



**ROTORUA  
LAKES COUNCIL**  
Te Kaunihera o ngā Roto o Rotorua

# **Kaupapataka Agenda**

## **NOTICE OF A MEETING OF COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE**

**Date:** Wednesday 10 July 2024

**Time:** 9:30 am

**Venue:** Council Chamber

### **MEMBERSHIP**

**Chair**

Cr Kai Fong

**Members**

Cr Waru (Deputy Chair)

Cr Brown (Deputy Chair)

Mayor Tapsell

Cr Lee

Cr Paterson

Cr O'Brien

Cr Wang

Cr Kereopa

Cr Maxwell

Cr Barker

**Quorum**

6

**Andrew Moraes  
Chief Executive**

NGĀ TUKUNGA HAEPAPA TE KAUNIHERA  
COUNCIL DELEGATIONS

COMMUNITY AND DISTRICT DEVELOPMENT

<b>Type of Committee:</b>	Whole of Council Committee
<b>Subordinate to</b>	N/A
<b>Subordinate Committees</b>	N/A
<b>Legislative Basis</b>	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
<b>Purpose</b>	To oversee planning, monitoring, education and enforcement activities, and guide the economic and physical development and growth of the Rotorua District.
<b>Membership</b>	Mayor Deputy Mayor All Councillors
<b>Quorum</b>	6
<b>Meeting frequency</b>	Monthly
<b>Delegations</b>	<ul style="list-style-type: none"> <li>• Oversee the management of council’s planning, monitoring, education and enforcement activities, including: <ul style="list-style-type: none"> <li>○ Community safety</li> <li>○ Regulatory and compliance</li> <li>○ Environmental health</li> <li>○ Animal Control</li> <li>○ Parking Enforcement</li> <li>○ Noise control</li> <li>○ Food Act</li> <li>○ Building Control</li> <li>○ Consents and inspections</li> <li>○ Resource Consents</li> <li>○ Subdivision, land use and development control</li> <li>○ District Plan</li> <li>○ Plan Changes</li> <li>○ Arts and Culture</li> <li>○ Community wellbeing</li> </ul> </li> <li>• Lead and oversee District Plan reviews and associated plan changes</li> </ul>

	<ul style="list-style-type: none"><li>• Encourage engagement with the business community, economic agencies and major economic sectors that enables and attracts smart investment</li><li>• Monitor Council’s contribution to the Te Arawa Vision (specifically in relation to Community and District Development outcomes)</li><li>• Development and implementation of Economic Development Strategy/Framework</li><li>• Development and implementation of a Destination Management Plan</li><li>• Central business district - revitalised growth and development included focus on Fenton Street Corridor</li><li>• District growth and development</li><li>• Council controlled organisations (CCO’s) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO’s</li><li>• Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO’s).</li></ul>
<b>Relevant Statutes</b>	All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.

## Order of Business

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5	<b>Te Whakaū I Ngā Meneti - Confirmation of Minutes</b> .....	6
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7	<b>He Whakataunga Kia Hoki Atu Te Aronga O Te Hui Hai Hui Tūmatawhānui – Resolution to Move into Public Excluded (to Consider and Adopt Confidential Items)</b> .....	44
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8	<b>Te Karakia Whakamutunga – Closing Karakia</b> .....	45



## 1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

### Tūtawa Mai

Tūtawa mai i runga

Tūtawa mai i raro

Tūtawa mai i roto

Tūtawa mai i waho

Kia tau ai te mauri tū

Te mauri ora, ki te katoa

Hāumi e. Hui e. Tāiki e!

### Tūtawa Mai

I summon from above

I summon from below

I summon from within

I summon the surrounding environment

The universal vitality and energy to infuse and enrich all present

Enriched, unified and blessed

## 2 NGĀ WHAKAPĀHA – APOLOGIES

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Community and District Development Committee; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

## 3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE - URGENT ITEMS NOT ON THE AGENDA

### Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

**Discussion of minor matters not on the agenda.**

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

**5 TE WHAKAŪ I NGĀ MENETI - CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE MEETING  
HELD ON 12 JUNE 2024**

**RECOMMENDATION**

That the minutes of the Community and District Development Committee Meeting held 12 June 2024 be confirmed as a true and correct record.

# Minutes

Community and District Development Committee meeting  
held Wednesday 12 June 2024 at 9:30 am  
Council Chamber, Rotorua Lakes Council

MEMBERS	Cr Kai Fong (Chair)
PRESENT:	Cr Brown (Deputy Co-Chair), Mayor Tapsell, Cr Barker, Cr Kereopa, Cr Lee, Cr O'Brien, Cr Wang, Cr Waru (via zoom).
APOLOGIES:	Cr Paterson and Cr Maxwell Cr Wang and Cr Waru (lateness)
IN ATTENDANCE:	Inspector H Ngawhika, Rotorua Area Commander;
STAFF PRESENT:	A Moraes, Chief Executive; T Collé, Group Manager, Corporate Services; O Hopkins, Executive Director, Corporate Planning & Governance; J-P Gaston, Group Manager, Community and District Development; M Owen, Director, Community Safety; J Bish, performing Arts Director, Sir Howard Morrison Centre; S Brown, Manager - Events, Culture, Heritage & Mahi Toi; D Cossar, Governance & Democracy Manager; N Michael, Executive of Communications, Mayor's Office; S McNicol, Director, Marketing & Communications; V Cawte, Senior Communications Advisor; G Konara, Governance & Democracy Advisor.

The meeting opened at 9.32am.

The Chair welcomed elected members, media, staff and members of the public.

## 1 KARAKIA WHAKAPUAKI – OPENING KARAKIA

Mayor Tapsell opened the meeting with a Karakia.

## 2 NGĀ WHAKAPĀHA – APOLOGIES

### RESOLVED CDD 24/06-001

Moved: Cr Brown

Seconded: Cr Barker

**That the apologies from Cr Paterson and Cr Maxwell (on leave) and Cr Wang and Cr Waru for lateness be accepted.**

CARRIED

**3 WHAKAPUAKITANGA WHAIPĀNGA – DECLARATIONS OF INTEREST**

None

Cr Waru joined the meeting via zoom at 9.33am.

**4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE – URGENT ITEMS NOT ON THE AGENDA**

Cr Lee requested clarification on the advertisement requirements applicable to the short term accommodation proposal included in the Long-term Plan proposals.

The Chair noted that it was not an urgent item but requested Thomas Collé provide clarification.

Mr Collé provided a clarification.

**5 TE WHAKAŪ I NGĀ MENETI - CONFIRMATION OF MINUTES**

**5.1 MINUTES OF COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE MEETING HELD 8 MAY 2024**

**RESOLVED CDD 24/06-002**

Moved: Cr Waru

Seconded: Cr Kereopa

- 1. That the minutes of the Community and District Development Committee meeting held 8 May 2024 be confirmed as a true and correct record.**

CARRIED

**6 NGĀ TĀPAETANGA - PRESENTATIONS**

**1.1. UPDATE ON INNER CITY COMMUNITY SAFETY HUB/PARTNERSHIP**

Inspector Herby Ngawhika, Rotorua Area Commander, Jean-Paul Gaston and Mihikore Owen provided an update and spoke to a presentation titled ' CBD Safety Update '.

Cr Wang joined the meeting at 9.39am.

7 PŪRONGO KAIMAHI – STAFF REPORTS

7.1 PROGRESS REPORT - COMMUNITY AND DISTRICT DEVELOPMENT

**RESOLVED CDD 24/06-003**

Moved: Cr Lee

Seconded: Cr Barker

1. That the report Progress Report - Community and District Development be received.

**CARRIED**

Jean-Paul Gaston overviewed the report.

7.2 PROGRESS REPORT - CORPORATE SERVICES

**RESOLVED CDD 24/06-004**

Moved: Mayor Tapsell

Seconded: Cr Wang

1. That the report Progress Report - Corporate Services be received.

**CARRIED**

Janelle Bish, Performing Arts Director, Sir Howard Morrison Centre spoke to a presentation titled "Sir Howard Morrison Centre – First Year of Operation".

Cr Waru left the meeting at 10.16am and re-joined at 10.40am (via zoom).

Thomas Collé and Stewart Brown overviewed the report.

8 HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀNUI –  
RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT  
CONFIDENTIAL ITEMS)

**RESOLVED CDD 24/06-005**

Moved: Cr Brown

Seconded: Cr Barker

That Community and District Development Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>8.1 – Confidential Minutes of Previous Meeting held 8 May 2024</b>	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
<b>8.2 - Presentation - Update on Revaluations</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

Meeting adjourned at 10.48am and resumed in public excluded section at 11.15am.

OPEN SESSION

**9 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA**

Cr Wang closed the meeting with a karakia.

\_\_\_\_\_  
The Meeting closed at 11.55 am.  
\_\_\_\_\_

To be confirmed at the Community and District Development Committee meeting on 10 July 2024.

Rotorua Lakes Council is the operating name of Rotorua District Council

## 6 PŪRONGO KAIMAHI – STAFF REPORTS

### 6.1 PROGRESS REPORTS - COMMUNITY & DISTRICT DEVELOPMENT

Doc ID: 20384558

Prepared by: Jean-Paul Gaston, Group Manager, Community and District Development

Approved by: Andrew Moraes, Chief Executive

Attachments: 1. Progress Report

#### HE TŪTOHUNGA

#### RECOMMENDATION

1. That the report Progress Reports - Community & District Development be received.

Doc ID: 20384558

1

Community & District Development Committee  
10 July 2024

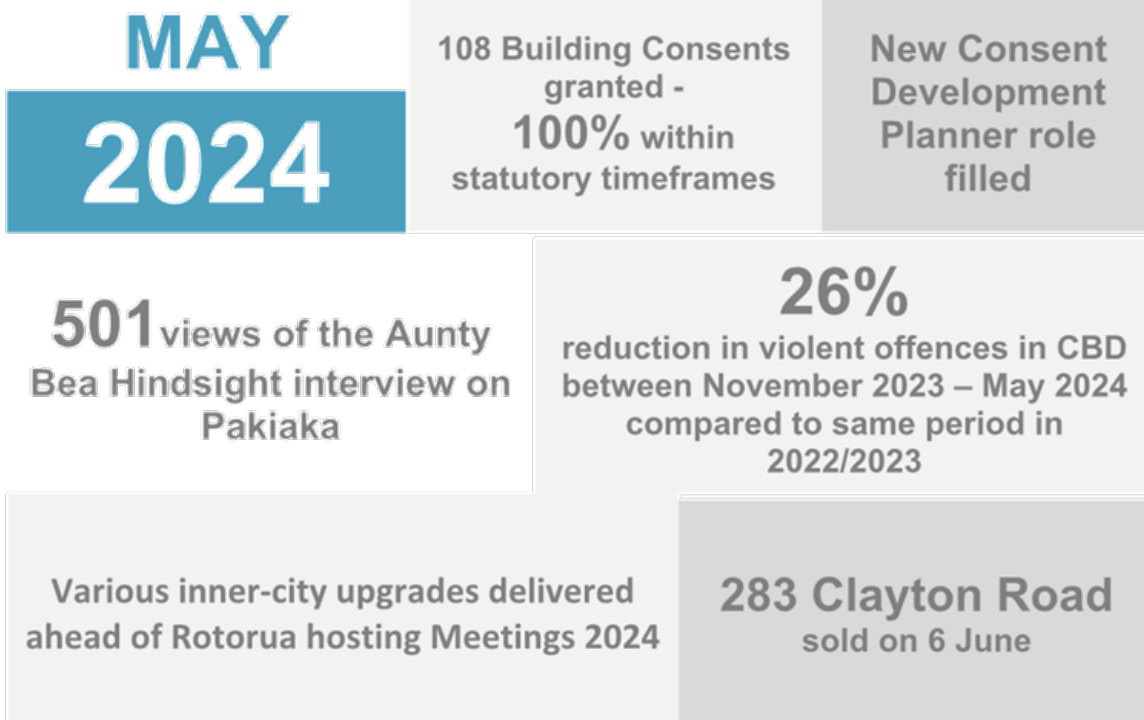
## Progress Report



Doc ID: 20384558

<b>To:</b>	Mayor, Chair and Members – Community and District Development Committee
<b>Meeting Date:</b>	10 July 2024
<b>Group:</b>	Community and District Development
<b>Group Manager:</b>	Jean-Paul Gaston
<b>Report approved by:</b>	Andrew Moraes, Chief Executive
<b>Components:</b>	Development and Partnerships; District Development; Economic Development; Integrated Planning and Development; Community Safety; Community and Regulatory Services; Thriving Communities; Rotorua Library Te Aka Mauri

### Stats and Facts





## Planning and Development Solutions

### Consent Planning

- There were 17 subdivision resource consents granted in May 2024, 5 more than in April. There is a potential total of 16 residential lots and 8 lifestyle lots to be created from these consents.
- 14 land use consents were granted in May, 1 less than in April. Eleven of these relate to residential developments and propose 60 houses to be constructed.

### Building Consents (BC)

- 11 Commercial BCs issued in May 2024 for work valued at a total of \$13.3 million.
- 66 Residential BCs issued in May 2024 for work valued at a total of \$18.7 million.

### Code Compliance Certificates (CCC)

- 11 Commercial BCs issued in May 2024 for work valued at a total of \$13.3 million.
- 102 Residential CCCs issued in May 2024 for work valued at a total of \$14.7 million.

### Land Information Memorandum (LIM)

- 84 LIMs issued in May 2024, all within required statutory days. The median number of statutory days to issue was 4 days.

### Business Improvement Programme

- Work is being undertaken to improve reporting capabilities from OneCouncil dashboards and processes are being worked through to ensure better overall visibility of resource consent applications.
- Business requirements are being worked through to support the planning and consenting team in managing time tracking.
- Work is underway on a recruitment and retention strategy for Integrated Planning and Development with a focus on highlighting various roles and developing a career pathway.
- A Development Planner has been recruited.
- Process improvement has been implemented to improve workflow for LINZ certification in the planning and consenting space which will improve efficiency. Further work is required to improve efficiency where input is required from other areas, such as engineering.

## Whakamaheretia Tā Tātau Ara Whakamua – Plan Our Way Forward

### Policy Planning

#### Housing and Business Development Capacity Assessment (HBA) 2024

The key focus of the HBA will be meeting requirements of the National Policy Statement on Urban Development (NPS-UD) by providing an assessment of sufficiency of capacity to meet future growth needs. We expect to complete the 2024 assessment by October this year.

Rotorua Lakes Council continues to work with the consultants assisting in the project to update the spatial framework to accommodate policy changes since the previous HBA i.e.: the Future Development Strategy (FDS) and Plan Change 9 (PC9).

#### Rotorua Papakāinga Toolkit

The process for developing papakāinga housing can be complex and time consuming and there are many barriers that hinder and potentially deter development on whenua Māori. The toolkit will help Māori landowners understand and navigate the process for undertaking such developments. Consultants have been commissioned to help prepare technical aspects of the toolkit. Initial discussions with internal and external stakeholders have continued this month as we progress the development of the toolkit.

#### Natural Hazards Management

Guidelines for building in Rotorua District to address geothermal hazards are being finalised and are about to be published. These are intended to provide greater certainty and consistency in identifying geothermal hazards and designing buildings and associated site works to manage potential risks.

Urban flood hazard mapping is progressing. Flood hazard mapping was recently completed under contract for the wider Ngongotahā area, another contract is underway for flood hazard mapping for the western urban area and Council continues to progress mapping for the eastern urban area using internal resources.

Council has also started to scope what further District Plan changes and supporting hazard research may be needed to improve management of natural hazards, building on the work done in Plan Change 9.

#### Partnerships

##### 283 Clayton Road

The sale of Council land at 283 Clayton Road to Tauhara North Kainga Limited was finalised on 6 June 2024. The sale was the result of an Expressions of Interest process to identify an appropriate developer to develop housing on the land. The development planned by Tauhara North Kainga Limited on the land includes 10 affordable rentals and is part funded by the Government's Affordable Housing Fund.

#### Economic Development

Industrial sector economic and land assessment, industrial land strategy, and Industrial sector economic and land assessment, industrial land strategy, and implementation plan

- Industrial sector study proceeding well.
- Economic and land assessment component on schedule to be completed by end June 2024.
- Individual stakeholder engagements ongoing.
- Stakeholder Workshop scheduled for first week in July 2024.

#### Inner City Revitalisation and Fenton Street Corridor

Link between lakefront and inner city

- Matanga Projects appointed for detailed design of intersection of Whakaue and Tutānekai Streets.
- The purpose is to improve the connection between the lakefront and the inner city by creating a seamless and safe intersection/crossing between the lakefront and Eat Street.

- Four intersection concepts were provided and a preferred option selected for detailed design, which is now underway.
- Engagement with stakeholders to start once draft detailed design completed.

Inner city residential analysis, strategy, and action plan

- Place Collective has completed an inner-city residential analysis.
- Strategy development underway including identification of a range of housing options for inner city.
- Financial viability of each housing typology being developed
- Stakeholder engagement progressing well.
- Final draft report including action plan expected to be delivered by end June.

Inner city upgrades undertaken in May/June 2024

The following upgrades have been undertaken in May/June 2024 as part of the inner-city revitalisation programme and ongoing maintenance.



*All lights straightened and repaired where possible*



**BEFORE** **AFTER**



*Outdated green corridor signage*



*All green corridor signage removed across inner city*



*Bicycle stands leaning over and loose*



*Bicycle stands repaired*

**BEFORE**

**AFTER**



*This type of bench removed across inner city*



*Décor Lights to be installed in Arawa Street*



*New lights installed – warm white  
One tree with cool white to BE resolved*



*Pavement fixed*





**BEFORE** **AFTER**



*Graffiti removed*



*Nails sticking out of planter boxes*



*Nails removed*



*Sign removed*



*Old broken light post removed*



**BEFORE**

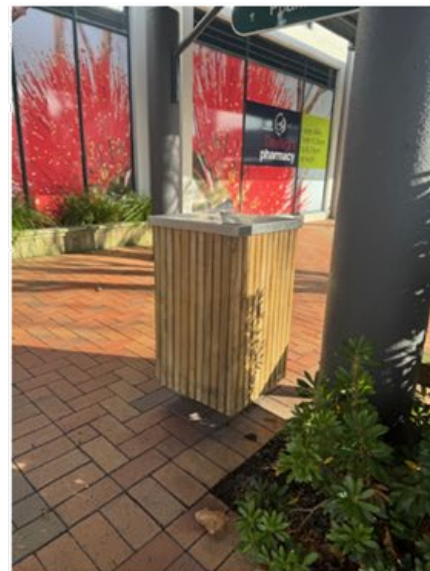
**AFTER**



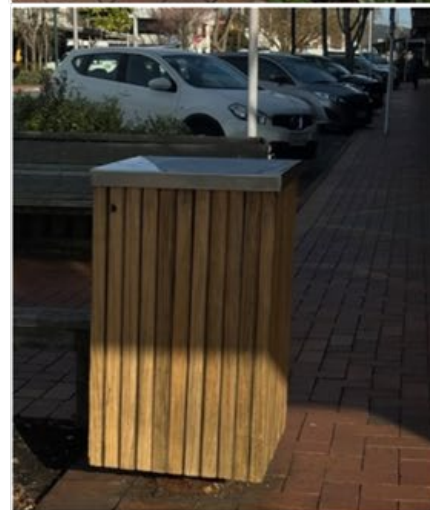
*Old bike stand – not in use, locking elements missing*



*Removed*



*Bins along Tutānekai Street falling over and/or broken, needing maintenance*



*Bins repaired and sanded down*



Doc ID: 20384558

10

Community & District Development Committee  
10 July 2024



*Bins repaired and sanded down*



*Old signage*



*Old signage removed*



*Eat Street posters removed/cleaned*

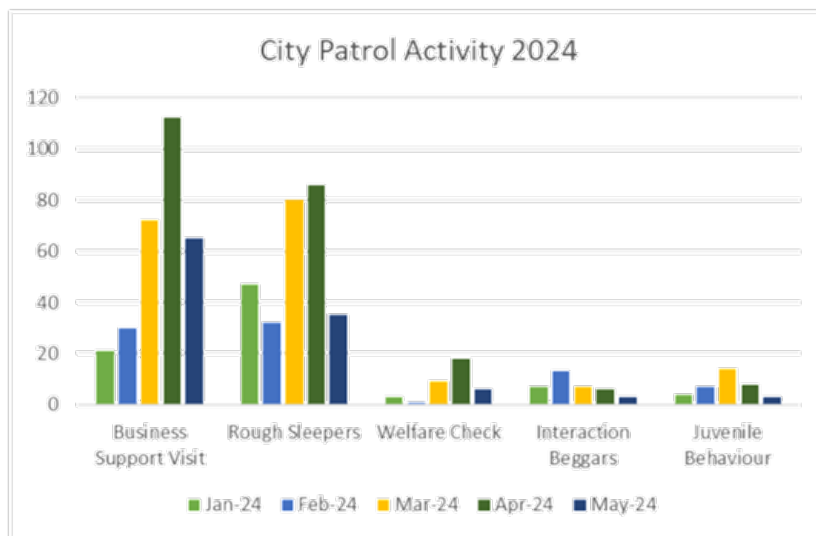
**Hunga: Tiaki Hapori – Community Safety**  
 Safe City Guardians / Patrols / CCTV / Community Hub Communications

- Guardians continue to engage directly with CBD businesses, responding to any concerns and providing support and/or advice, continuing with the distribution of the Hub information stickers and general checks on our retailer and business owners. There were 65 businesses visited during May.
- Since the Hub opening in November 2023 there has been an impactful reduction in crime in the CBD, as per the table below. The statistics are derived from the Police reported crime data.

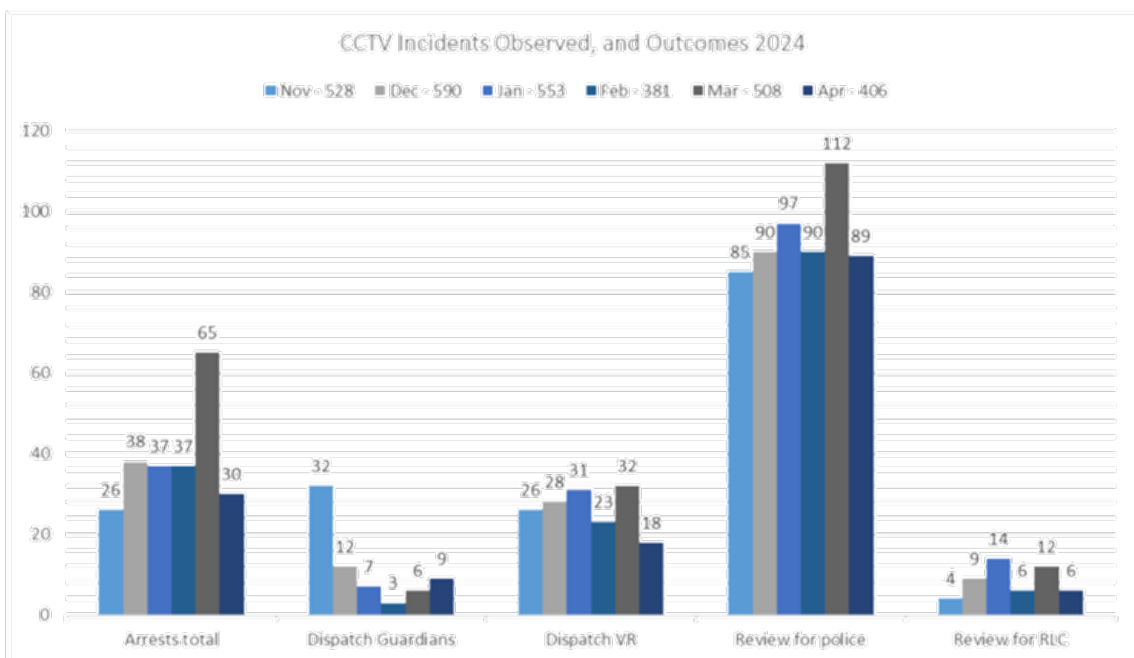
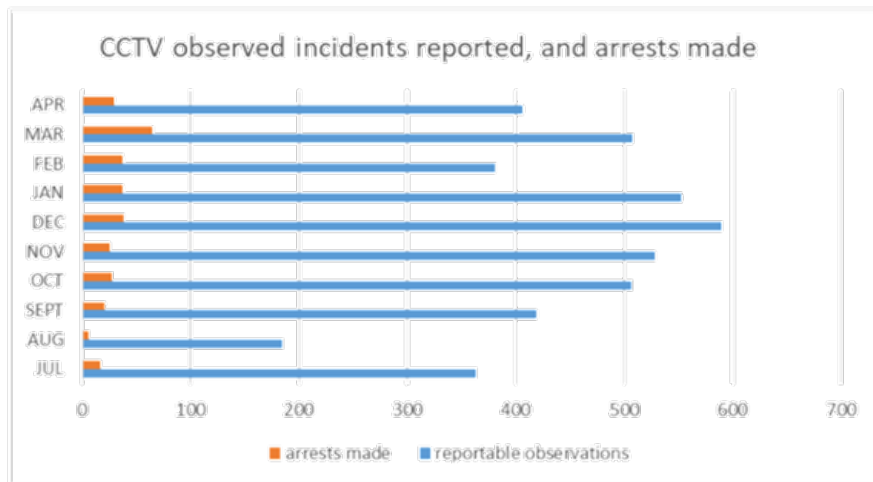
NOV 22 – MAY 23	NOV 23 – MAY 24
Violence offences	26% reduction
Dishonesty offences	14% reduction
Drug and antisocial offences	24% reduction
Property damage offences	37% reduction
Trespass offences	39% reduction

*\*Stats are for CBD and exclude Fenton St and Central Mall*

- The successful deployment model between Police, Guardians and CCTV is being rolled further out to include Māori Wardens and Community Patrols, ensuring improvements are ongoing.
- Guardian interactions with rough sleepers decreased in the CBD during May, showing there are fewer homeless people in need of support. Our Safe City Guardians assisting vulnerable people to engage with support services before winter had 35 interactions during May, down from 86 in April.
- Welfare checks on known vulnerable people dropped to 6 in May, beggar interactions dropped to 3.



- Notifiable CCTV observations in May totalled 495 (406 in April), resulting in 42 arrests (30 in April).
- CCTV provided camera assistance to Police on 298 occasions.
- 102 CCTV footage reviews were completed for police, plus 7 for RLC departments.
- CCTV operators continue to focus on a prevention first approach, facilitating interventions (deployment of hub teams/police) prior to potential crimes occurring. During May, 63 observations of suspicious activity resulted in 4 arrests, demonstrating the ongoing success of the prevention model adopted by the team, which is a positive contribution to crime reductions.



**Parking**

- Average daily transactions lifted slightly in May, to 30,318, compared to 30,095 in April.
- Warnings issued for WOF / Registration offences have been trending down this financial year and a sharp drop was evident in May resulting from a tightening up of this process. Only 83 warnings were issued compared with 305 in April. The reduction corresponds with an expected uplift in infringements issued for this type of offence.
- The changes to the WOF / Registration infringement process have resulted in increased appeal submissions to i-Park along with higher-than-average customer calls and emails on this subject.
- Overall infringements were lower than average in May (2,178 compared with 2,817 in April) but there is a likely correlation with the parking payment observations ie regular users are more likely to park for longer periods, use the app and subsequently have less chance of falling foul of the parking rules.
- Meter reliability was below KPI expectations in May at 93.26%. A higher-than-average number of faults but comparatively low average repair time of 4.42 days was observed.



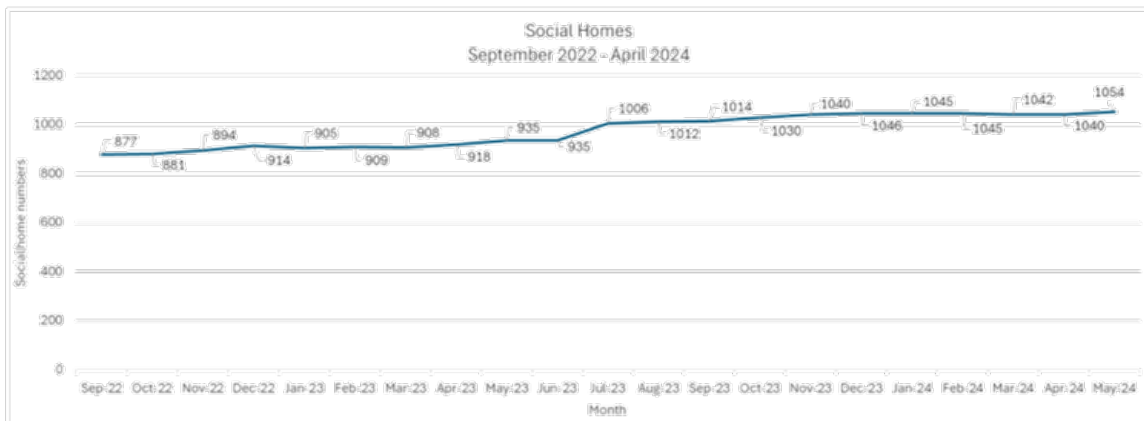
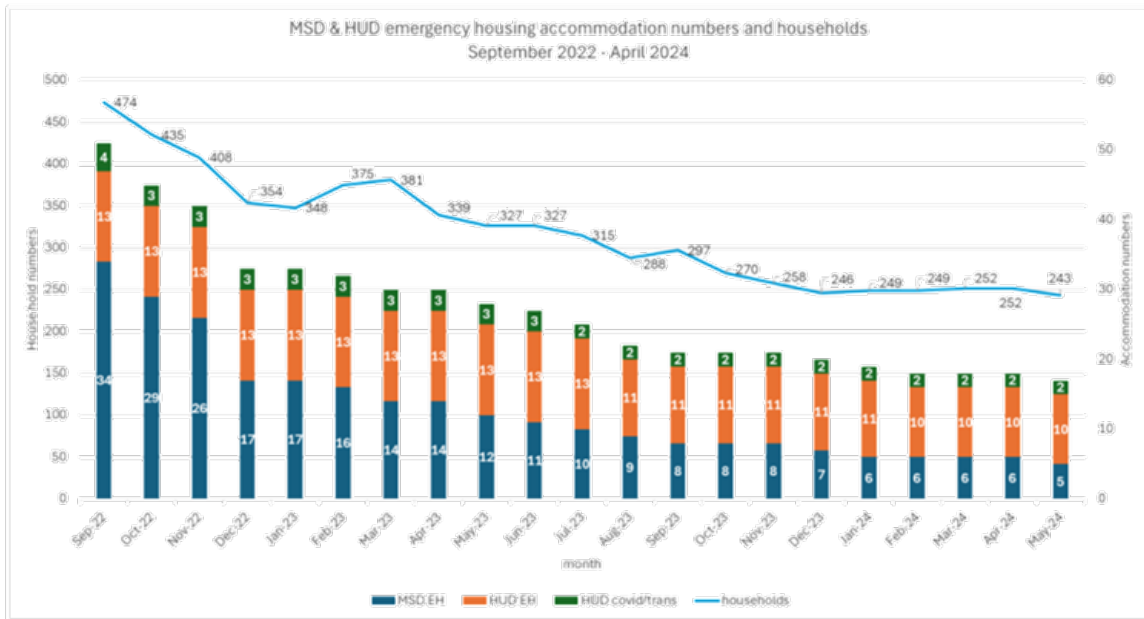
- 17 were high impact, where the machine was non-operational (average repair time 4.42 days).
- 22 were medium impact with machines still working but with limited functions. Average repair time was 3.95 days.
- Options are being confirmed with i-Park in June regarding potential for improvement.
- A contract variation for an additional parking warden in the CBD was approved with implementation planned for July (dependent on successful recruitment). This will increase effectiveness/likelihood of infringement detection.
- App use in May remained consistent with card at meter dropping from the previous month. This likely reflects app users such as CBD workers continued patronage with visitors (card usage) slightly reduced.
- The most prevalent infringement was for parking in a metered area without paying, followed by operating an unlicensed motor vehicle (registration), followed by no evidence of a current warrant of fitness, followed by parking in a metered space for longer than paid for.

#### Animal Control

- The District Court has started processing Animal Control Infringements due to failure to pay dog registration for the current registration year. Processing will continue for at least the next few months.
- 430 infringements for failure to microchip have been sent, corresponding with registration requirements.
- Investigation and prosecution training is ongoing and progressing well with staff showing excellent improvement and growing in confidence.
- There have been successful outcomes on two prosecution cases.
- Staff have also been progressing through 'stay safe' training to assist with appropriately managing the inherent risks that they face in this role.
- We continue to work on four active District Court prosecutions and are progressing two others.
- Pound capacity has fluctuated and has peaked at times because of proactive roaming patrols in areas that are experiencing higher levels of roaming.
- A meeting was attended with local animal charities (in BOP) including SPCA, to develop a shared understanding of each organisation, pressures and opportunities to work more closely together. Additional pathways for re-homeable dogs and pressures around de-sexing was a focus from RLC.

#### Resource Management Act (RMA) – Emergency Housing

- Another two unconsented/contracted MSD-used motel have recently been exited, dropping the number from 6 to 4 (this is not shown in the graph below).
- RMA compliance activities retain a focus on backpacker type facilities that are currently offering tenancy arrangements, or a mix.
- Enforcement activities remain mindful of Tenancy Act timeframes where premise operator/owner has committed to end tenancy activities, to ensure legislative requirements occur in parallel where possible.
- Council staff continue to work in parallel with MBIE tenancy investigation services where applicable.



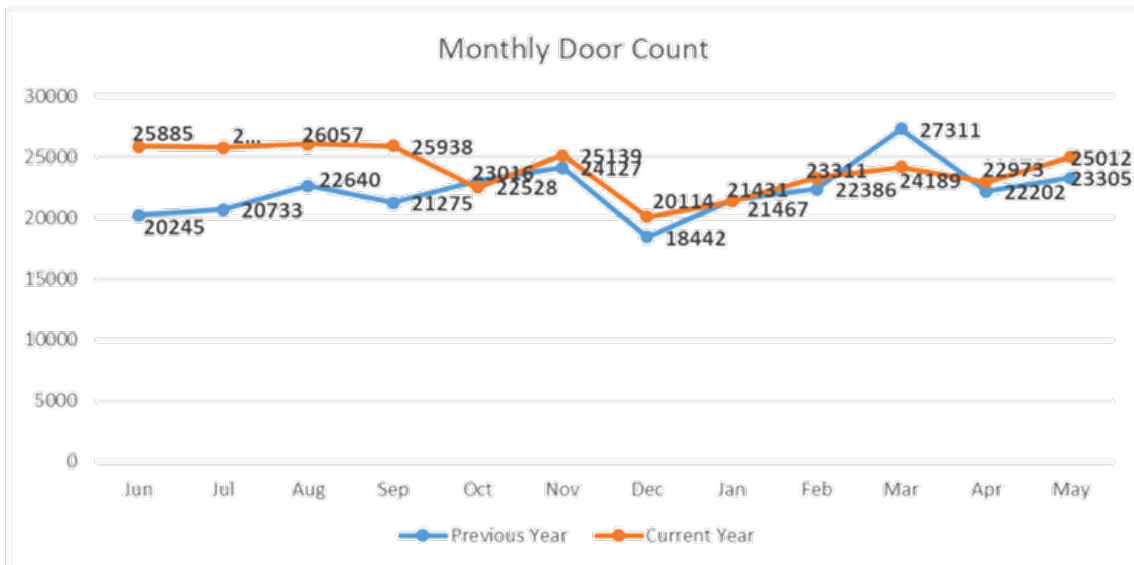
Attached (Attachment 1) is the May 2024 Rotorua Temporary Housing Dashboard provided by MHUD and MSD. The dashboard provides monthly reporting on the use of temporary housing options in Rotorua.

**Rotorua Library at Te Aka Mauri**  
 Resources and Services

**May updates:**

- E-lending 10,578 issues in May 24, a 13% increase on May 2023.
- 24% increase in printing, 34% increase in scanning in May, primarily to support customers with employment, housing, immigration and MSD related enquiries.
- 11 sign ups in May for Skinny Jump subsidised broadband. Overall increase of 8.82 % in the last rolling 12 months compared to the previous year.
- Kotui Library management system data was migrated from servers in New Zealand to Australia.

**Door Count Monthly:** 25012 in May 2024 | up 7% on 2023.

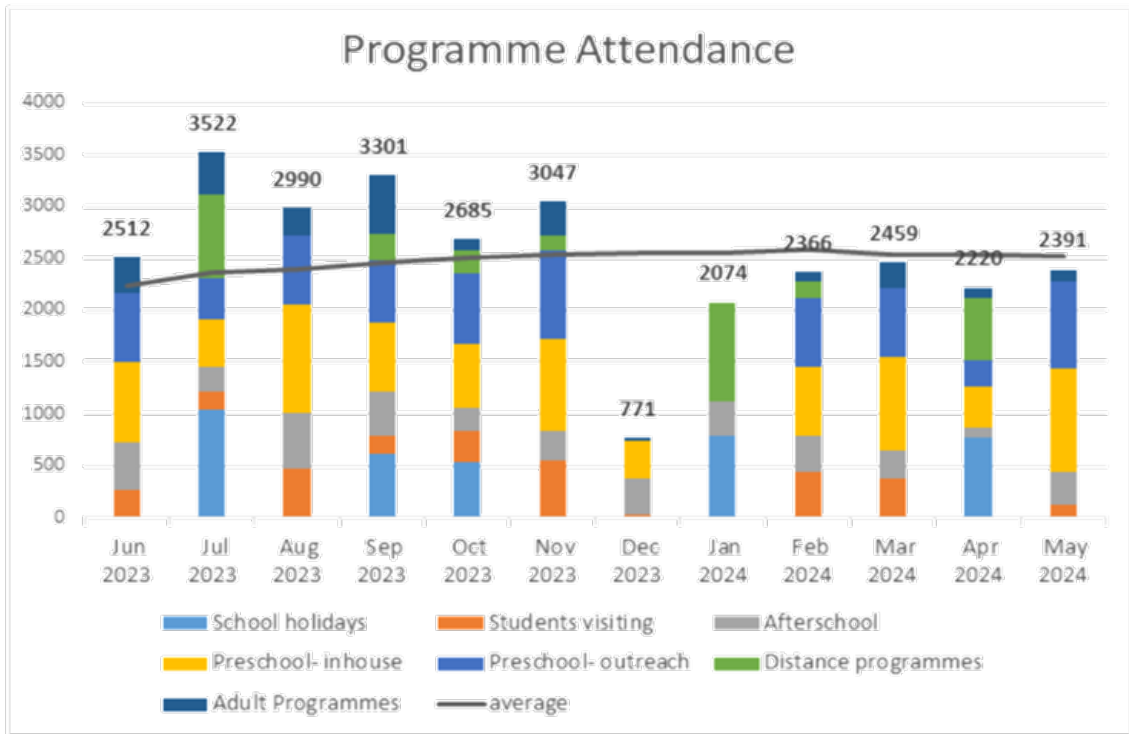


Programmes and Activities

All programmes Monthly: 2391 participants in May 2024.

May Stand Outs:

- Rotorua Library Code Club invited to feature in the Code Club Aotearoa Blog. Post can be found here: <https://www.digitalfutureaotearoa.nz/blog/code-club-library-spotlight>
- Preschool Code programme pilot initiated in two preschools to determine if it a good lead in to create interest in the Afterschool Code club.
- Waiata in schools programme pilot initiated to support learning through waiata.
- The He Pīpī Paopao (under 2 years) in house preschool programme grown by 18% so far this year. In response, session refreshed to support Te Reo Maori, NZ Sign Language and 4 key focus areas to support child developmental growth.
- Library 2 You service now delivering parenting and life skill books to Rotorua School for Young Parents.
- Auntie Bea Hindsight interview released on Pakiaka for Music Month, received 501 views, being the most popular so far.



**May events and activities:**

**Themes for the month:**

- Anti-bullying and Music Month Mastering passwords online webinar on Community Pride Screen – 7 May
- Volcanic Vice Mystery in the Library authors panel celebrating Ngaio Marsh Awards - 8 May, 52 attendees
- Scion – Fascination of Plants public talk – 17 May, 13 attendees
- Pink Shirt Day – 17 May, various activities including staff awareness and upskilling on anti-bullying
- Pink Shirt Day - Books Against Bullying story telling event - 18 May, 70 attendees including tamariki and whanau. Story tellers were Mayor Tania Tapsell, Tamati Coffey, Erena Mikaere (Magic Netball), Constable Jo Spry, Ishwari Vaidya, Pastor Tim Lee and his wife Jenny and local actor Awatea Waiariki.
- NZ Music Month – Radio arrives in Rotorua Heritage display and collections displays
- NZ Sign language Week – sign language included in preschool programmes
- Pātaka Whenua workshop – 21 May, 30 attendees



*Pink Shirt Day – staff activities and Books Against Bullying with Mayor Tapsell*



**June events and activities underway:**

Theme for the month - Matariki me te taiao, Matariki and the environment

- World Environment Day Film Screening – ‘Slowing down fast fashion’ - 5 June
- Taiao displays and book recommendations
- Waste reduction workshops
- International Knitting Day – Learn to Knit and Crochet – 8 June
- Matariki exhibition – upcycled and reimagined books – 1 June to 1 July

**Coming up in July:**

Theme for the month - Midwinter and Olympics

- Great winter reading challenge
- Reading genre bingo
- Waste reduction workshops
- School holiday programme including winter dance party
- Olympic Games in Paris displays and local Olympian profiles

**Ohu: He Hapori Taurikura – Thriving Communities**  
 Embedded Culture of Futures Planning – *Tamariki and Rangatahi Civic Engagement*

**Rotorua Youth Council**

Mayor Tapsell and councillors Wang and Waru briefly attended the May Youth Council meeting. The Mayor spoke to the Youth Council about some of the topical issues the council is faced with, common themes coming out of the Long-term Plan consultation process and highlights and intended outcomes from her recent overseas visits. The elected members also provided tips for making verbal submissions.

The following summarises progress on planned milestones as at 13 June 2024:

Date	Milestone	Progress
30 Jan 2024	Pōwhiri to welcome 11 Young Leaders on to Youth Council.	Completed
26 Feb 2024	First of 8 official scheduled monthly meetings, Whanaungatanga Induction Workshop - define youth council collective values	Completed
25 March 2024	Youth Council terms of reference, values and code of conduct adopted. Resolution to action working groups for each project to prepare recommendations for youth council to adopt.	Completed
29 April 2024	LTP discussion with elected members Youth Council LTP submission preparation	Completed
27 May 2024	Leadership development Environment and Climate change workshop Working groups ratified	Completed
24 June 2024	Inner City revitalisation Preparation for festival for the future	In train
16 July 17-18 July 2024	Travel to Wellington for Mayor’s pre-festival lunch (by invitation) Festival for the future attendance	Plans underway
29 July 2024	Leadership development Youth Strategy workshop	In development
26 August 2024	Annual review	In development
23 Sept 2024	Deliver annual report and recommendations to elected members Final meeting resolutions and formalities	In development

**Child Equity**



**Play Advocate**

The Thriving Communities Team has secured \$160,000 funding from Sport New Zealand to provide a 2-year fixed term Play Advocate role within Council. The Play Advocate will co-ordinate a strategic approach to play across the district and will develop the sustainable approach to Council’s commitment to play in alignment with the Child Equity and Open Space’s Play Active Recreation and Sport (PARS) Strategy.

The aspiration is for Rotorua to be a puna of play for children and whānau. Play is a right under the United Nations Rights of a Child and a critical aspect of child and youth development, essential to healthy child development and offering opportunities to engage with the world around them.

The terms and conditions of the agreement are currently being finalised. Hui with Te Papatakaro o te Arawa and Sport Bay of Plenty are underway to explore where our interests converge and how we might work together to maximise opportunities to have a collective impact.

Funding is expected to land in July, recruitment for play advocate role will start after that.

**Strategic Investment to Build Community Wealth**

**Community Funding Update**

As a result of the revised community funding policy Council has concentrated efforts on two community funds rather than three:

**1. Partnership Agreements (2024-27) are now open for applications, close June 17, 2024.**

Partnership Agreements provide support and/or financial assistance to local community sector organisations that align with Council's goals and vision, are addressing inequity and contribute to community resilience. These high trust agreements support core organisation functions and key outcomes. Agreements may include financial grants over \$5,000 as well as other forms of support. The dollar value of each grant will be determined by a Mayoral appointed panel, subject to funds available and content of applications.

Partnership Agreements are for the three years riod 2024 - 2027. Council seeks to partner with organisations/groups that:

- Are clearly making a significant positive difference in the community
- Use collaborative approaches
- Are well managed/governed
- Are actively working with community
- Are growing social capital

**2. Neighbourhood Matching Fund – end of 2023-24 budgetted funding, disbursed in May**

Neighbourhood Matching Fund – Recipients	Volunteer numbers	Volunteer hours
Aronui Arts Festival Charitable Trust \$5,000	160 volunteers	1600 hours

*\*All funds have been allocated for year ending 2023/24*

**2.1 Community Matching Fund – 2024-25 (new, revised fund)**

This is the new revised fund approved through the LTP process. There are two Community Matching Funding opportunities.

**2.1.1 Small Round**

Opens on 20 July with no closing date. Applications accepted under \$5,000.

**2.1.2 Large Round**

Opens on 5 August and closes on 23 September 2024. Applications between \$5000 and \$20,000 accepted.

Caring Communities

**Healthy, Fit-for-Purpose Homes and Cohesive Communities**

Healthy Homes Assessments

RLC provides healthy homes assessments to supports low-income families in Rotorua by providing education, advice and guidance around maintaining and repairing homes to healthy standards. Referrals can be made for families to access further assistance with additional remedial actions (eg. Provision of curtains, underfloor insulation installation and many more). This service makes a significant difference in ensuring the homes of tamariki and their whānau in Rotorua are warmer and healthier.

During May the following activities in local homes were enabled:

- 5 homes assessed (65 homes year to date)
- 1 workshop with Linton Park Community Centre (7 workshops year to date)

This work programme started in November 2023 and will be completed by the end of June 2024. The June report will reflect the commitment to deliver a full year of programming within 8 months.

Welcoming Communities

Through the Welcoming Communities co-ordinator function, RLC has provided and/or supported the following activities to support the healthy settlement and community integration of migrant communities:

Welcoming Communities Standard		Welcoming Communities Activities
4. Connected and Inclusive	<ul style="list-style-type: none"> <li>• People feel safe in their identity and that they are connected with and belong in the community. There are high levels of trust and understanding between members of the receiving community and newcomers.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>African Ubuntu Day</b> The second annual celebration was held on the 25<sup>th</sup> of May. Mayor Tapsell and Welcoming Communities were invited to introduce the role and support for new migrants through settlement. Approximately 70 people attended from 12-13 countries in Africa.</li> <li>• <b>Multicultural tennis tournament</b> The second annual event took place on the 11<sup>th</sup> of May at the Hill Crest tennis courts. Player numbers increased significantly from last year from 50 to 80 players. There were two divisions (Pro and amateur).</li> <li>• <b>Sri Lankan Vesak festival</b> There were two events to celebrate this significant Buddhist occasion on 23<sup>rd</sup> May. The Arts Village saw around 50 people attend and Otonga school hall saw around 70 people.</li> </ul>
6. Civic Engagement	<ul style="list-style-type: none"> <li>• People feel safe in their identity and that they are connected with and belong in the community. There are high levels of trust and understanding between members of the receiving community and newcomers.</li> <li>• Civic Engagement and Participation</li> <li>• Newcomers feel welcome to fully participate in the community. Newcomers are active in all forms of civic participation.</li> </ul>	
8. Culture and Identity	<ul style="list-style-type: none"> <li>• There is a shared sense of pride in being part of a culturally rich and vibrant community. People feel their culture is respected and valued by other members of the community. There are opportunities to learn about each other's cultures.</li> </ul>	

**Universal Accessibility**

RLC aims to ensure our organisation and district is inclusive and accessible for all. Principles of universal design are being applied to new 'built environment' developments to ensure access and usability of our places and services regardless of age and ability and to increase the liveability, safety and convenience of our assets to our communities and visitors, ensuring more effective use of public money. Some of our places and services, including information, continue to be challenging to access for some of our community. An Accessibility Policy is under development to give clarity on the organisation's commitment and to guide Council decisions. The development of an action plan will follow to identify the scope and scale of work, identify resourcing and to prioritise and phase activities.

Below is an outline of key milestones in the Council adoption of a new Accessibility Policy, as at 13 June:

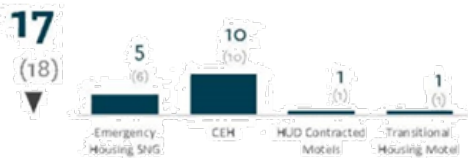
RLC Accessibility Policy Development Process		
Timeframe	Milestone	Progress
Feb - June	<b>Discover</b> High level understanding of the problem <ul style="list-style-type: none"> <li>• Pre-engagement</li> <li>• Identify and engage with key stakeholder groups.</li> <li>• Establish key considerations to underpin the development process.</li> </ul>	Completed and ongoing
March - May	<b>Discover</b> <ul style="list-style-type: none"> <li>• Desktop research, planning and prep</li> <li>• Define key terms</li> <li>• Review central government and other local government examples</li> <li>• Collate advice from reference groups and stakeholders</li> <li>• Engage subject matter experts</li> <li>• Finalise scope and guiding principles for policy to create liveable communities for all</li> </ul>	Delayed due to contractor constraints – underway and near completion
April - June	<b>Discover - Design</b> <ul style="list-style-type: none"> <li>• Prototype policy scope developed</li> <li>• Refinements to project plan</li> <li>• RLC internal Steering Group established</li> <li>• Stakeholder input enabled</li> </ul>	Underway On going Completed Completed and ongoing
June- July	<b>Define</b> <ul style="list-style-type: none"> <li>• Quantitative data collection – survey</li> <li>• Qualitative data collection – focus groups</li> <li>• Quant and qual data analysis</li> <li>• Define the 'problem/s' the policy needs to address</li> <li>• First draft wireframe policy developed with supporting evidence base</li> <li>• Workshop with Council to test policy approach and considerations for phasing the subsequent work programme</li> </ul>	Go live 21 June Go live 21 June On track – July On track – July On track – July On track - July
July-Sept	<b>Develop</b> <ul style="list-style-type: none"> <li>• Second and third drafts of policy prepared, tested and revised</li> <li>• Other artefacts and documents prepared to support Council decision-making</li> </ul>	On track On track
9 October	<b>Council Approval</b> <ul style="list-style-type: none"> <li>• Paper to Community and District Development Committee recommending policy adoption.</li> </ul>	On track

## Rotorua Temporary Housing Dashboard | May 2024

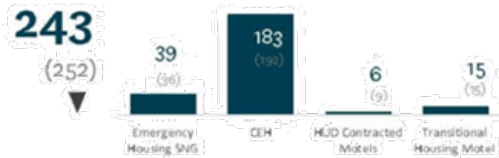
This dashboard provides monthly reporting on the use of temporary housing options in Rotorua. Last month's figures are provided in brackets.

### Summary of Temporary Housing Use in Rotorua

Number of motels in use as temporary housing in Rotorua



Number of households in temporary housing in Rotorua

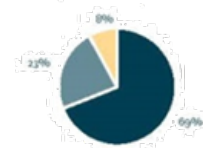


### Household Composition

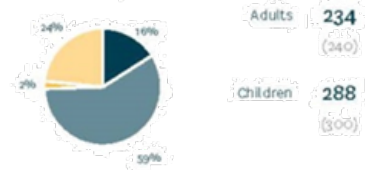
Adults in temporary housing in Rotorua

300  
(303)

Emergency Housing SNG



Contracted Emergency Housing



Children in temporary housing in Rotorua

327  
(345)

HUD Contracted Motels



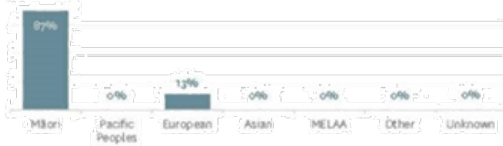
Transitional Housing Motel



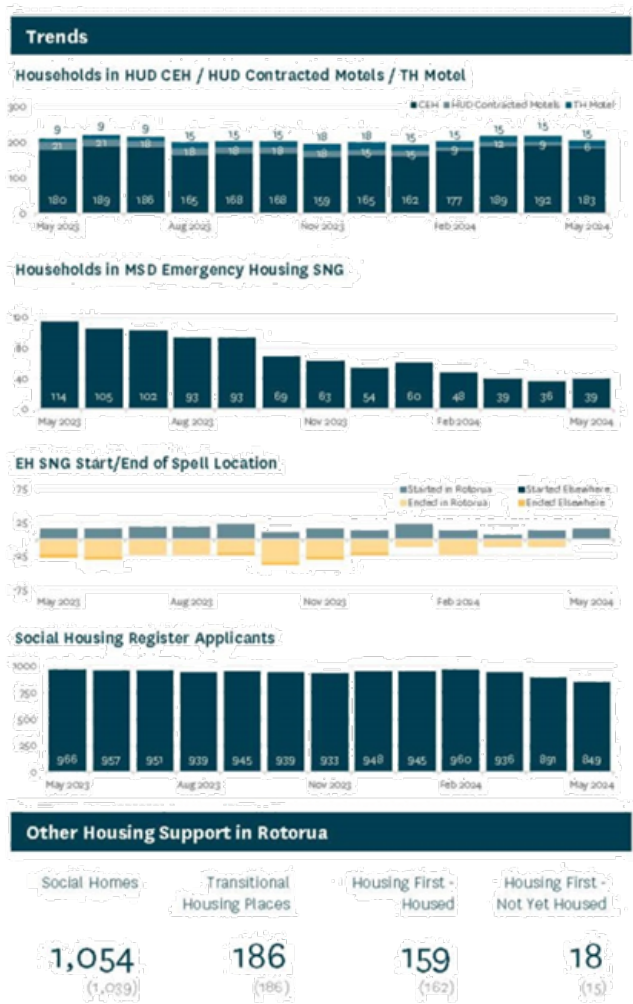
Ethnicity of tenants in Emergency Housing SNG



Ethnicity of tenants in HUD Contracted Motels







**6.2 PROGRESS REPORT - CORPORATE SERVICES - ARTS, CULTURE AND MAHI TOI**

**Doc ID:** 20387234  
**Prepared by:** Thomas Collé, Group Manager, Corporate Services  
**Approved by:** Andrew Moraes, Chief Executive  
**Attachments:** 1. Progress Report

**HE TŪTOHUNGA**

**RECOMMENDATION**

1. That the report Progress Report - Corporate Services - Arts, Culture and Mahi Toi be received.

Doc ID: 20387234

1

Community and District Development Committee  
 10 July 2024

## Progress Report



Doc ID: 20387234

<b>To:</b>	Mayor, Chair and Members – Community and District Development Committee
<b>Meeting Date:</b>	10 July 2024
<b>Group:</b>	Corporate Services
<b>Group Manager:</b>	Thomas Collé
<b>Report approved by:</b>	Andrew Moraes, Chief Executive
<b>Components:</b>	Corporate Services – Events, Culture, Heritage and Mahi Toi

### Stats and Facts

**May  
2024**

**9,000 community members entertained during 4 cultural and sporting events and exhibitions at EEC**

**1,100 students already booked for Term 3 Museum education programmes – 26% from out of town**

**80% (2,830) of students on Term 1 and 2 Museum education programmes are local**

**SHMC**  
 Tickets sold to date – 42,168  
 Free arts event attendees – 12,023

**SHMC - Phantom of the Opera - 4,750 tickets sold and including complimentary 5,200 attending**

Doc ID: 20387234

2

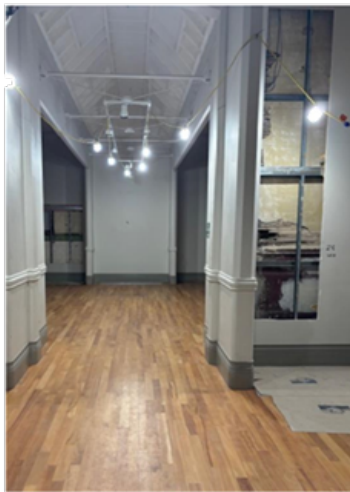
Community and District Development Committee  
10 July 2024

**Ohu: Te Ahurea Me Nga Mahi Toi | Culture, Heritage and Mahi Toi**

**Rotorua Museum Te Whare Taonga o Te Arawa**

**Rotorua Museum Build Project**

- Site establishment work continues with traffic management in place, closure of Oruawhata Drive.
- A model of a section of the roof has been made to enable the correct sequencing and methodology of the warm roof system and training for trade staff.
- Heritage protection work is also underway as part of the heritage protection plan.
- Additional temporary working lights have been installed.
- Pruning of the protected pohutukawa trees completed to enable scaffolding access.
- NZCT funding application was successful with \$100k approved immediately and a further \$300k over the next three years approved, subject to limitations and provisions.





Doc ID: 20387234

3

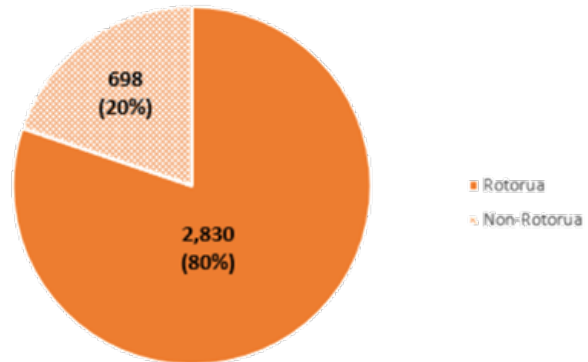
Community and District Development Committee  
 10 July 2024

**Museum Education Programmes**

*Bookings:*

- 827 students attended programmes in May, 500 of them locals.
- Free Museum bus, sponsored by Ngāti Whakaue Education Endowment Trust, enabled 452 local ākonga to attend programmes in May.
- Bookings for Term 3 at 1,100. Term 3 often sees influx of Year 13 geography classes from out of Rotorua who are studying tourism.
- Cost per student for out-of-town schools has increased from \$10 to \$20 to reflect actual cost of delivering programmes. So far there has been no resulting negative feedback or impact on bookings. Programmes remain free for local school students.
- **Programme Highlight:** Exploring Geothermal Environments is a popular programme, delivered at Sulphur Point with students learning about the different types of ngāwhā (geothermal) activity. Learning is enhanced by practical hands-on water testing of pH levels, temperature and clarity. Students also learn about the special flora and fauna of the area.

**ROTORUA MUSEUM EDUCATION PROGRAMME  
 STUDENT NUMBERS - TERMS 1 & 2 2024**



Images: Students from Malfroy Primary School, Rotorua – Exploring Geothermal Environments Programme

*Recent Teacher Comments*

- “This session made a difference to students’ learning because of the connection to the toys used by early Māori to early tūpuna Māori o Te Arawa. Students learnt patience and balance.” – Te Rangihakahaka Centre for Science and Technology (Early Te Arawa Games programme).
- “The students enjoyed the interaction with the historical items and being able to present their talks. This session supported and provided an out of school experience on the lesson we have been doing.” – Rotokawa Primary School (Tarawera Social Science Programme)

### Museum Events and Engagement

- *Museum Youth Group:* Whakaue Leonard (Y12 Te Kura Kaupapa Māori o Te Koutu) has been elected as Rotorua Museum Youth Representative for 2024, with Maya Blackman (Y12 WHHS) as Deputy. The group are looking to plan a youth engagement/event within the community. They are also looking to establish sub-committee groups to enable everyone in the group to contribute and share responsibilities.



- *Taonga Care Workshops:* Kākahu Wānanga, facilitated by Rangi Te Kanawa, held at Tarimano marae with 40 participants from across 25 Te Arawa hapū/iwi attending. Feedback was really positive:
  - *"Knowledge transfer, format + informal; G&A sessions. Access to experts (Rangi & team, other weavers). Introduction to storage materials & opportunity to practically apply advice given. I learned new stuff - invaluable."*
  - *"Seeing all the different korowai, kahu kiwi, which may only happen once in my lifetime on a marae short of going to a museum."*
  - *"The learning. Constant learning and sharing throughout the entire wānanga. Not only the expertise of Rangi Te Kanawa, but the facilitators and/or kaimahi from the museum space. Provided guidance required to learn. Understanding and apply new skills."*
  - *"So grateful to have access to this wānanga! Giving iwi descendants the mana and mātauranga to care for their taonga is mana enhancing."*
  - *"Thank you for allowing me to partake in this amazing wānanga!!"*
  - *"As an uri of Te Arawa, ngā mātā waka anō hoki, we have so many taonga stored away in our homes that are of great significance to us as whānau, hapū, iwi members. We know the stories and have an in-depth ā-whakapapa connection to taonga, our taonga Māori. The lack of trust my people have of curators and museums is real! So being able to come together in a space, facilitated and supported by kaimahi Māori is powerful and safe!!! Being in a space to learn about how we can continue our mahi kaitiaki and share what we've learnt with our whānau at home."*

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Community and District Development Committee  
10 July 2024



### Collections

- The team continues to work with Workshop e on the exhibition concept design, progressing research and mātauranga about the objects, stories and themes for the new long-term exhibitions.
- Recent visits to the collection included a group of 24 high school science teachers and members of the Royal Society, a group of Kāhui Kaitiaki (Māori museum staff) and a group from Te Wānanga o Aotearoa.

### Coming up

#### *Museum Exhibition Development Project*

- 70% Concept Design to be completed in June with 100% Concept Design due in July 2024. This supports the build project by ensuring any specific exhibition design requirements (e.g. lighting, technology, internal walls, strengthening / structures to support taonga, placement of fire sprinklers, etc.) are considered in the build. It will also support exhibition funding applications
- Iwi engagement wānanga with Ngāti Tarāwhai set for 29 June, with dates for Ngāti Whakaue and Ngāti Pikiao still to be confirmed. B Company whanau engagement ongoing
- Focus on raising funds for the exhibition project.

#### *Museum Events and Engagement*

- *Taonga Care Workshops*: three more weekend workshops are planned June and July covering care of whāriki (mats), hard materials and archives. These will be coordinated by the Museum, delivered by experts, and are fully funded by Te Paerangi Te Papa National Services.
- *Tātainga Kōrero Wānanga*: together with iwi mātanga (experts) the team have developed Te Tātainga Kōrero and Design Guidelines for Te Whare Taonga o Te Arawa. These documents will be used in a collaborative way to support the architects, exhibition development company and Museum operations with respect to our partnership with Te Arawa. A wānanga to present and discuss these documents will be held at Paratehoata in June.

### Other

- Manage conservation and maintenance work on Fred Wylie Memorial and the Cenotaph.



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Community and District Development Committee  
 10 July 2024

Energy Events Centre / Events Hub

**MEETINGS 2024**

The venue team welcomed more than 200 business event suppliers from across New Zealand coming together with 500+ domestic and international hosted and day buyers as part of the largest gathering of business event professionals in the country. The event came to fruition together following many months of mahi by the EEC Business Events team and RotoruaNZ, with the EEC being the event’s Venue Partner and RotoruaNZ the host city partner.

The Sir Howard Morrison Centre was also on show, hosting the welcome function, with the EEC the main event venue for the two-day expo.



Image: RotoruaNZ Stand at Meetings23  
 Credit: Business Events Industry Aotearoa  
 Source: [Facebook/BEIA](#)



**Business Events Industry Aotearoa (BEIA) describes a business event as...**

“A Business Event includes a **meeting, conference, convention, corporate retreat, awards dinner, incentive, tradeshow or exhibition**. Public events and social gatherings such as weddings, dance parties, church services, concerts, sports events and consumer events are not included”.

Source: BEIA website (2024). BE Data & Industry Statistics. Taken from <https://www.beia.co.nz/be-data>

**EEC and SHMC Business Events – newly confirmed business**

<p><b>Livestock Improvement Centre – Technicians Conference 2024</b>  <b>Venue:</b> Energy Events Centre  <b>Dates:</b> 20 August 2024  <b>Forecast Attendance:</b> 120pax</p>	
<p><b>Community Governance Aotearoa 2024</b>  <b>Venue:</b> Sir Howard Morrison Centre  <b>Dates:</b> 12 November 2024  <b>Forecast Attendance:</b> 350pax</p>	
<p><b>Women In Governance 2025</b>  <b>Venue:</b> Sir Howard Morrison Centre  <b>Dates:</b> 10–11 March 2025  <b>Forecast Attendance:</b> 350pax</p>	

**EEC and SHMC Business Events – activity**

The venues business events team were busy with appointments with industry buyers during the two-day MEETINGS trade show, using the home advantage to showcase what is possible for expos and events, providing exposure to our preferred suppliers and service partners, and enabling guests to experience the team’s manaakitanga first hand.

Monthly sales calls to Auckland and Wellington with Australasian Society of Association Executives networking opportunities in both cities.

**All Events**

**June**

Start Date	End Date	Description	Attendance	Venue / Space
01/06/24	01/06/24	BOP Grapplers Tournament	500	Energy Events Centre
01/06/24	02/06/24	Rangatahi / Tama Tournament - NZ Maori Rugby League	3,000	Puketawhero Park
01/06/24	03/06/24	Bowls Kings Birthday Weekend	150	Southern Trust Sportsdrome
06/06/24	09/06/24	GP Medical Conference	1,200	Energy Events Centre
10/06/24	10/06/24	CM5 Conztruct Expo	250	Southern Trust Sportsdrome
18/06/24	20/06/24	Meetings 2024		Energy Events Centre
21/06/24	21/06/24	Super 11 Rugby League- BOP/Poverty Bay Intermediate Schools Competition	400	Puketawhero Park
21/06/24	21/06/24	Timberlands - Mid Winter Function	200	Sir Howard Morrison Centre
27/06/24	28/06/24	Matariki Drone Show 2024	5,000	Lakefront Reserve
27/06/24	29/06/24	Kotiro Tournament - NZ Maori Rugby League	3,000	Puketawhero Park
28/06/24	29/06/24	Matariki 3x3 Basketball Tournament 2024	240	Energy Events Centre

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Community and District Development Committee  
 10 July 2024

**July**

Start Date	End Date	Description	Attendance	Venue/Space
05/07/24	07/07/24	Rotorua Home and Lifestyle Show 2024	10,000	Energy Events Centre
06/07/24	20/07/24	Outdoor Amusements	1,000	Lakefront Reserve
11/07/24	11/07/24	Te Arawa Lakes Trust Centenary Dinner 2024	500	Energy Events Centre
12/07/24	14/07/24	Rangatahi Tournament - NZ Maori Rugby	3,000	Rotorua Stadium
13/07/24	14/07/24	Teina Kotiro Tournament - NZ Maori Rugby League	3,000	Puketawhero Park
16/07/24	19/07/24	Quarry NZ Conference 2024	500	Energy Events Centre
20/07/24	20/07/24	SLAM ROCK 2024 (10th Anniversary)	500	Southern Trust Sportsdrome
22/07/24	12/08/24	The Amazing Dinosaur Discovery	600	Lakefront Reserve
25/07/24	27/07/24	Te Hui Taketake a Te Puna Tahua Toa - International Indigenous Summit	500	Energy Events Centre
27/07/24	27/07/24	Great Forest Rogaine	400	Whakarewarewa Forest

**Sportdrome**

June 2024: 28 of 30 days utilised

July 2024: 24 of 31 days utilised

**Te Runanga Tea House and Band Rotunda**

June 2024: 13 of 30 days utilised

July 2024: 2 of 31 days utilised

**Regional Community and Sporting Events**

**Matariki Drone Show and Night Market**

Thursday 27 June and Friday 28 June

Rotorua Lakefront | Kouramāwhitiwhiti

Aronui Indigenous Arts Festival with First Lights to present its Matariki drone light, sound and story event at the Rotorua Lakefront. The Night Market will relocate to the Rotorua Lakefront to support the festivities.

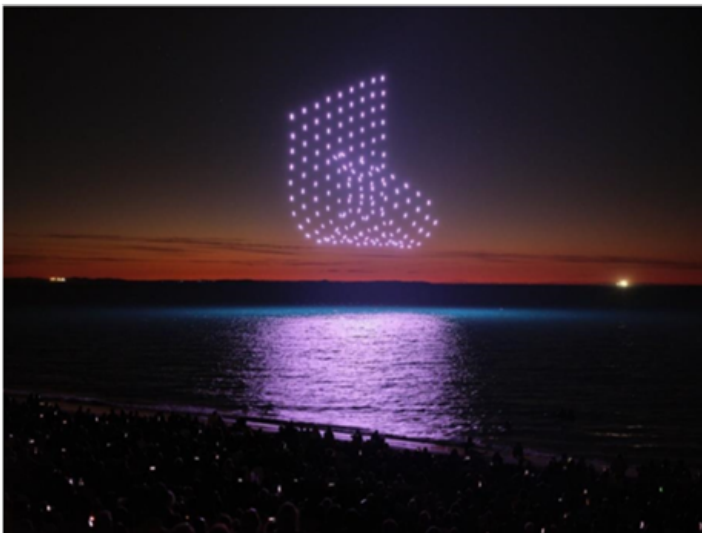


Image: Aronui Indigenous Arts Festival with First Lights presents Matariki drone light, sound and story event.

Credit: Rotorua Nui

Source: [Rotoruanui/aronui-presents-matariki](https://www.rotoruanui.com/aronui-presents-matariki)

## Sir Howard Morrison Centre

### Operational Update

The month of May consisted of 23 event days across a range of spaces.

This included *1999 The Ultimate Prince Experience*, *Battle Chorus* – a participatory singalong music event (NZ Music Month), the *Smokefree Rockquest* finals (NZ Music Month), *Harcourts* awards, *Tangaroa's Tale*, the launch of *Mai Rotorua*, *Artsmad*, *Opus Orchestra*, the *Beach Boys* tribute, and comedian Guy Montgomery.

The team have been engaged for the MEETINGS opening event at Sir Howard Morrison Centre and is designing a significant opening performance in Te Haumihi with Te Whare Tāpere O Te Arawa which will be an impressive visual spectacle for our 600 international delegates.

We are pleased to have SHMC organisational structure signed off and will be recruiting for newly established roles. This will include recruitment for permanent roles for Ticketing and Event Manager, Ticketing and Event Coordinator and a Venue Experience Coordinator.

Recruitment of Venue Experience Coordinator will be covered by Venue Experience Manager dropping to 0.8 and committing fixed shifts to key functions, relieving casual staff requirement for Duty/FOH manager, and also providing additional administrative support to the department and wider event planning team.

Investigating opportunity for large-scale circus work by The Dust Palace, wanting to tour to Rotorua in 2025.

UK comedian Sarah Millican's show at SHMC went on sale 7 June, and has already sold 80% capacity of Sir Owen Glenn Matangi Rau, exceeding any box office results experienced since reopening.

### Marketing

#### May Highlights:

- Announcement of *Rhapsody Rotorua* returning to the Sir Howard Morrison Centre – their last performance was in 2017 before the refurbishment, as featured [here](#).
- EVANZ Conference – captured photos / video content and [shared](#) across social channels. [Battle Chorus taster session](#) was held at the conference dinner to promote the main event and encourage ticket sales.

#### Upcoming areas of focus

- We are applying to the SuperLocal Awards with a submission that articulates the partnership between RLC and Ngāti Whakaue for the Centre's refurbishment.
- Customer Feedback engagement survey campaign to go live end of June. The purpose is to gather information from our audiences and community users about their experiences so far.
- Promote June events: Eagles Tribute, BANFF Mountain Film Festival, Kyiv Ballet, Rhapsody Rotorua.

### Operational

- Technical team working with contractors to resolve final outstanding defects from the project.
- The team have been busy recording and designing in preparation to showcase the venue for Meetings.
- One of our full time technical team has resigned. There is currently an industry-wide shortage so we anticipate a period of a few months in which casual staff hours will increase until the position is filled, but it is currently in market with some strong applicants.

### Venue Experience

- We have recruited 9 new casual event crew and engaged in a first round of training for the team.
- Recruiting for Venue Experience Coordinator and planning for next 6 months of event delivery.
- \$19,028 F&B across 11 events during May.



**7 HE WHAKATAUNGA KIA HOKI ATU TE ARONGA O TE HUI HAI HUI TŪMATAWHĀNUI – RESOLUTION TO MOVE INTO PUBLIC EXCLUDED (TO CONSIDER AND ADOPT CONFIDENTIAL ITEMS)**

**PUBLIC EXCLUDED**

1. Exclusion of the Public
2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**RECOMMENDATION**

That Community and District Development Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>7.1 - Confidential Minutes of the Community and District Development Committee Meeting held on 12 June 2024</b>	Please refer to the relevant clause/s in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).



## 8 TE KARAKIA WHAKAMUTUNGA – CLOSING KARAKIA

Kia whakairia te tapu

Restrictions are moved aside

Kia wātea ai te ara

So the pathway is clear

Kia turuki whakataha ai

To return to every day activities

Kia turuki whakataha ai

To return to every day activities

Hāumi e. Hui e. Tāiki e!

Allied, enriched, unified, and blessed