manager- Infrastructure and Assets

7 PŪRONGO KAIMAHI – STAFF REPORTS

7.1 MAJOR CAPITAL PROJECTS PROGRESS REPORT - JANUARY TO FEBRUARY 2025

Doc ID: 21161396

Prepared by: Elrond McCarthy, Manager, Capital Delivery

Approved by: Thomas Collé, Group Manager, Organisational Performance and Innovation

Attachments: 1. Confidential Attachment - Major Capital Project Monthly Committee

Report Museum Jan 25 (under separate cover)

1. TE PŪTAKE PURPOSE

The purpose of this report is to provide the Infrastructure and Environment Committee with an update on the Council's critical capital delivery projects. The report highlights progress on the organisational reset, the establishment of an integrated programme for the Rotorua Museum project, and developments within the Major Capital Delivery portfolio. It includes updates on key milestones achieved, adhering to the newly approved reporting template for consistency and clarity.

2. TE TUHINGA WHAKARĀPOPOTOTANGA EXECUTIVE SUMMARY

The Major Capital Delivery Team remains in transition, with structured project handovers underway. A Wastewater Programme Manager has been appointed, marking a key step in the integration of the wastewater portfolio, with the transfer process formally beginning this week. Recruitment for the IAF Programme Manager and Project Manager roles is ongoing to ensure adequate resourcing for the programme's successful delivery.

The focus of this period is on the Rotorua Museum Programme, where significant construction milestones have been achieved. The IAF programme continues to progress following the approval of variation order (VO2), with further refinements to detailed work programmes and risk registers.

Updates for stormwater and wastewater projects will remain within the Infrastructure and Assets operational report until their full transition to the Capital Delivery Team is completed.

HE TŪTOHUNGA RECOMMENDATION

1. That the report 'Major Capital Projects Progress Report - January to February 2025' be received.

3. TE TĀHUHU BACKGROUND

The Council's capital delivery projects are essential for achieving strategic infrastructure objectives, including heritage restoration, environmental sustainability, and service resilience. As part of the organisational reset, the Major Capital Delivery Team is being established to improve governance, reporting consistency, and risk management across all major capital projects.

During this transitional period, the Capital Delivery Team is focusing on structured project handovers while maintaining oversight of high-priority projects, such as the Rotorua Museum Programme and the IAF programme. Other capital projects remain under the Infrastructure and Assets Group until they are fully transitioned.

The transition of the wastewater portfolio to the Major Capital Delivery Team is now formally underway. A Wastewater Programme Manager has been appointed and is leading the transfer, starting with the Wastewater Treatment Plant (WWTP) and discharge solution projects. This process follows a structured transition plan, with further project transfers occurring in phases to ensure a smooth integration.

4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS

4.1 Rotorua Museum Programme

A comprehensive programme has been established for the Rotorua Museum restoration, integrating construction, exhibition planning, and operational readiness. The project remains on track, with construction work progressing across multiple zones. Major updates include:

Structural strengthening in Zones 2, 3, and 4 continuing as planned.

The first needle beam in the basement has been poured, with excavation and placement works ongoing.

External timber remediation is 50% complete, with painting well progressed.

No change to the overall project completion date.

Further details on the project's financial status, risk profile, and upcoming milestones are provided in Attachment 1.

4.2 Infrastructure Acceleration Fund (IAF)

The IAF programme is progressing following the approval of variation order (VO2), which refined project scope and funding allocations. The team continues to develop detailed work programmes and risk registers to meet enhanced quality standards and grant funding expectations. Recruitment is underway for the IAF Programme Manager and Project Manager roles to ensure dedicated oversight of these projects.

Key updates include:

- Spillway enhancements for Linton Dam East progressing.
- Housing enablement projects in the Western Catchment moving forward.

- Ongoing refinements to the PC2 Support Programme to align with planning and infrastructure requirements.
- Further updates on IAF projects will continue to be provided as the transition to the Major Capital Delivery Team progresses.

4.3 Organisational Reset and Project Transition

The transition of the wastewater portfolio to the Major Capital Delivery Team is formally beginning this week, led by the Wastewater Programme Manager. The structured transition plan follows a phased approach:

- The Wastewater Programme Manager will review all WWTP activities using the Project Transfer Procedure to assess their current state and identify gaps.
- Once the WWTP and Discharge solution projects are fully transitioned, the Rotoiti/Rotomā OWTS project will move under the Wastewater Programme Manager's oversight.
- The Tarawera Sewerage Scheme will transition once its current phase is completed.
- The PMO team will provide support to ensure alignment with project governance standards and reporting requirements. The full transition of other major capital projects is underway, with updates provided as necessary.

5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The matters discussed in this report are not considered significant under the Council's Significance and Engagement Policy.

6. NGĀ KŌRERA O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

No consultation is required for this report, as it is an internal management update.

7. HE WHAIWHAKAARO CONSIDERATIONS

7.1. Mahere Pūtea

Financial/Budget Considerations

While the projects remain broadly within their allocated budgets, risks of cost overruns persist due to various challenges. Delays related to legal processes, stakeholder engagement, and technical complexities continue to exert financial pressure, particularly on the Tarawera Sewerage Scheme and Wastewater Treatment Plant (WWTP) Upgrade.

The Tarawera Sewerage Scheme faces escalating costs from legal injunctions, iwi protests, and site/staff security-related expenses. Similarly, the WWTP Upgrade has encountered increased

financial risks due to claimed unforeseen ground conditions, requiring some site redesigns and potentially leading to substantial variation claims from Trility. Council's position is that those potential claims are not accepted and Council is developing a defence against variation claims.

The East Rotoiti/Rotomā Sewerage Scheme also faces some risks stemming from delays in resolving legal and trustee-related issues for Whenua Māori properties. These delays could lead to some increased costs. However, the project retains unused budget of \$3.2 million in recognition of these risks.

Mitigation strategies include proactive engagement with stakeholders, close monitoring of expenditure, and prioritising approvals for contractual variations and claims. Financial oversight is being enhanced under the new reporting framework to ensure transparency and timely responses to budget challenges.

7.2. Kaupapa Here Me Ngā Hiraunga Whakariterite Policy and Planning Implications

The transition of project management aligns with the Council's strategic objectives and long-term plans. There are no major policy implications at this time.

7.3. Te Aromatawai Whakapātanga Ki Te Tāngata Whenua Tāngata Whenua Impact Assessment

Not required as these are operational updates with no decisions required.

7.4. Tūraru Risks

The key risks associated with these projects include funding stability, delays, cost overruns, and the potential for reputational impact. Enhanced oversight under the reshaped Capital Delivery Team is expected to mitigate these risks through improved project governance and risk management.

7.5. Te Whaimana Authority

The Committee has the authority to evaluate the contents of this report and make recommendations.

8. TE WHAKAKAPINGA CONCLUSION

The transition of critical capital projects to the Major Capital Delivery Team is progressing as planned. The Rotorua Museum Programme remains on track, and IAF projects continue to develop. The appointment of a Wastewater Programme Manager is a key step in the wastewater portfolio's integration, while IAF recruitment remains a priority.

Forecast reporting for Major Capital projects

	April	May	June	July	Aug	Sept
Monthly project status updates for all projects (1 page report)	•	•	•	•	•	•
Detailed Financial Update – Museum Programme			•			
Detailed Financial Update – Wastewater Programme		•				
Detailed Financial Update – Stormwater Programme				•		

8 HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀNUI – RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)

PUBLIC EXCLUDED

- 1. Exclusion of the Public
- 2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

RECOMMENDATION

That Infrastructure and Environment Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 - Confidential Minutes of the Infrastructure and Environment Committee Meeting held on 5 February 2025	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a)
8.2 - Rotorua Museum Seismic Strengthening and Restoration Financial Update February 2025	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - Variation Approval - Tarawera Sewerage Scheme Stage 1 - Contract 22/038	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
Plain English	Commercial Activities	

Consideration has been given to public interest in these matters and officers' advice is that the above reasons for confidentiality outweigh the public interest in the matters.

9 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Kia whakairia te tapu Kia wātea ai te ara Kia turuki whakataha ai Kia turuki whakataha ai Hāumi e. Hui e. Tāiki e! Restrictions are moved aside
So the pathway is clear
To return to every day activities
To return to every day activities
Allied, enriched, unified, and blessed