



**ROTORUA  
LAKES COUNCIL**  
Te Kaunihera o ngā Roto o Rotorua

# Kaupapataka Agenda

**NOTICE OF AN ORDINARY MEETING  
OF**

## **COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE**

**Date: Wednesday, 8 May 2024**

**Time: 9.30am**

**Venue: Council Chamber**

<b>MEMBERSHIP</b>	
<b>Chair</b>	Cr Kai Fong
<b>Deputy Co-Chair</b>	Cr Brown Cr Waru
<b>Members</b>	Mayor Tapsell Cr Barker Cr Kereopa Cr Lee Cr Maxwell Cr O'Brien Cr Paterson Cr Wang
<b>Quorum</b>	6

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## NGĀ TUKUNGA HAEPAPA A TE KAUNIHĒRA COUNCIL DELEGATIONS

### Community and District Development

<b>Type of Committee</b>	Whole of Council Committee
<b>Subordinate to</b>	N/A
<b>Subordinate Committees</b>	N/A
<b>Legislative Basis</b>	Schedule 7, clause 30 (1) (a), Local Government Act 2002.
<b>Purpose</b>	To oversee planning, monitoring, education and enforcement activities, and guide the economic and physical development and growth of the Rotorua District.
<b>Reference</b>	01-15- 019
<b>Membership</b>	Mayor Deputy Mayor All Councillors
<b>Quorum</b>	6
<b>Meeting frequency</b>	Monthly
<b>Delegations</b>	<ul style="list-style-type: none"> <li>• Oversee the management of council’s planning, monitoring, education and enforcement activities, including: <ul style="list-style-type: none"> <li>○ Community safety</li> <li>○ Regulatory and compliance</li> <li>○ Environmental health</li> <li>○ Animal Control</li> <li>○ Parking Enforcement</li> <li>○ Noise control</li> <li>○ Food Act</li> <li>○ Building Control</li> <li>○ Consents and inspections</li> <li>○ Resource Consents</li> <li>○ Subdivision, land use and development control</li> <li>○ District Plan</li> <li>○ Plan Changes</li> <li>○ Arts and Culture</li> <li>○ Community wellbeing</li> </ul> </li> <li>• Lead and oversee District Plan reviews and associated plan changes</li> <li>• Encourage engagement with the business community, economic agencies and major economic sectors that enables and attracts smart investment</li> <li>• Monitor Council’s contribution to the Te Arawa Vision (specifically in relation to Community and District Development outcomes)</li> <li>• Development and implementation of Economic Development Strategy/Framework</li> </ul>

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	<ul style="list-style-type: none"> <li>• Development and implementation of a Destination Management Plan</li> <li>• Central business district - revitalised growth and development included focus on Fenton Street Corridor</li> <li>• District growth and development</li> <li>• Council controlled organisations (CCO's) - advising on the content of the annual Statement of Expectations, agreement on Statement of Intent, monitoring against the Statement of Intent the financial and non-financial performance of CCO's</li> <li>• Make appointments and authority to remove appointments to Council-Controlled Organisations (CCO's).</li> </ul>
<p><b>Relevant Statutes</b></p>	<p>All the duties and responsibilities listed above must be carried out in accordance with the relevant legislation.</p>

# Order of Business

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## 1. Karakia Whakapuaki - Opening Karakia

### TŪTAWA MAI

Tūtawa mai i runga  
Tūtawa mai i raro  
Tūtawa mai i roto  
Tūtawa mai i waho  
Kia tau ai te mauri tū  
Te mauri ora, ki te katoa  
Hāumi e. Hui e. Tāiki e!

### TŪTAWA MAI

I summon from above  
I summon from below  
I summon from within  
I summon the surrounding environment  
The universal vitality and energy to infuse  
and enrich all present  
Enriched, unified and blessed

## 2. Ngā Whakapāha - Apologies

The Chair invites notice from members of:

1. Leave of absence for future meetings of the Rotorua Lakes Council; or
2. Apologies, including apologies for lateness and early departure from the meeting, where leave of absence has not previously been granted.

## 3. Whakapuakitanga Whaipānga - Declarations of interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

## 4. Ngā Take Whawhati tata kāore i te Rārangi Take - Urgent Items not on the Agenda

### Items of business not on the agenda which cannot be delayed

The Chair will give notice of items not on the agenda as follows:

Matters Requiring Urgent Attention as Determined by Resolution of Rotorua Lakes Council

The Chair shall state to the meeting.

1. The reason why the item is not on the agenda; and
2. The reason why discussion of the item cannot be delayed until a subsequent meeting.

The item may be allowed onto the agenda by resolution of the Rotorua Lakes Council.

s.46A (7), LGOIMA

### Discussion of minor matters not on the agenda.

Minor Matters relating to the General Business of the Rotorua Lakes Council.

The Chair shall state to the meeting that the item will be discussed, but no resolution, decision, or recommendation may be made in respect of the item except to refer it to a subsequent meeting of the Rotorua Lakes Council for further discussion

s.46A (7), LGOIMA

## 5. Te Whakaū i ngā Meneti - Confirmation of Minutes

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### 5.1 Community and District Development Committee Meeting Minutes (Draft) 10 April 2024

Doc ID: 20248849

## Minutes (draft)

Community and District Development Committee Meeting held  
Wednesday 10<sup>th</sup> April 2024 at 9.30am  
Council Chamber, Rotorua Lakes Council

- MEMBERS PRESENT: Cr Kai Fong (Chair)  
Cr Brown and Cr Waru (Deputy Co-Chairs), Mayor Tapsell (via Zoom), Cr Barker,  
Cr Kereopa, Cr Lee, Cr O'Brien, Cr Paterson, Cr Wang.
- APOLOGIES: Cr O'Brien (Early Departure);  
Chair Storey, Waikato Regional Council.
- IN ATTENDANCE: Councillor Downard, Waikato Regional Council;  
Phil King, Director of Regional Transport Connections, Waikato Regional Council.
- STAFF PRESENT: A Moraes, Chief Executive;  
T Collé, Group Manager, Corporate Services;  
G Rangī, Manahautū Te Arawa Hourua, Te Arawa Partnership;  
O Hopkins, Executive Director, Corporate Planning & Governance;  
S Michael, Group Manager, Infrastructure & Environment;  
J-P Gaston, Group Manager, Community and District Development;  
D Cossar, Governance & Democracy Manager;  
G Kieck, Manager, Corporate Strategy & Planning;  
N Michael, Executive of Communications, Mayor's Office;  
V Cawte, Senior Communications Advisor;  
R Griffith, Governance & Democracy Advisor.

The meeting opened at 9:30am.

The Chair welcomed elected members, media, staff and members of the public.

#### 1 KARAKIA WHAKAPUAKI OPENING KARAKIA

Cr Lee opened the meeting with a Karakia.

#### 2 NGĀ WHAKAPĀHA APOLOGIES Resolved:

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**1. That the apologies from Cr O'Brien for early departure be accepted.**

Moved: Cr Brown

Seconded: Cr Kereopa

**CARRIED**

**3 WHAKAPUAKITANGA WHAIPĀNGA  
DECLARATIONS OF INTEREST**

None.

**4 NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE  
URGENT ITEMS NOT ON THE AGENDA**

None.

**5 TE WHAKAŪ I NGĀ MENETI  
CONFIRMATION OF MINUTES****5.1 MINUTES OF COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE MEETING HELD 13 MARCH  
2024**

Doc ID: 20202667

**Resolved:**

**1. That the minutes of the Community and District Development Committee meeting held 13  
March 2024 be confirmed as a true and correct record.**

Moved: Cr Waru

Seconded: Cr Kereopa

**CARRIED**

**6 NGĀ TĀPAETANGA  
PRESENTATIONS****6.1 WAIKATO REGIONAL COUNCIL – LONG TERM PLAN 2024-2034**

Councillor Downard (Waikato Regional Council) and Phil King (Director of Regional Transport Connections, Waikato Regional Council) spoke to a presentation titled "Mahere Whānui 2024-2034 Long Term Plan" (Attachment 1).

**7. PŪRONGO KAIMAHI  
STAFF REPORTS****7.1 STATEMENTS OF INTENT FOR COUNCIL CONTROLLED ORGANISATIONS FOR THE YEAR COMMENCING  
1 JULY 2024 – ROTORUANZ AND ROTORUA REGIONAL AIRPORT LIMITED**

Doc ID: 20210383

**Resolved:**

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- 1. That the report “Statements of Intent for Council Controlled Organisations for the Year Commencing 1 July 2024 – RotoruaNZ and Rotorua Regional Airport Limited” be received.**

Moved: Cr Brown

Seconded: Cr Kereopa

**CARRIED**

Jean-Paul Gaston overviewed the report.

**Further Resolved:**

- 2. That the Committee resolves to submit comments on the Draft Statements of Intent for RotoruaNZ Limited and Rotorua Regional Airport Limited as outlined in this report.**

Moved: Cr Brown

Seconded: Cr Paterson

**CARRIED**

**Action Point:**

- CCO Letter of expectation to be distributed to Councillors, as requested by Cr Lee.

## 7.2 PROGRESS REPORT – COMMUNITY AND DISTRICT DEVELOPMENT

Doc ID: 20216160

**Resolved:**

- 1. That the “Progress Report – Community and District Development” be received.**

Moved: Cr Barker

Seconded: Cr Brown

**CARRIED**

Jean-Paul Gaston overviewed the report.

Meeting adjourned at 11:05am.

Meeting reconvened at 11:25am.

**Action Points:**

- Circulate Community Safety Hub phone number, as requested by Cr Kai Fong.
- Further information on Ministry of Education’s Truancy Team to be brought to the next meeting.
- Resourcing for hotel consent expiries to be reported back to the Committee.
- Information on Building Consents Issued – sent to the Ministry of Business, Innovation, and Employment to be brought back to the Committee.

## 7.1 PROGRESS REPORT – CORPORATE SERVICES – CULTURE, HERITAGE AND MAHI TOI

Doc ID: 20215185

**Resolved:**

- 1. That the “Progress Report – Corporate Services – Culture, Heritage and Mahi Toi” be received.**

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Moved: Cr Waru  
Seconded: Cr Maxwell  
**CARRIED**

Thomas Collé overviewed the report.

**Action Point:**

- Captured data of attendees from Te Arawa Kapa Haka Regionals, if any, to be distributed to Councillors, as requested by Cr Maxwell.

**8. TE KARAKIA WHAKAMUTUNGA  
CLOSING KARAKIA**

Cr Lee closed the meeting with a Karakia.

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The meeting closed at 11:41am.

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To be confirmed at Community and District Development Committee meeting on 8<sup>th</sup> May 2024

.....  
Chair

Note 1: Rotorua Lakes Council is the operating name of Rotorua District Council  
Note 2: Attachments to these minutes are available on request or on Council's website.

## 6. Pūrongo Kaimahi - Staff Reports

### 6.1 CCO Quarterly Report - Rotorua Regional Airport Limited (Information Only)

Doc ID: 20267609

**ROTORUA  
AIRPORT**

**ROTORUA REGIONAL AIRPORT LIMITED  
CCO QUARTERLY REPORT**

YTD March 2024 (July 2023 to March 2024)

Report writer: Nicole Brewer, Chief Executive

Report approver: Nicole Brewer, Chief Executive

#### WHAT WE'RE WORKING TOWARDS

##### Purpose Statement

RRA's prime purpose is to maintain a safe and efficient Airport operation whilst optimising the use of its assets to facilitate, and grow tourism and trade, other commercial activity, and Airport profitability. RRA is responsible for the ongoing capital development and maintenance of the Airport assets and ownership of the core infrastructure.

Underpinning this purpose is RRA's vision: "to be a uniquely Rotorua hub our community can be proud of".

##### Strategic Objectives

The board and management have identified five key priorities for the airport to deliver this vision:

- Be a safe airport
- Help Council achieve its growth aspirations
- Manage & maintain assets to a high standard
- Be financially sustainable
- Be environmentally conscious

To fulfil our vision the critical elements of the strategy are:

- Maintain a fully compliant airport, including all aviation and non-aviation activities
- Strengthen our role to enable and develop the success of the region – financially and socially
- Leverage our land to create a sustainable and successful regional gateway
- Strengthen our position in the aviation sector. Route and service development for passengers and freight as well as planning for the future to ensure RRA is ready to embrace new-generation aircraft
- Extend our Manaakitanga – enhance our care of our guests and visitors

## PROGRESS AGAINST SOI

### **Financial Performance**

Rotorua Regional Airport's (RRA) financial performance for the period July '23 to Mar '24 was ahead of budget, due to increased landing fee revenue and lower than budget costs. Some large maintenance items remain due which will bring costs closer to budget in the final quarter of the year. March actuals include the write-off of 6 Williton Road which was demolished due to it not being cost effective to bring up to Healthy Homes standards. During FY23 audit a full revaluation was required which resulted in a significant uplift in asset valuation. As a result, depreciation for FY24 is higher than budgeted.

For July to March aircraft movements were up 19% on budget driven in part by the Regional Flying Champs held in Rotorua in February. Passenger numbers were 4% ahead of budget and 9% ahead of FY23 for the Jul-Mar period. Passenger numbers however remain behind pre-Covid levels, primarily driven by low capacity on the AKL-ROT sector which sits at 67% of pre-Covid. Air New Zealand are reviewing if any changes can be made to the flight times on AKL-ROT to improve the service. Air NZ are capacity constrained across the network and we do not expect to see an uplift of capacity in the next 2 years. Air NZ are however focussed on improving reliability which will provide a small uplift in capacity.

### **Non-Financial Performance**

RRA is on track with regards to all non-financial performance measures, except provision of the high-level Asset Management Plan which has been delayed. This will be provided by the end of the financial year.

### **Operations and Compliance**

RRA has received its CAA Part 139 recertification for another five years. There was one minor finding which has been resolved.

The proposed Taheke geothermal power plant has been determined by CAA to be a hazard in navigable airspace. RRA supports the project in principle, but is concerned about the potential risks to aviation given the project's location underneath the final approach to the airport. The project is currently being consented through the Fast Track consenting process and RRA will submit to ensure aviation safety and airport operations are given necessary consideration.

RRA is in the final stages of a procurement process for a new tractor shed and two generators to support the Emergency Operations Centre and the Terminal in case of a power outage. A new tractor has been purchased to replace the previous tractor which was 20 years old and no longer fit for purpose.

A programme of heavy maintenance work is underway to extend the life of the apron, runway and taxiways. This programme commenced last year and will continue through to FY26. The apron and the Northern GA taxiway will be completed this financial year.

RRA was previously advised that the foam in its older appliances did not contain PFOS. However it was recently discovered this was not the case. The two Amertek fire appliances have now been emptied, cleaned and all foam disposed of appropriately.

**Looking Forward**

Work continues on the Airport Business Park however focus has shifted from delivering stage 1 in its entirety, to delivering the project one tenant at a time. Primary focus at this time is to work with key potential tenants and finalise a stormwater plan for the northern end of the Business Park which supports the site wide stormwater requirements.

**FINANCIAL MANAGEMENT**

	Jul - Mar Target	Jul - Mar Actual	FY24 Target
<b>a. Aircraft</b>			
Aircraft movements	3,563	4,242	4,711
<b>b. Passengers</b>			
Domestic	173,841	180,863	227,356
<b>c. Financial</b>			
Aeronautical Revenue	\$2,613,508	\$3,095,491	\$3,421,951
Non-Aeronautical Revenue	\$1,188,952	\$1,201,436	\$1,571,977
Service Funding Agreement	\$1,638,108	\$1,612,500	\$2,184,148
Total Revenue	\$5,440,568	\$5,909,427	\$7,178,076
Operating expenses	\$1,677,502	\$1,458,904	\$2,265,595
Overheads	\$1,560,202	\$1,394,638	\$2,171,903
Interest	\$423,945	\$357,375	\$565,260
Total Expenses (excl Depreciation)	\$3,661,649	\$3,210,917	\$5,002,758
Net Surplus (before Depreciation)	\$1,778,919	\$2,698,511	\$2,175,318
Depreciation	\$1,282,050	\$1,829,774	\$1,709,400
<b>Net Surplus / Loss (after Depreciation &amp; before tax)</b>	<b>\$496,869</b>	<b>\$868,737</b>	<b>\$465,918</b>
Capital expenditure		\$378,409	\$1,060,000
Shareholders' funds to total assets			80%
<b>d. RRA Term Borrowings</b>			
<i>(with LGFA via RLC)</i>			
As at 30 June	\$12,550,000	\$12,550,000	\$11,750,000

**NON-FINANCIAL PERFORMANCE MANAGEMENT**

	Jul - Mar Target	Jul - Mar Actual	FY24 Target
<b>e. Customer Satisfaction Score (CSAT)</b>			
CSAT Survey annual score		Annual	75%
<b>f. Aviation Compliance</b>			
RRA has a current Part 139 Operating Certificate	Yes	Yes	Yes
<b>g. Legal Compliance</b>			
5 year compliance calendar		Attached	
<b>h. Asset Management</b>			
High-level Asset Management Plan to RLC		Due by 30 June	

## 6.2 CCO Quarterly Report – RotoruaNZ (Information Only)

Doc ID: 20267643



# ROTORUANZ LIMITED CCO QUARTERLY REPORT

### 3rd Quarter Report

**Report writer:** Andrew Wilson, Chief Executive

**Report approver:** Andrew Wilson, Chief Executive

## WHAT WE'RE WORKING TOWARDS

The purpose of RotoruaNZ is to unlock the economic potential of Rotorua. This reflects RotoruaNZ's primary role as the Regional Tourism Organisation (RTO) and Economic Development Agency (EDA)

Our core activities:

### **Marketing and communications – Strengthening the reputation of Rotorua and building brand equity**

We will focus on building our reputation as a vibrant world-class visitor destination in a way that is authentic and meaningful to both visitors and the local community. Our stories will reflect the destination brand and focus on both our people and place, ensuring our destination values are well understood and resonate with our target audiences. We will ensure Rotorua is recognised as an attractive place to live, work and play, and seen as a viable investment destination in areas of comparative advantage, including the tourism, forestry and wood processing sectors.

### **Destination sales and visitor services - Delivering sales across international, business events, education and groups, and in-destination**

We will develop strategies that enhance the visitor experience and services, and provide revenue opportunities to tourism operators. We will ensure we deliver outstanding visitor services where they are most needed by being strategic about where our i-SITE centres operate. We will provide innovative and relevant booking services and industry knowledge to cater for schools, sporting codes and other groups who choose to locate themselves in Rotorua for educational or extracurricular purposes. As the convention bureau for Rotorua, we will focus on successfully bidding for conferences, incentives and meetings. We'll be recognised as one of New Zealand's top five destinations for business events and conference delivery through the provision of outstanding local knowledge and high-quality service tailored to the needs of the business events markets, both domestic and international. We will coordinate and represent Rotorua operators in key international markets. Our focus is on growing the value of international visitation through the trade channel to the local community.

### **Business Growth, Insights, and Innovation - Implementation of the Destination Management Plan and associated activities that support the delivery of a world-class visitor experience**

We will leverage our connections with regional and central government agencies, the private sector, and education providers to identify trends and market information that will support continued investment and reinvestment decision-making by local businesses and landowners. We will continue to support business growth and innovation through the provision of research and insights. We will continue to strengthen our relationships with Te Arawa iwi and mana whenua in support of their economic development aspirations. We will continue to facilitate the implementation of our Destination Management Plan in close collaboration with Te Arawa and our wider stakeholder groups.

### **Investment attraction and transformational place-making projects**

We will continue to attract investment by promoting Rotorua as the great community it is, with a strong opportunity for investment and growth. We will also work with local partners, central government, local government, and Te Arawa to build persuasive business relocation programmes, where commercial and industrial land is available. We will take an active role in delivering transformational place-making projects on behalf of Council. Our role will involve administering and utilising Council's underperforming strategic landholdings to ensure they deliver maximum value.



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## **PROGRESS AGAINST SOI**

### **Quarterly Highlights**

#### **Marketing and communications – Strengthening the reputation of Rotorua and building brand equity**

- We have implemented destination marketing campaigns including Neat Places, Best Summer Ever industry partnership campaign, RoadyNZ Competition Partnership and the AM Show / Go Media billboard campaign.
- Our 2024-25 Marketing strategy is in progress to review / redefine USPs, engage relevant stakeholders and collate relevant data and insights.
- We are developing corporate brand guidelines for RLC and RotoruaNZ. RotoruaNZ will use the hana palette, RLC will use black and white, the wai palette will be used solely for place brand.
- We have also engaged web developers AKQA to upgrade CMS and provide ongoing support and maintenance.

#### **Destination sales and visitor services - Delivering sales across international, business events, education and groups, and in-destination**

##### **i-SITE**

- The Waipa i-SITE celebrated Easter by organizing a special Easter Hunt on Saturday 30th March 2024. This event created a family friendly and pet-friendly environment that was both enjoyable and cost-friendly. The festival featured a range of attractions including stalls, games, arts and crafts, competitions, music and opportunities for local businesses to promote themselves.
- Sales through the i-SITES have been strong. The Fenton Street branch won a national i-SITE competition for the highest % increase in sales across the NZ network. Redwoods Coffee sales are strong and operating consistency has resulted in a significant increase in the number of coffees - YTD increase 295%. Credit Card & Paywave fees surcharge recovery has been implemented.
- Red Stag have agreed to the establishment of a campervan park at Waipa Mountain Bike Park to be operated by the Waipa i-SITE. Planning is now underway, alongside Council and other stakeholders to finalise the operating model.

##### **Trade International Team**

- We reconnected and re-engaged with on the ground travel buyers in Shanghai and Beijing at Tourism New Zealand Kiwi Link China. This was the first in-market trade activity since 2019.
- We organised and conducted visits to 10 key ITO tour operators in Auckland with Rotorua Airport to assess flight connectivity challenges. Insights gathered will inform strategies to support Air NZ in improving operations.
- We partnered with Tourism Bay of Plenty and Kohutapu lodge to host a lunch with ITOs where 'Aotearoa Cultural Trails and Packages' was launched. Trade ready itineraries and packages, located in both regions.
- In partnership with three North Island RTOs, we carried out sales calls and delivered frontline/reservation team training with key Australian travel sellers on the Eastern Seaboard. This included, but is not limited to AAT Kings, A&K, ANZCRO, Grand Pacific Tours. This boosts inbound Australian visitor bookings for Rotorua.
- We facilitated a WeChat workshop, led by WeChat representatives, for operators. This provided essential insights into leveraging WeChat's power, bridging gaps in market understanding, and unlocking growth opportunities within the Chinese market, with a view to operators adopting this platform.
- Alongside ANZCRO and TNZ, we delivered a 'mega' Rotorua famill for 17, North American-based, Delta Vacations (vacation package arm of Delta Airlines). We organised a networking breakfast with agents for 20 tourism operators to further showcase Rotorua's diverse offering for manuhiri.
- We delivered two famills in partnership with Tourism New Zealand for German/EU and Canadian travel agents. This enhanced relationships and will boost bookings for Rotorua from Canada and Germany/EY.

**Business Events Team**

- The Business Events team are On Track - As at 31 March 2024 the value of leads won is \$13.373m and the year end June 2024 projection is \$17.245 (vs year end target of >= \$9.0m).
- The BE Team has organised several familiarisation trips over the last three months, allowing clients to directly experience Rotorua. These famils often lead to confirming conferences and shaping the conference agenda. They aid in decisions regarding venues, hotels, offsite dining options, and activities.
- The BE Team is actively engaged in a multitude of tasks for MEETINGS 2024.
- Part of MEETINGS 2024 includes the delivery of a Pre-Famil event tailored for 30 delegates, strategically designed to explore business opportunities within Rotorua. This initiative aims to foster connections and pave the way for future collaborations that benefit both delegates and the region. In an effort to spotlight the uniqueness of our region, the BE Team is organising an Industry Famil, inviting peers from the business events industry to experience firsthand the wonders Rotorua has to offer. This immersive experience will serve to promote Rotorua as a premier destination for business events. Rotorua will play host to 205 Hosted Buyers, carefully selected to experience the best of what the region has to offer. This Host City Famil promises to leave a lasting impression, showcasing Rotorua's diverse offerings and hospitality. The Welcome Function will take place at the SHMC with a full powhiri by Ngati Whakae, setting the tone for an unforgettable experience. The tradeshow will be hosted at the EEC, providing the perfect platform for networking and collaboration among industry professionals. A special Matariki Dinner will be organised, emphasizing the cultural significance of Matariki and celebrating the spirit of unity and renewal. Additionally, a celebration function at Skyline promises to offer breathtaking views and memorable experiences for all attendees.

**Business Growth, Insights, and Innovation - Implementation of the Destination Management Plan and associated activities that support the delivery of a world-class visitor experience**

- We have signed a contract with HubSpot to provide our CRM platform. We are taking a staged approach to this, focusing initially on contact management and some sales functionality available to certain staff.
- The next Business Pulse survey has just launched. We are managing this in-house.
- We have completed work quantify the economic opportunity in Rotorua's Spa and Wellness sector. This will also serve as an input into the Regional Council geothermal plan change.
- We added a short-term rental accommodation dashboard to our website.
- We have conducted analysis on the backpacker and hotel market in Rotorua. We have created a hotel data and International visitor survey dashboard.

**Investment attraction and transformational place-making projects****Development**

- A new international film project selected Rotorua as one of its locations and injected an estimated \$4 million into the local economy. Rotorua and other Bay of Plenty locations have become the cinematic canvas for a film project by Tollywood\* actor-filmmaker Manchu. Manchu chose New Zealand as the location for filming "Kannappa" after exploring options in Ireland, Scotland, Australia, Switzerland, US and Canada. RotoruaNZ supports film companies alongside FilmBOP to facilitate production within the region as the screen industry plays a significant role in driving economic growth. Location-based films also foster sustained growth and recognition for Rotorua through 'film tourism', the result of audiences being inspired to visit the locations they've seen on screen. This international project also presented a unique opportunity for local filmmakers to expand their production experience, contributing to the growth and many Māori people played significant roles in the film, with the team at Te Pā Tū, led by Jamus Webster, contributing their talents to compose a song for the movie along with their team of Māori performers.

## FINANCIAL MANAGEMENT

Profit & Loss

RotoruaNZ Limited

For the period 1 July 2023 to 31 March 2024

	YTD Actual	YTD Budget	Var NZD
<b>Income</b>			
<b>Total Income</b>	<b>\$5,218,828</b>	<b>\$4,778,128</b>	<b>\$440,700</b>
<b>Expenses</b>			
Operating Expenses (Admin, Operating, Bank, Directors, R&M)	\$1,039,331	\$1,167,750	(\$128,419)
Programme Delivery	\$207,603	\$388,503	(\$180,900)
Staff Costs	\$2,636,634	\$2,490,172	\$146,462
<b>Total Expenses</b>	<b>\$3,883,568</b>	<b>\$4,046,425</b>	<b>(\$162,857)</b>
<b>Non-Operating Expenses</b>	<b>\$44,567</b>	<b>\$73,503</b>	<b>(\$28,936)</b>
<b>Net Surplus/(Deficit)</b>	<b>\$749,045</b>	<b>\$141,492</b>	<b>\$607,553</b>

## NON-FINANCIAL PERFORMANCE MANAGEMENT



<b>2023-24 Key Performance Measures</b>	Achieved <b>3</b>	On Track <b>9</b>	Not Available <b>2</b>	Off Track <b>2</b>	Not Achieved <b>0</b>
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Measures	YE Result June 2023	YE Target June 2024	Actual Jul2023-Mar2024	Progress	Comment
<b>Marketing and communications - Strengthening Rotorua's reputation and building brand equity</b>					
Domestic visitor card expenditure in Rotorua (based on Marketview Tourism Tool dataset)	\$323m	>= \$315m	\$244.7m	On Track	Domestic visitor card spending for the nine months to March 2024 is down one percent on the same period of the previous year, which can be at least partly attributed to reduced discretionary spending as a result of the escalating cost of living in New Zealand.
International visitor card expenditure in Rotorua (based on Marketview Tourism Tool dataset)	\$109m	>= \$129m	\$114.8m	On Track	The post-COVID return of the international travel market is contributing to strong growth in visitor card expenditure.
% of commercial accommodation occupied (based on MBIE ADP dataset)	54%	>= 55%	58.4%*	On Track	* 58.4% occupancy for the eight months to February 2024. Rotorua's occupancy has increased almost five percentage points over the same period of the previous year, which is largely driven by a strong increase in demand as a result of all COVID restrictions being discontinued.
% of local visitor economy stakeholders satisfied with RotoruaNZ services (Survey of Rotorua attraction, hospitality, food & beverage businesses)	67%	>= 75%	N/A	N/A	Survey conducted once annually in April-June quarter.
% of domestic travellers that have visited Rotorua overnight within the past 12 months (based on Angus & Associates, VIP dataset)	12%	>= 15%	12%*	Off Track	* 12% overnight stayed in Rotorua for year ending December 2023. Rotorua's market share of overnight domestic visitors is unchanged over the previous survey period (year ending June 2023).
% of domestic travellers find Rotorua highly appealing as a destination for a short break or holiday (based on Angus & Associates, VIP dataset)	34%	>= 37%	35%*	Off Track	* 35% find Rotorua highly appealing for year ending December 2023. Rotorua's domestic traveller appeal has lifted slightly from a low of 34% in the previous survey period (year ending June 2023).
Net Promoter Score (NPS) of domestic visitors to Rotorua within the past 12 months who would recommend Rotorua as a travel destination (based on Angus & Associates, VIP dataset)	New measure	>= +11	+12*	On Track	* +12 recommend Rotorua for year ending December 2023. Rotorua's domestic visitor Net Promoter Score of +12 for year ending December 2023 has lifted from +8 in the previous survey period (January to June 2023).
% of domestic travellers who definitely or probably will visit Rotorua within the next 12 months (based on Angus & Associates, VIP dataset)	33%	>= 33%	34%*	On Track	* 34% intend visiting Rotorua for year ending December 2023. Domestic traveller intention to visit Rotorua is comparable to recent previous survey periods following falling to a low of 31% for year ending December 2022 when COVID border controls were discontinued, enabling New Zealanders to more easily travel internationally.

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<b>Destination sales and visitor services - Delivering sales across international, business events, education and groups, and in-destination</b>					
i-SITE to be financially self-sufficient	-\$189,880	>= \$0	\$226,328*	On Track	* \$226,328 profit for the eight months to February 2024. The post-COVID return of the international travel market is contributing to strong growth in revenue and overall has resulted in a financially self-sufficient position for the first eight months of the financial year.
Business events - value of bids won in financial year (based on MBIE CDS dataset and RotoruaNZ lead sheet confirmed conferences)	\$15.2m	>= \$9m	\$13.718m	Achieved	There is strong demand for business events. Rotorua has been confirmed for events valued at \$13.718 million as at 9 months to March 2024. Additionally, there are \$4.2 million of sales leads for which Rotorua has submitted a proposal and is awaiting a decision.
International visitor card spend per day in Rotorua (based on Marketview and DataVentures VLPE datasets)	\$197	>= \$150	\$195*	On Track	* \$195 international visitor card spend per day for Jul-Dec 2023. Metric discontinued effective December 2023 following MBIE discontinuing the TECT dataset (July 2023); and DataVentures discontinuing the VLPE dataset (December 2023). While Marketview Tourism Tool is a suitable replacement for the MBIE dataset there is no suitable visitor volume replacement for DataVentures dataset.
Education and Group Bookings - annual value of school bookings through the Rotorua Education Network	\$1.8m	>= \$1.4m	\$1.286m*	On Track	* \$1.286m revenue for the eight months to February 2024. There has been strong growth in the value of school group bookings with schools confidently making plans now that all COVID restrictions have been discontinued.
<b>Business Growth, Insights, and Innovation - Implementation of the Destination Management Plan and associated activities that support the delivery of a world class visitor experience</b>					
The number of Te Arawa economic development projects directly supported by RotoruaNZ	4	>= 2	2	Achieved	<ul style="list-style-type: none"> <li>Tiny house has gone up into the forest above Te Putake o Tawa and is operational through <a href="#">Canopy Camping website</a>. Concession document signed. Soft launched with CNI and Mana Whenua.</li> <li>Supporting large iwi accommodation development opportunity through the provision of data and insight.</li> </ul>
The number of actions supported or delivered by RotoruaNZ in the <a href="#">Forest Futures Action Plan</a>	New measure	>= 2	0	On Track	<ul style="list-style-type: none"> <li>Plan has been presented to council and launched.</li> <li>Cluster discussions are ongoing and session booked at Scion with industry</li> </ul>
The number of projects identified in the Rotorua <a href="#">Destination Management Plan</a> directly delivered or supported by RotoruaNZ	New measure	>= 4	4	Achieved	<ul style="list-style-type: none"> <li><a href="#">Destination Management Dashboard</a> created and launched on website. First one of its kind in NZ.</li> <li>Draft workforce development strategy completed.</li> <li><a href="#">Manaaki program</a> launched. Online training platform to provide simple training for Rotorua tourism and hospitality employees.</li> <li>Draft wayfinding strategy completed.</li> </ul>
% of local businesses satisfied with the quality of RotoruaNZ's destination data and insights developed to support decision making by business (Survey of all Rotorua businesses)	74%	>= 75%	N/A	N/A	Survey conducted once annually in April-June quarter.

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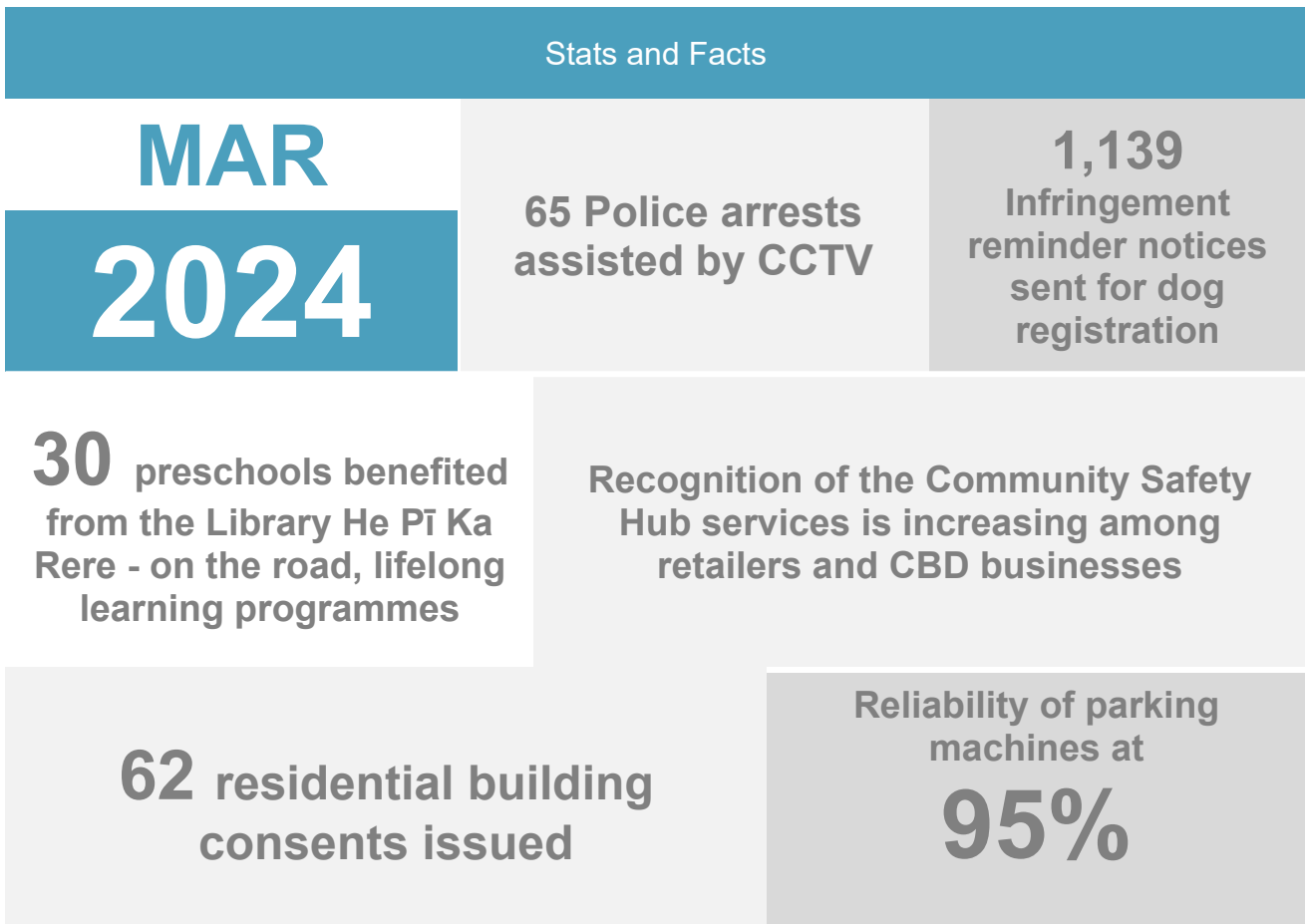
### 6.3 Progress Report - Community and District Development (Information Only)

Doc ID: 20261074

## Progress Report



<b>To:</b>	Mayor, Chair and Members – Community and District Development Committee
<b>Meeting Date:</b>	8 May 2024
<b>Group:</b>	Community and District Development
<b>Group Manager:</b>	Jean-Paul Gaston
<b>Report approved by:</b>	Andrew Moraes, Chief Executive
<b>Components:</b>	Development and Partnerships; District Development; Economic Development; Integrated Planning and Development; Community Safety; Community and Regulatory Services; Thriving Communities; Rotorua Library Te Aka Mauri



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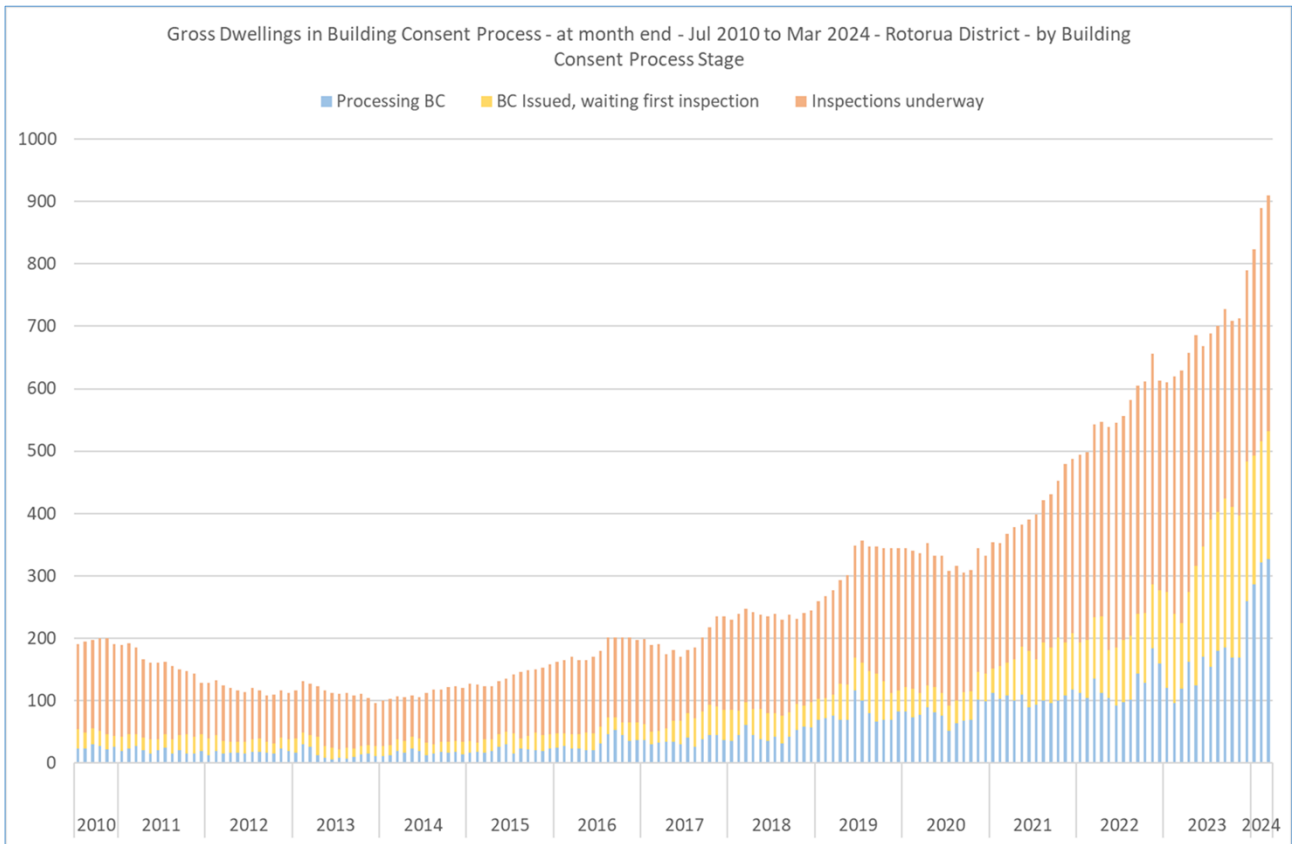
## Planning and Development Solutions

### Consent Planning

- There were 18 subdivision resource consents granted in March 2024 (twice as many as February and twice as many as March last year) creating 20 proposed residential lots plus 6 lifestyle lots.
  - One of the discretionary consents was to subdivide 2 lots into 9, creating 8 vacant lots and 1 access lot; and another one was for subdividing 1 into 5 lots, plus 1 access lot, in two stages.
  - Another consent was to subdivide 3 lots into 8, resulting in 3 general lots and 5 lifestyle lots.
- 20 land use consents were granted in March, 8 more than the previous month and 4 more than in March 2023 with 17 of these relating to residential development.
- There are a total of 50 proposed houses; 31 from discretionary consent activities, 18 limited discretionary activities, and 1 for a controlled activity. One of the discretionary consents is to establish 13 residential units as part of a comprehensive residential development, while 2 more were for the comprehensive residential development comprising 9 residential units each.
- There were several limited discretionary land use consents granted, 1 for comprehensive residential development to establish 10 residential units and 2 others establishing 3 dwellings. The remaining 2 were for 1 new household unit and 1 for re-siting of an existing dwelling.

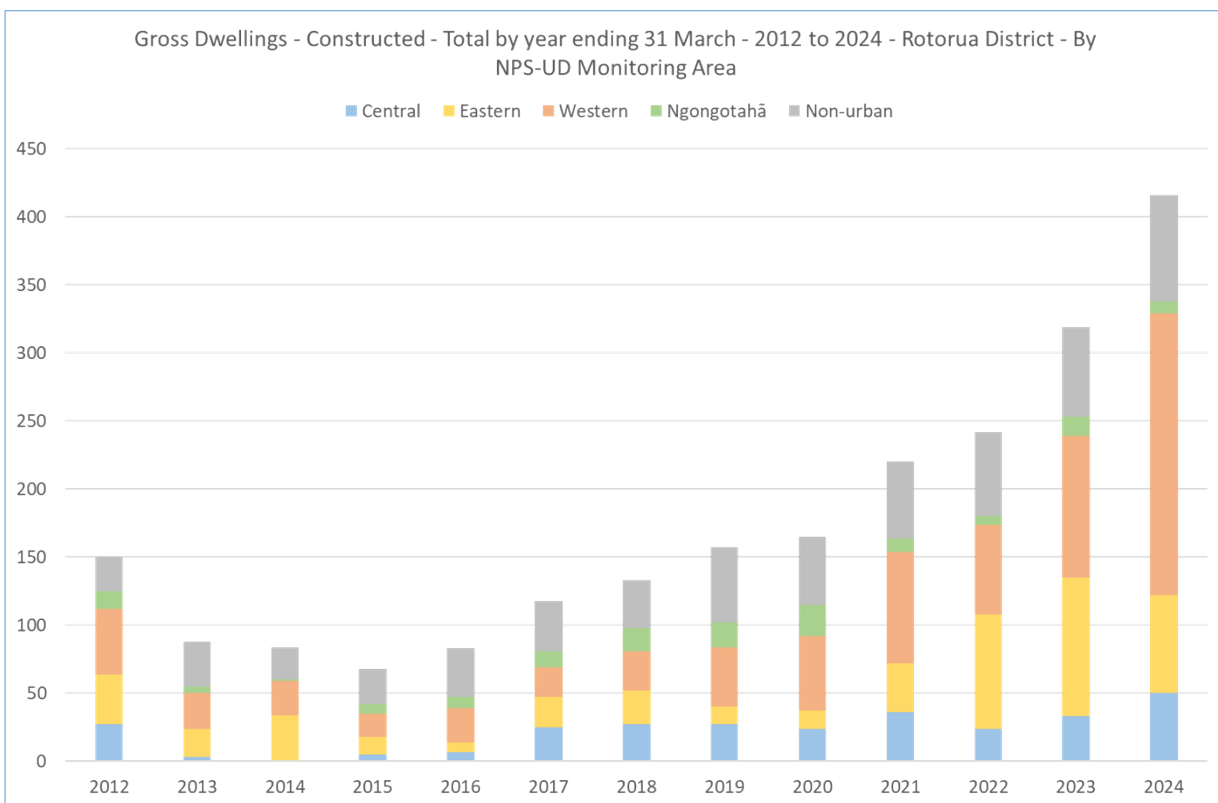
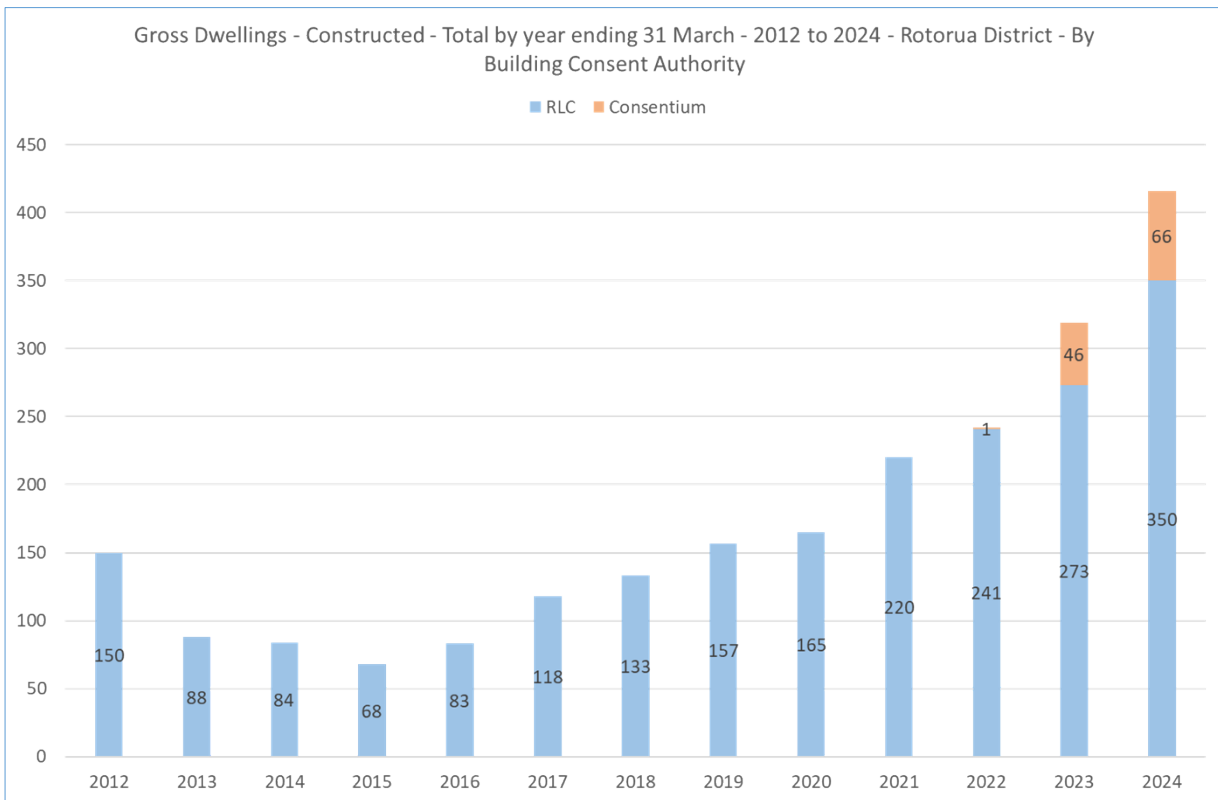
### Building Consents (BC)

As at the end of March 2024 there were 910 dwellings in a building consent process (see graph below), up on the 800 reported previously, as at 31 December 2023.



At a previous meeting we reported the highest number of homes built in district in the last calendar year (410), which was 21% higher than the previous high of 324 in 2022. At this stage we expect more than 400 homes to be built this calendar year.

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- 6 Commercial BCs were issued in March 2024 for work valued at a total of \$4.3 million.
- 62 Residential BCs were issued in March 2024 for work valued at a total of \$20.3 million.
- 65 BC decisions were made in March 2024, 97% were within required statutory days.
- 24 BC Amendment decisions were made in March 2024, all within required statutory days.

### Code Compliance Certificates (CCC)

- 8 Commercial CCCs were issued in March 2024 for work valued at a total of \$5.5 million.
- 50 Residential CCCs were issued in March 2024 for work valued at a total of \$8.9 million.
- 64 CCC decisions were made in March 2024, 88% within required statutory days.

### Land Information Memorandum (LIM)

- 91 LIMs were issued in March 2024, all within required statutory days.

### Business Improvement Programme

The Minister for Building and Construction recently announced that to better understand delays in the building consent system and how improvements might be made, ongoing regular access to building consent data from BCAs is needed. Council has compiled and submitted its data. Specifically:

**Date Range:** Decision date **1 January 2024 – 31 March 2024** (inclusive) for:

Building consents (granted or refusal)  
Amendment to consent (granted or refusal)  
Code compliance certificate (issue or refusal)

#### Fields:

Building Consent Authority Name	Consent ID	Application type (BC or CCC)	Building category (R1, R2, R3, C1, C2,C3)	Description of work (if available)	Clock start date DD/MM/YYYY (BC and CC)	Clock stop date DD/MM/YYYY (grant or refuse BC & amendment/ issue or refuse CCC)	No. of days to process
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Overall this information shows percentages of decisions made within statutory days as:

- Building consents, 96% (compared with 93% in 2021/22, and 94.5% in 2022/23)
- Building consent amendments, 100%
- Code of compliance certificates, 92%

We are adding staff resourcing to help address current shortfall below 100% and to reflect current demand.

Work continues within the Planning and Development Services Business Improvement Programme, alongside fixing bugs and improving property and rating functionality in OneCouncil. Continued focus on recruitment with a new Senior Planner to start in May.

## Whakamaheretia Tā Tātau Ara Whakamua – Plan Our Way Forward

### Housing Enablement

#### Housing and Business Development Capacity Assessment (HBA) 2024

To meet legislative requirements under the National Policy Statement for Urban Development 2020 (NPS-UD), Council needs to develop its second generation HBA. The update, required every three years, has been initiated with the procurement plan completed and signed-off.

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The HBA is fundamentally a technical assessment of:

- demand for our urban housing and business land; and
- the capacity of land to be developed (development capacity) is sufficient to meet that demand in the district in the short, medium and long term.

The HBA will assess the sufficiency of development capacity to meet the district's future growth needs and for efficiency, parts of the HBA 2024 will be compiled as an 'update report' with a focus on changes that have occurred between 2020 and 2023.

Further analysis is planned to assess the composition of approximately 1,000 homes built across the last 3 years in terms of value, size (bedrooms) and type (free standing etc) to assist with future policy discussions.

### Rotorua Papakāinga Toolkit

Development of the Rotorua Papakāinga Toolkit is being re-initiated. Plan Change 9 aimed to remove barriers to Papakāinga developments. These are important to our district and the toolkit will develop a clear pathway to help Māori landowners understand and navigate the process for undertaking such developments.

### Development Support

#### Fast Track Consenting Applications

- **171 Fairy Springs Road (Summerset Village - 300 houses):** RLC engineers continue to work with the applicant's team on the discharge of stormwater (SW) from the proposed development. Stormwater has been a long-standing issue for this development and the applicant has requested that the Environmental Protection Agency (EPA) put the application on hold while this is resolved. RLC has provided feedback to the EPA to assist with appointing appropriate panel members.
- **Taheke Geothermal Power Station:** A decision-making panel has now been set up for this application and RLC has been invited by the panel to make final comments on the application.
- **31 Ngongotaha Road (Stage 1 – 215 dwellings):** RLC has provided feedback to the EPA to assist in appointing appropriate panel members. The applicant is still refining the final design of this development, following urban design feedback from RLC technical staff. The additional information from the applicant is expected soon so RLC can advise the decision panel once it is appointed.

### Infrastructure Acceleration Fund (IAF)

- Progress continues in line with the IAF Funding Agreement.
- All monthly infrastructure and quarterly housing reports delivered to Kāinga Ora.
- Internal monthly RLC project steering group meetings being held.
- RLC hosted Kāinga Ora officials in Rotorua on Tuesday 27 February.
  - Meeting was largely focussed on progress with the infrastructure projects to date, raising issues discovered in initial feasibility and confirming next steps in terms of any project variations.
  - There were also visits to sites of interest for the infrastructure projects and housing outcomes.
  - Meeting confirmed a great working relationship to collaborate on overcoming any issues that arise.
- Currently Active Housing Outcomes in the Central and Western areas total 3,023 which does not include smaller developments / infill so is well in line with the target of 3,086.

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## Economic Development

Industrial sector economic and land assessment, industrial land strategy, and Industrial sector economic and land assessment, industrial land strategy, and Implementation Plan

Preferred bidder identified for the industrial sector economic and land assessment, industrial land strategy and Implementation Plan. Work is expected to start in May and will inform the industrial plan change requirements highlighted in the FDS.

### Airport Business Park Support

- Council staff are keeping up to date with feasibility and constraint investigation work being undertaken by Rotorua Regional Airport Limited.
- Technical work is progressing well and testing of market demand through an off-market EOI is underway.

### Economic Development framework document

A draft ED framework document is currently being prepared and will be shared with elected members. This is intended as a communications tool detailing key priority/project areas in the ED and tourism space. It will reflect LTP decisions and recently adopted strategies/action plans eg Destination Management Plan, Future Development Strategy (FDS), Forestry Futures action plan and the reputation rebuild plan. It will also seek to show alignment to Government's priorities / targets.

## Inner City Revitalisation and Fenton Street Corridor

### Link between lakefront and inner city

- The existing roundabout at the intersection of Whakaue and Tutānekai streets is considered inefficient, high maintenance and unsafe, particularly for pedestrians, cyclists and those who are differently abled.
- RLC is seeking to appoint an experienced transport engineer to undertake a detailed design for a new intersection with a view to improving the connection between the lakefront and the inner city, creating a seamless and safe intersection/crossing between the lakefront and Eat Street. The purpose is to improve the connection between these two areas and encourage pedestrian movement from the lakefront to the inner city (via Eat Street) and vice versa.
- Three consulting firms identified to quote on this work. Appointment and work expected to start in May.
- Pedestrian and cycling survey completed and analysis expected to be completed by end April.

### Wayfinding and cultural foundations

Wayfinding and cultural foundations work is progressing well:

- Co-design elements of the inner city wayfinding signage have been developed by Denise Morgan. These have been well received and incorporated into the overarching design.
- Peer review of wayfinding signage completed and feedback provided to Diadem to ensure that the design meets universal access standards for those who are differently abled.

### Inner city residential analysis, strategy, and action plan

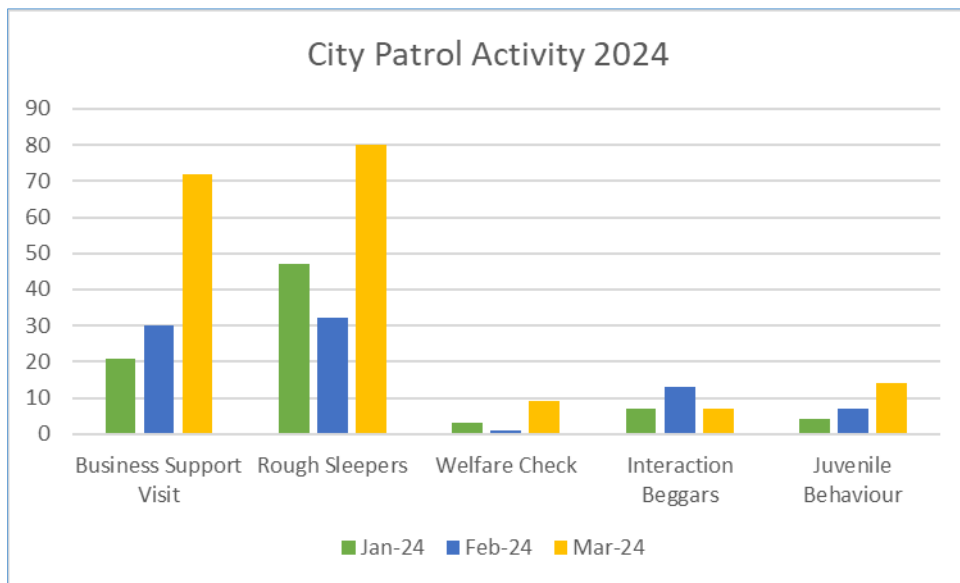
- Specialist consultants appointed to analyse the current inner city housing landscape and prepare a clear action plan including financial modelling to unlock residential development.
- Site visit and inception meeting held mid-April and initial feedback on potential market provided.

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## Hunga: Tiaki Hapori – Community Safety

### Safe City Guardians / Patrols / CCTV / Community Hub Communications

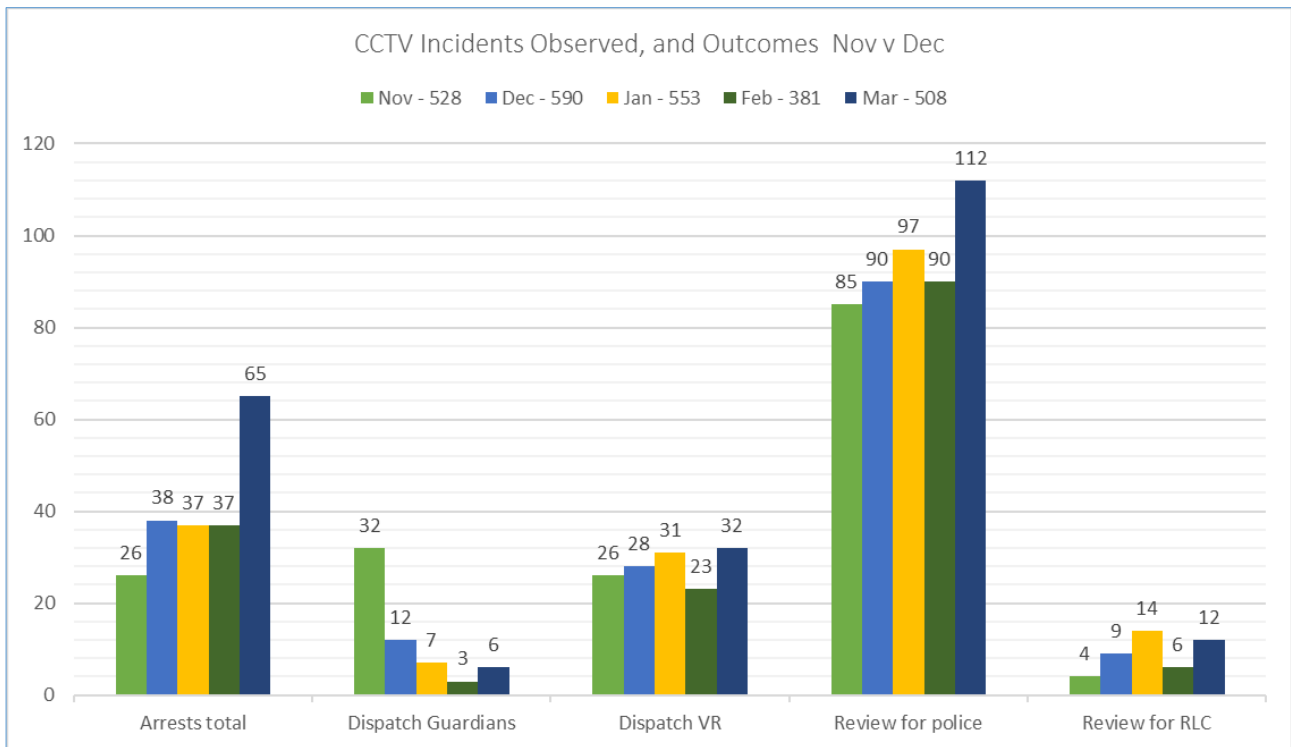
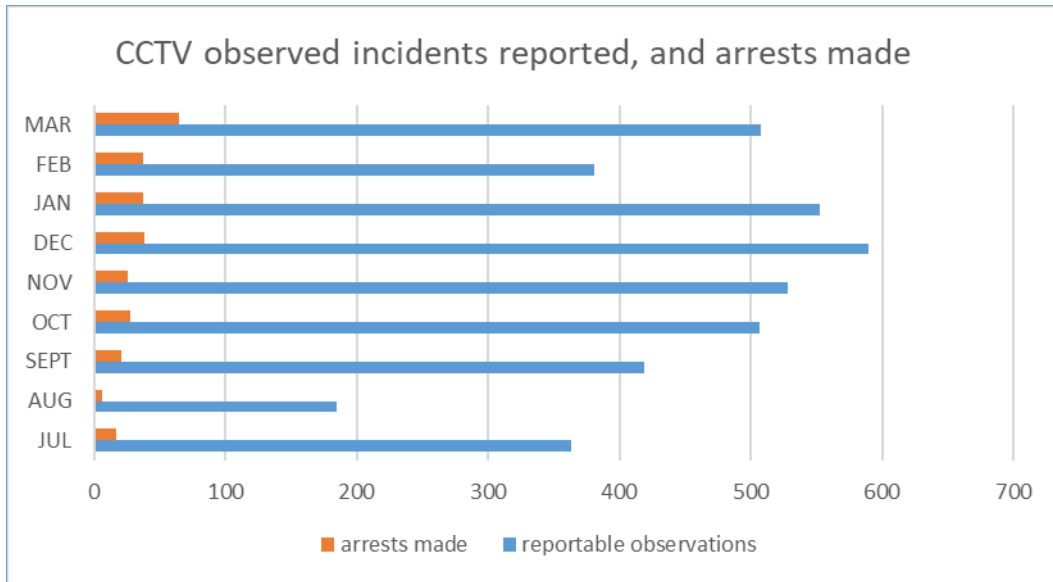
- Guardians continue to engage directly with CBD businesses and retailers, responding to any concerns and providing support and/or advice. More than 70 businesses were visited by Guardians in March. This proactive approach has resulted in retailer concerns being quickly identified and addressed, or forwarded to Police if a crime has been reported. There have been 9 requests from the public for assistance made directly to council’s customer service team in 2024, with most requests reporting anti-social behaviour, predominantly relating to mental health episodes.
- In March we followed up on the previous month's interactions with beggars at intersections, resulting in 7 further conversations with known individuals. Most have now moved on due to continued pressure from Police and Guardians. Continued pressure will be applied to mitigate further risk.
- Guardians have connected with local businesses and retailers to address concerns of homeless people sleeping in and around private businesses, giving advice and support where applicable.
- Guardian interactions with rough sleepers has increased in the CBD due to our Guardians’ seasonal focus on assisting vulnerable people to engage with support services before winter. Most of these interactions are with 9 known individuals who move between locations.
- The abandoned trolley collection trial has seen the timely removal of 260+ trolleys from the CBD, city reserves and Glenholme areas in March. Conversations with the businesses are ongoing, aiming for a permanent solution and related costs being absorbed by the businesses going forward.
- Guardians are continuing to monitor juvenile behaviour in the CBD, particularly around the Library after school. There has been an increase in low-level incidences amongst this age group since January, aligning with the increased presence of larger groups of juveniles in the CBD since the start of the school term.



- Notifiable CCTV observations in March totalled 508 and resulted in 65 arrests.
- CCTV team responded to 317 Police requests for support.
- 112 CCTV footage reviews were completed for police, plus 12 for RLC departments.
- CCTV located 12 of 14 people wanted for arrest by Police on the same day the Police request was made. This is a positive outcome with known offenders being quickly identified.
- CCTV operators are focusing on prevention first through facilitating a higher proportion of interventions (deployment of hub teams) prior to a potential crime being committed.
- The following graphs demonstrate a significant increase in arrests, a result of timely intervention and clear information sharing between all parties towards the common cause of community safety.

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We have proactively communicated with CBD businesses via the Hub and have to date delivered:

- An A5 flyer to businesses by Safety City Guardians when the Hub opened on 20 November 2023
- A Summer Inner City Newsletter at the beginning of December 2023
- An Autumn Inner City Newsletter in April

Copies of these communications can be found in Attachment 1.

**Parking**

- Parking machine reliability rates for March met contractual obligations (minimum 95%) at 95.19%.
- 34 machine-related jobs were logged that impacted users with an average overall repair time of 3.27 days. Of these jobs:
  - 18 were high impact, where the machine was non-operational (average repair time 4.82 days)

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- 16 were medium impact, where machines were still working but had limited functions. Average repair time was 1.63 days.
- Users and businesses continue to express frustration when machines are not operative for more than a business day and Council and i-Park continue to explore opportunities, over and above current contractual arrangements, for additional improvements to reduce faults and improve repair times.
- Use of the parking system increased slightly to 30,236 transactions, compared to 30,106 in February.
- Council and i-Park have reviewed the Warrant of Fitness and Vehicle Licensing (registration offences) enforcement process which has since been revised as follows and will begin in mid-April:
  - Cease issuing initial 'warnings' for WOF and/or Registration offences. An infringement Notice (\$200) is to be immediately issued.
  - The recipient still has 28 days to produce suitable evidence of WOF/Registration and if so, i-Park will rescind the Infringement Notice. It will not be completely 'waived' but will be reduced to a 'warning' which remains on record. A vehicle will only be 'warned' once while in the same ownership.
- Council and i-Park are working through the final stages of engaging an additional parking warden to increase effectiveness of infringement detection with implementation likely late April or May.
- Further efficiency improvements being confirmed with i-Park will enable the license plate scanning car to detect and facilitate automatic mailing out of infringements for WOF/Registration offences.
- 2636 infringements were issued in March, slightly down on 2916 in February, with infringements for no current registration dropping from 427 to 394, and WOF infringements reducing from 359 to 259. This is consistent with the previous observation that these two offence types are continuing to reduce.

## Animal Control

- Animal Control team continues to work with customers after 1,139 infringement reminder notices were served in early April for failure to register. Those that remain unpaid as of 1 May 2024 will be escalated to the District Court for follow up. A status report will be provided next month.
- The team have instigated additional investigation and prosecution training to upskill staff. Previous staff turnover and loss of experience diminished capacity in these areas. Prosecution of appropriate cases plays an important role in changing poor dog owner behaviour and providing confidence to the public in terms of dog-related safety matters.
- DNA Testing continues to be an invaluable investigative tool, providing credibility in cases where the attack was not witnessed.
- At time of writing, the team had two active prosecutions with the District Court and was progressing five further prosecutions. A monthly assessment of potential prosecutions has been instigated.
- Due to the impending prosecutions, surrendering of dogs and seizures for non-compliance, Council's Pound facilities are consistently near maximum capacity. This trend appears to be continuing.
- We continue to work hard with animal rescues to find new homes for dogs considered suitable for re-homing. This has become more difficult due to a main supporter closing. We continue to investigate other potential options and keep in touch with what neighbouring Councils are experiencing and doing.
- An investigation into two attacks on sheep on a rural property where multiple sheep were killed and wounded including communication with residents in the area and resulted in two suspect dogs being seized while roaming on a neighbouring farm 'worrying' stock. We are awaiting DNA results to corroborate linkages to the attacks. Prosecution is likely.
- Animal control officers face aggressive/threatening behaviour daily. Training is critical to ensure, as much as possible their safety. In some circumstances Police support is required.
- Staff took part in an adoption day at animal retail store PetStock to increase the team's visibility and highlight that the Pound frequently has dogs available for adoption. All dogs listed on Council's Homeless Hounds Facebook page are assessed in terms of breed, known history and temperament to assess suitability for re-homing and help ensure a successful and long-term adoption. Four puppies were adopted as a result of the recent adoption day at PetStock.



### Housing Accord

Cumulative reduction numbers (March 2024 dashboard report): *to be updated when March report is released*

- EH accommodation providers (uncontracted, contracted, transitional) have decreased from 50 (September 2022) to 18 (March 2024), a 64% reduction (the same as February 2024).
- Focus on uncontracted EH dropped from 34 in September 2022 to 6 in March 2024 (the same as February 2024) which is a 82.4% reduction.

Attached (Attachment 1) is the March 2024 Rotorua Temporary Housing Dashboard provided by MHUD and MSD. The dashboard provides monthly reporting on the use of temporary housing options in Rotorua.

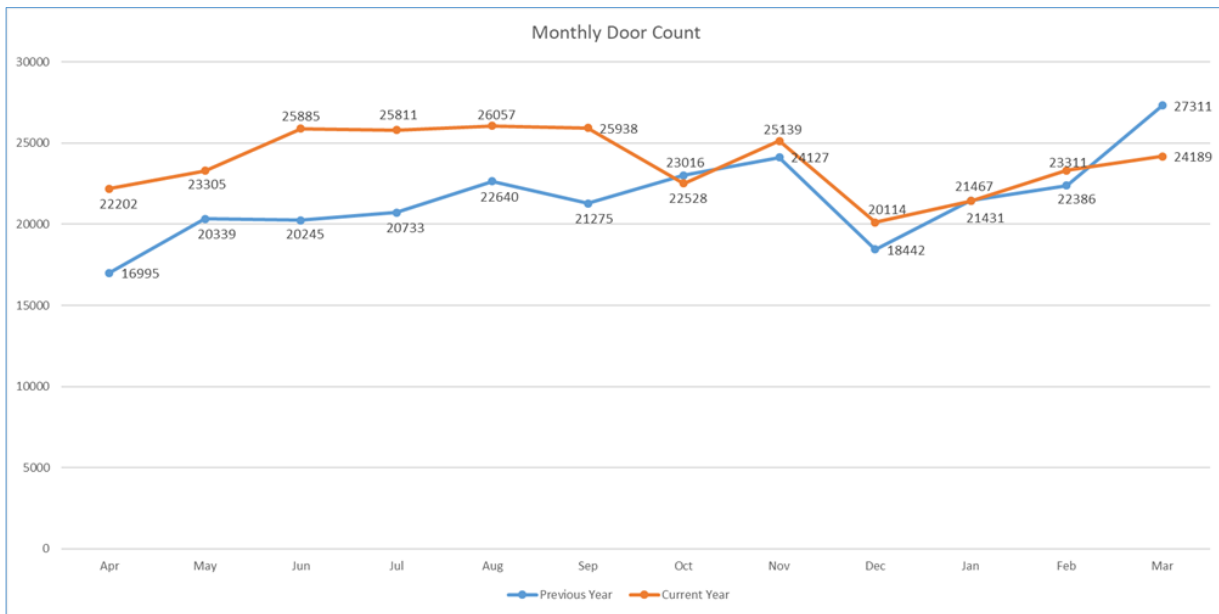
### Rotorua Library at Te Aka Mauri

#### Resources and Services

**Door Count Monthly:** 24,189 in March 2024| down 11 % on March 2023.

**March Stand Out:** E-lending up 14% on March 2023, with an overall increase of 7% this financial year to date.

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**Skinny Jump Registrations Monthly:** 28 in March 2024 | 65% increase on March 2023. Demand continues strongly with 373 modems issued to households this financial year to date. *Free modem and subsidised broadband for those who do not already have broadband in their home – 35GB free plus \$5 top-up for additional 35GB, includes Ciena for students (max 210GB/month, school terms only), must be referred by a school and meet criteria*

Programmes and Activities

**All programmes Monthly:** 2459 participants in March 2024.

**March Stand-outs:**

- Tender is out for contract to supply books. This is a consortium approach including other BOP libraries to increase buying power and value for money.
- The lift at the Haupapa end of the Library was replaced ahead of time and is now operational.

**March events and activities:**

Theme for the month: Be You

- RGHS Year 12 and 13 history students - Genealogy, Don Stafford and Pakiaka sessions – 44 attendees
- Mary Sutherland International Women’s Day talk with Viv Edwards, in collaboration with Historical Society, 6 March, 28 attendees. Children’s competition leading to related display in Heritage & Research.
- Zonta International Women’s Day event re impact on women of climate change, 8 March, 40 attendees
- Rainbow Story time event 21 March was cancelled due to escalated risk (see review notes below)
- World Poetry Day, “Being in the World” evening poetry reading, 21 March, 40 attendees
- Multicultural lunch: South Africa, 28 March, 70 attendees
- Oakham Book Award display and supported Sustainable Backyard talks
- Rotorua Little Theatre uploaded 59 images and 44 posters onto Pakiaka



Rotorua Girls High School Year 11 and 12 History Students



South African Multicultural Lunch

### April events and activities underway:

Theme for the month - civic pride.

- Story time with OPUS Orchestra – 18 April
- Library is supporting Council Long Term Plan community engagement activities
- Displays and activities related to Anzac Day including short movies on the community pride screen
- School holiday programmes including a new April Autumn reading challenge – 15 to 26 April
- Top Art school art exhibition – 22 April to 10 May
- Museum Digitisation Skills Event – 19 to 20 April

### Coming up in May:

Theme for the month – May Music Month.

- NZ Music Month – Radio arrives in Rotorua Heritage display
- NZ Sign language Week – sign language lessons on social media
- Tech Week – Pataka Whenua with Ben Manley
- Pink Shirt Day – Staff wearing pink and various anti-bullying support activities/events
- Hosting Scion - Fascination of plants public talk
- Hosting a panel of authors for the Mystery in the Library Ngaio Marsh Awards

### Rainbow Story Time (RST) cancellation – post event review

An internal review following the cancellation of the event has been completed. The impact of the cancellation was felt nationally. As a result both Public Libraries New Zealand and Library and Information Association of New Zealand Aotearoa are reviewing good practice/best practice guidance.

In developing an event management plan for the RTS event the team recognised negative behaviour and protests had occurred at other libraries to a minor degree and mitigations were factored in.

In making the decision to cancel the event, it was established that the risk profile had escalated and there was inadequate time and resources to address the key identified 'safety' risks:

- Online abuse and threats to staff, storytellers and attendees (including children)
- Protestors not responding / engaging. Staff and Police sought agreement from protest organisers that they would be peaceful / non-threatening to young children / whanau participating
- Concerns over a proposed counter protest in the context of the above
- While the event could have been moved to a secure managed space within the library, it would be difficult to 'protect' other library and child health hub customers due to the ease of public access into and within the building
- Inability to secure additional Police support during the event
- Limited security and community safety support due to other events taking place

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## The purpose and focus of libraries in NZ is clear and relates to international ‘good practice’.

In summary:

- Current purpose and core responsibility of a library from LIANZA and PLNZ is clear and references the UNESCO/IFLA Public Library Manifesto 2022<sup>1</sup>
- Current legislation helps make this purpose/responsibility explicit e.g. NZ Bill of Rights Act 1990 and Human rights Act 1993
- Health & Safety Act<sup>2</sup> details our requirement to manage safety during an event of the staff, attendees, normal library visitors, and the wider public using the spaces outside the library

### Event cancellation learnings:

- Honest communication with providers: Communicated with Friends of the Library, story tellers (Rainbow Story time) – clear about why the decision was made to cancel
- Formed local connections: Formed connections with Rotorua Chamber of Pride and we are extending an offer to connect with other local Rainbow organisations to understand whether, as a result of this controversy, they feel any different about the library and how can we ensure they feel welcome, noting 4.4% of NZ communities identify as Rainbow.
- Participation in national discussions: Webinar attended with PLNZ managers and invited to review the Freedom-to-Read toolkit provided by LIANZA to bulk up the event planning component.
- Review and development of policies and procedures: Development of a new venue booking and management policy for the Library that aligns with its core responsibilities. (Operational not Governance). It is also important we reflect on ‘potential’ safety risks in preparing for events, recognising that the design of the building and the need to maintain public access makes it more difficult to ‘secure’ events.

We are currently developing a venue management policy and additional procedures that reflect learnings from RST. We will note this in future progress reports.

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#### <sup>1</sup> UNESCO/IFLA Public Library Manifesto 2022

“Collections and services should not be subject to any form of ideological, political or religious censorship, nor commercial pressures,” and “Provide access to a broad range of information and ideas free from censorship”.

*UNESCO is the United Nations Educational, Scientific and Cultural Organization. The aim of promoting world peace and security through international cooperation in education, arts, sciences and culture. New Zealand is a member of UNESCO.*

IFLA is the International Federation of Library Associations and they state:

Libraries have a responsibility both to guarantee and to facilitate freedom of expression. To this end, libraries shall acquire, preserve and make available the widest variety of materials, reflecting the plurality and diversity of society and where facilities are made available for library users to communicate/express themselves, this shall not be censored nor restricted by political, moral or religious views.

<sup>2</sup> Health and Safety at Work Act 2015. The main purpose of this Act is to provide for a balanced framework to secure the health and safety of workers and workplaces. Workers and other persons should be given the highest level of protection against harm to their health, safety and welfare.

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## Ohu: He Hapori Taurikura – Thriving Communities

### Embedded Culture of Futures Planning – *Tamariki and Rangatahi Civic Engagement*

#### **Rotorua Youth Council**

Below is an outline of key milestones reached since the last update.

Date	Milestone	Progress
25 March 2024	<i>Youth Council details progressed</i> Development programme Guest speakers and Facilitators scheduled Terms of Reference - Adopted Code of Conduct - Adopted	Ongoing Ongoing Completed Completed

#### **Strategic Community Investment and Funding Expertise Neighbourhood Matching Fund**

*Funding disbursed in March are as follows:*

Neighbourhood Matching Fund - Recipients	Volunteer numbers	Volunteer hours	Community reach/impact
Lynmore Playcentre \$2,695.34	20 volunteers	376 hours	1500+ to benefit from Accessibility project
Bay of Plenty Rugby League \$2,500.00	100+ volunteers	408 hours	500+ to benefit from Hauora event

We expect the fund to be fully allocated by end of April 2024

#### **Policy Review**

A review of the Community Funding Investment Policy 2021-2023 is currently underway.

## Caring Communities – Healthy, Fit-for-Purpose Homes and Cohesive Communities

#### **Healthy Homes Assessments**

RLC provides healthy homes assessments. The service supports low-income families in the Rotorua district by providing education, advice and guidance around maintaining and repairing homes to healthy standards. Further referrals can be made for families to access assistance with additional remedial actions (eg. Provision of curtains, underfloor insulation installation, doors draught proofed, cots and beds provided). This service makes a significant difference in ensuring homes are warmer and healthier.

During March the following activities in local homes were enabled:

- 9 more homes assessed, 55 year to date
- 1 cancelled workshop, however two planned for April

#### **Community Development**

The Thriving Communities Team continue to support community development with and through the social sector, not-for-profit and community associations.

Key deliverable in March:

The 'Neighbourhood Month Aotearoa' kaupapa created the lever to coordinate the establishment of a 'Community Associations forum' to support and strengthen relationships, networks and sharing expertise and practice among community associations across the district. The inaugural hui was at Linton Park

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Community Association in March. Since then, the group has continued to meet at various locations and so far those attending have included Linton Park Community Association, Fordlands Community, Mamaku Community, Tatau Pounamu (Eastside collective) and Rotorua Multicultural group.

### ***Welcoming Communities***

Timeframe	Milestone	Progress
March	<b>Christina Pope visit – Director Welcoming International</b> INZ selected Rotorua as one of 3 Welcoming Communities districts for Christina to visit. During her visit she met up with Settlement Network members and our key partners. Her visit will enable us to collaborate with Welcoming International partner cities to leverage off their experience and share strategies and work programs in enhancing our Welcoming Plan.	Completed
March	<b>Key event - Holi Festival (festival of colour)</b> <ul style="list-style-type: none"> <li>• Planning. Working alongside the Indian community.</li> <li>• Delivery. Held at the Village Green with about 400+ people participating.</li> </ul> <b>Event met the following Welcoming Communities standards:</b> Connected and Inclusive Communities, Welcoming Public Spaces, Culture and Identity	Completed  Completed

### ***Universal Accessibility***

RLC aims to ensure our organisation and district is inclusive, accessible and comfortable for all. An Accessibility Policy is under development and led by the Thriving Communities function to give clarity on our organisations commitment and to guide Council decisions towards common objectives.

Below is an outline of key milestones in the Council adoption of a new Accessibility Policy:

Timeframe	Milestone	Progress
February - March	<b>Pre-engagement</b> <ul style="list-style-type: none"> <li>• Early engagement with stakeholders to inform engagement process, ensuring approach is consistent with lived realities of community of stakeholders.</li> <li>• Stakeholders engaged in pre-engagement <ul style="list-style-type: none"> <li>○ St Chads</li> <li>○ Te Aka Mauri</li> <li>○ Rotorua Disability Trust</li> </ul> </li> </ul> Wider engagement will take place inclusive of individuals with lived experience and their whanau, as well as organisations working with disabled communities.	Pre-engagement discussions with stakeholders are Underway



Timeframe	Milestone	Progress
April - May	<ul style="list-style-type: none"> <li>Finalise scope and guiding principles for policy to create liveable communities for all</li> <li>Research to outline evidence base and define key terms</li> <li>Desktop review of central government and other LG examples</li> <li>Develop a RLC Reference Group across Departments</li> <li>Stakeholder engagement planned</li> <li>Stakeholder engagement developed</li> <li>Stakeholder engagement delivered</li> <li>RLC attend Rotorua Access Group Meetings</li> <li>Monthly internal progress meetings have been undertaken with Open Spaces, Policy Advisor, Infrastructure, Research Analyst, Thriving Communities and Councilor O'Brien.</li> <li>Engage subject matter expert</li> </ul>	Underway Underway Underway Completed Underway Underway Not yet started BAU Initiated
May/June	Draft Policy prepared Draft policy referred to internal stakeholders for feedback Senior Leaders approve to move to public consultation	In development
June	Accessibility Policy adopted by Council	

### ***Enabling Opportunity Action and Resilience***

### ***Activating Communities and Co-Designing Solutions***

#### ***Child Equity Programme:***

Timeline	Objectives	Milestone	Progress
April	Broker investment from Kainga Ora and Public Service Commission to offer school holiday activities for low income families.	Supported and provided funds for Linton Park Community Association and Tatau Pounamu Collective to run free or koha April school holiday activities in Eastside and Western suburbs.	Underway
April-May	Advocate for and broker increased funding to deliver sustainable subsidised afterschool and school holiday programming for low income families.	Funding arrangement agreed between Kainga Ora and Rotorua Trust to deliver child and youth engagement activities.	In development
May -June	Co-design community driven delivery models in multiple communities.	Working alongside Te Waiariki Purea Trust, Fordlands, Linton Park Community Association and Tatau Pounamu to develop a service delivery programme	In development

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# INNER CITY COMMUNITY SAFETY HUB

**The Inner City Community Safety Hub (the Hub) is a collaborative initiative to deliver a more visible and responsive community safety service for the Rotorua community.**

**Community safety is a top priority, and Rotorua Lakes Council together with its partners, is working hard to ensure local residents and visitors feel and are safe in Rotorua.**

The Hub will provide council's Safe City Guardians, Rotorua Police, Māori Wardens, local community safety volunteers and other security providers with a central base in the CBD to meet, coordinate resources and support inner city businesses.

### Where is the Hub?

1161 Hinemoa Street (next to Starbucks).

### How does the Hub work?

The Hub provides a central location where safety personnel can operate from. It means there is a visible presence in the inner city, and Safe City Guardians and other community safety personnel are nearby if issues in the CBD do arise.

The Hub is also supported by council's CCTV monitoring service to enable fast and proactive responses.

Most of the time Safe City Guardians and Māori Wardens will be out patrolling the CBD engaging with businesses and CBD visitors, and Police will continue to focus on being out in the community preventing and responding to crime.

While the Hub is not intended to replace or duplicate services delivered through the Rotorua Lakes Council Customer Centre or the Rotorua Police Station, staff in the Hub will be able to advise members of the public where best to direct any queries or concerns.



**ROTORUA  
LAKES COUNCIL**

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## KEY INFORMATION:

### Who will operate from the Hub?

Rotorua Lakes Council's Safe City Guardians will operate out of the Hub together with a Coordinator who will help to manage resources, ensuring everyone is working in the right place, at the right time.

Police and other community safety personnel will use the space as a place to meet, collaborate and share information.

- Rotorua Lakes Council Safe City Guardians
- Rotorua Lakes Council Inner City Operations Manager
- Community Constable and other Police personnel
- Māori Wardens
- Community safety volunteers
- Contracted security personnel

### What hours will the Hub be open?

- 8am – 5pm Monday to Friday
- 8am – 1pm on Saturday

*\* Staff may continue to operate from the Hub outside of these open hours.*

### Can I access other council services at the Hub?

For now the Hub services will be focussed on inner city safety. However, there is the capability for other services to work from the Hub in future if needed. For now, please continue to visit the Council building, phone 07 348 4199 or email [info@rotorualc.nz](mailto:info@rotorualc.nz) for other council services.

### Who to get in touch with if you need to report an issue

- To get in touch with Rotorua Lakes Council Safe City Guardians call 07 348 4199
- In the event of a life-threatening emergency call Police or emergency services on 111
- To report a crime that has already happened call Police on 105 or use the online form [www.police.govt.nz/use-105](http://www.police.govt.nz/use-105), or visit the Rotorua Police Station on Fenton Street

### Can I speak to a Police officer or report a crime at the Hub?

To speak with a Police officer or report a crime please go to the Rotorua Police Station down the road from the Hub on Fenton Street.

It is open 8am – 6pm Monday to Friday. Alternatively you can call Police's non-emergency number 105, or go online to [www.police.govt.nz/use-105](http://www.police.govt.nz/use-105).



Kia ora koutou,

Meri Kirihimete! I want to take this opportunity to thank you for your continued and valuable contribution to our Rotorua community.

To support our inner city through this busy season, last month we were very happy to deliver our brand new Community Safety Hub to improve visibility and responsiveness to issues. We hope you will see and feel the benefit of this initiative, which is a partnership with Police and Māori Wardens, and do encourage you to reach out to our inner city staff if you need support.

It would be wonderful to ensure our CBD is looking and feeling welcoming and festive these holidays.

I encourage you to dress up your shop windows and promote your goods and services as potential Christmas gifts to our locals and visitors.

Wishing you all a safe and happy festive season.

Ngā mihi,  
**Tania Tapsell**  
Mayor of Rotorua

### OPENING HOURS & CONTACTS

**Community Safety Hub**  
Closed Mondays, open weekdays 8am – 5pm and Saturdays 8am – 1pm  
☎ 07 348 4199  
📍 Community Hub, 1161 Hinemoa Street

**Rotorua Lakes Council (Civic Centre)**  
Closed from midday, Wednesday 20 December 2023  
Re-opening from 8am, Monday 8 January 2024  
☎ 07 348 4199 (Available 24/7)  
📍 RLC Civic Centre, 1061 Haupapa Street  
🌐 rotorualakescouncil.nz  
Service requirements may include: infrastructure, damage to roads, footpaths, bus shelters, water mains, abandoned vehicles, waste management, light issues, graffiti, trees, flooding, manhole covers etc

**Rotorua Library**  
Closed public holidays and Sundays  
Open all other days 9am – 5.30pm  
☎ 07 348 4177  
📍 Te Aka Mauri, 1127 Haupapa Street  
🌐 rotorualibrary.govt.nz

**Rotorua i-Site & Visitor Information Centre**  
Open 7 days from 8.30am – 5pm, except closed on Monday 25 December  
☎ 07 348 5179  
📍 1167 Fenton Street  
🌐 rotoruanz.com

**RotoruaNZ**  
Closed from midday, Wednesday 20 December 2023  
Re-opening from 8am, Monday 8 January 2024  
☎ 07 348 5179  
📍 1167 Fenton Street  
🌐 rotoruanz.com

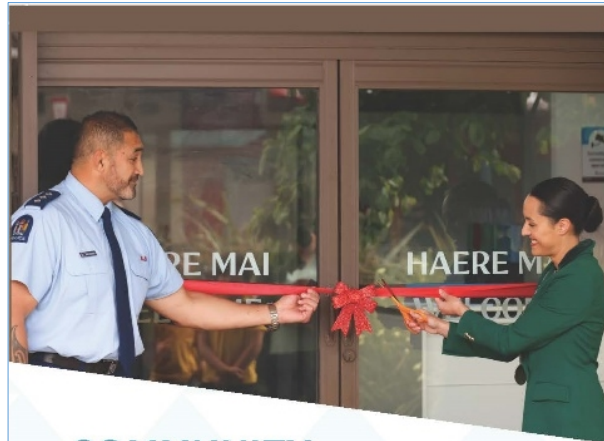
**Police**  
Emergency - In the event of a life-threatening emergency: ☎ 111  
Report a crime that has already happened:  
☎ 105 or 07 348 0099  
📍 Rotorua Police Station, 1190-1214 Fenton Street.



## INNER CITY NEWSLETTER

Summer 2023-2024





## COMMUNITY HUB IS NOW OPEN

Rotorua Mayor Tania Tapsell recently officially opened the Rotorua Inner City Community Safety Hub. Mayor Tapsell acknowledged that, together with police and other community safety partners, this is the next step in work underway to improve safety for the Rotorua community.

Having listened to community feedback, the Inner City Community Safety Hub (the Hub) is a collaborative initiative between Rotorua Lakes Council, Police, Māori Wardens, community safety volunteers and security operators to improve community safety.

The Hub's central location provides a base where staff can meet, coordinate resources, and provide support to inner city businesses and visitors.

Local businesses and people coming into the inner city can feel confident that there is a robust system in place to keep them safe. Safe City Guardians will be actively patrolling or will be based at the Hub ready to respond if required, and council's CCTV monitoring staff will provide support, proactively feeding through live information to help deter any issues before they happen.

See the back page of this brochure for Community Hub opening hours and contacts details.

## CHRISTMAS IN THE CITY



The festive season is upon us and we are expecting a lot of visitors and locals in and around our inner city over the summer. The city Christmas tree is up in Te Manawa and there are several events to bring people into town. There are some simple things you can do to help make the inner city look festive and inviting.

This may be a good time to create an eye-catching Christmas window display, clean your windows and doorways, wear a festive hat or wish people Mere Kirihimete (Merry Christmas) as they enter your premises.

Please be responsible with your rubbish over the summer. Keep the pavements looking clean and clear of bins, and be mindful of smell during the warmer months.

**KIRIHIMETE | HOKOMANGA PŌ  
CHRISTMAS AT THE ROTORUA NIGHT MARKET**  
7 December, 5pm - 9pm  
Tūtānekai Street

**TE WHAKATŪTŪ KIRIHIMETE  
ROTORUA CHRISTMAS PARADE**  
9 December, 10am - 11am  
Government Gardens

**KIRIHIMETE HĀKOAKOA  
CHRISTMAS FESTIVAL**  
16 & 17 December  
10am - 2pm  
Jean Batten Square

**HE MĀKETE TAU  
HOU PĀKEHĀ  
NEW YEAR'S EVE  
WHĀNAU MARKET**  
31 December, 5pm - 9pm  
Tūtānekai Street



## LARGE EVENTS IN ROTORUA THIS SUMMER

Find out when we are expecting a larger number of visitors to Rotorua so that you can see when extra staff or different hours might benefit your business. Below are some large events happening over the summer:

**PĀ WHUTUPŌRO WHAKATAETAE Ā-MOTU KURA  
TUARUA | BUNNINGS NZSS NATIONAL TOUCH  
CHAMPIONSHIP**  
8 - 10 December | Rotorua International Stadium

**HE PUORO MĀTAORA  
COTERIE - THE LUSH LEOPARD TOUR**  
17 January, 7pm | Sir Howard Morrison Centre

**TE WHAKATAETAE POITŪKOHU MĀORI Ā-MOTU  
POITŪKOHU MĀORI NATIONAL CHAMPIONSHIPS**  
22 - 27 January | Energy Events Centre

**HE KONOHETE TAHA PUORO  
LAKESIDE RE-IMAGINE**  
3 February, 7pm - 11.30pm | Rotorua Village Green

**HE KONOHETE KĀKANO MAHA  
ROTORUA MULTICULTURAL LAKESIDE CONCERT**  
4 February, 11am - 3pm | Rotorua Village Green

**WAITANGI MO TE AROHA O TE IWI  
WAITANGI - FOR THE LOVE OF THE PEOPLE**  
6 February, 10am - 3pm | Wai Ariki Spa

**TE IPU O TE AO REIHI BMX  
UCI BMX RACING WORLD CUP**  
10 & 11 February | Rotorua BMX Club, Waipa

**TE OMA TAUMANŌ ROĀ KI TARAWERA  
TARAWERA ULTRAMARATHON BY UTMB**  
17 & 18 February | Rotorua Village Green



FOR FURTHER INFORMATION ABOUT THESE  
EVENTS AND MORE, VISIT [ROTORUANUI.NZ](https://www.rotoruanui.nz)



# KIA ORA KOUTOU,

I hope you've all enjoyed a successful summer season and thank you for helping to create a vibrant and welcoming inner city over the busy holiday period.

At Council we remain focused on delivering positive change for you. We've recently welcomed our new Chief Executive, Andrew Moraes, to the team and look forward to working with him to create a better Rotorua for all.

We're pleased with the improvements to safety in our CBD but acknowledge there's still work to do. We've been working with Government Ministers, Police and Māori Wardens to deliver solutions for Rotorua.

In the meantime, please continue to report issues when you see them, to either our Community Safety Hub team or the Police, so the relevant organisation can respond appropriately.

Council relies on community feedback to ensure we're getting things right. From April 4th we'll be asking for feedback on our Long-term Plan proposals, which includes inner city investment, and encourage you to take this opportunity to share your thoughts. Check our website for information on how and where you can do this and I hope to see you at some of our engagement events.

Ngā mihi,



Tania Tapsell  
Her Worship the Mayor

Chief Executive  
Andrew Moraes with  
Mayor Tania Tapsell



## OPENING HOURS & CONTACTS

### COMMUNITY SAFETY HUB

Open Tuesday – Friday, 8am – 5pm and Saturdays, 8am – 1pm  
Holiday Closures: ANZAC Day (25 April)

☎ 07 348 4199

📍 Community Hub, 1161 Hinemoa Street

### ROTORUA LAKES COUNCIL (CIVIC CENTRE)

Open Monday – Friday, 8am – 5pm  
Holiday Closures: ANZAC Day (25 April)

☎ 07 348 4199 (Available 24/7)

📍 RLC Civic Centre, 1061 Haupapa Street

🌐 [rotorualakescouncil.nz](http://rotorualakescouncil.nz)

Service requirements may include: infrastructure, damage to roads, footpaths, bus shelters, water mains, abandoned vehicles, waste management, light issues, graffiti, trees, flooding, manhole covers etc

### ROTORUA LIBRARY

Open Monday – Saturday, 9am – 5.30pm  
Holiday Closures: ANZAC Day (25 April)

☎ 07 348 4177

📍 Te Aka Mauri, 1127 Haupapa Street

🌐 [rotorualibrary.govt.nz](http://rotorualibrary.govt.nz)

### ROTORUA I-SITE & VISITOR INFORMATION CENTRE

Open 7 days, 8.30am – 5pm

☎ 07 348 5179

📍 1167 Fenton Street

🌐 [rotoruanz.com](http://rotoruanz.com)

### ROTORUANZ

Open Monday – Friday, 8am – 5pm  
Holiday Closures: ANZAC Day (25 April)

☎ 07 348 5179

📍 1167 Fenton Street

🌐 [rotoruanz.com](http://rotoruanz.com)

### POLICE

Emergency: In the event of a life-threatening emergency

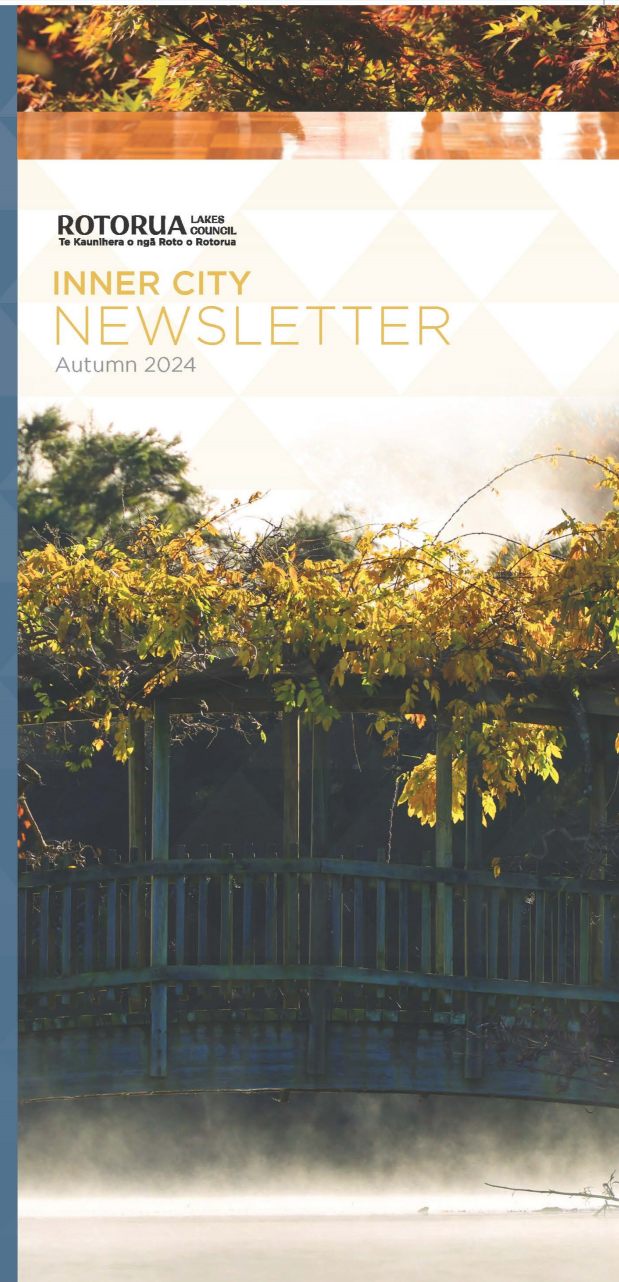
☎ 111

Report a crime that has already happened:

☎ 105 or 07 348 0099

📍 Rotorua Police Station, 1190-1214 Fenton Street.

**ROTORUA** LAKES  
COUNCIL  
Te Kaunihera o ngā Roto o Rotorua



# INNER CITY UPDATE

Summer has come to an end but we've seen positive change in and around the city in recent months.

In March we celebrated the completion of the Te Arawa Whare Waka and the wider Lakefront Redevelopment. We've also seen significant private investment in the development of Wai Ariki Hot Springs & Spa and QE Health, which has contributed to creating a world-class waterfront that will be enjoyed by our community and visitors for years to come.

In February, Rotorua hosted more than 200 competitors from 27 countries for the UCI BMX Racing World Cup and thousands of runners from all over the globe for the Tarawera Ultra. We know our inner city businesses showed these manuhiri (guests) the manaakitanga (hospitality, kindness) that Rotorua is famous for.

To address community safety concerns, Council continues to work with the Police, security firms, Māori Wardens, local businesses and the wider community, which along with investment in inner city safety initiatives, has contributed to gradual positive change.

There seems to be a reduction in antisocial behaviour in our CBD and our CCTV network and monitoring has helped Police with several arrests and interventions to deter crime.

In the coming months we'll be focusing on helping local groups, such as the Māori Wardens, increase their volunteer numbers and develop detailed reports about their observations and where they feel extra support is needed.

The Community Safety Hub will use these reports to identify where our team can provide additional assistance.

# WHERE TO GET ASSISTANCE

Collaborative efforts have seen a marked drop in begging and we will continue to engage and educate, with enforcement as an option when needed.

Begging or asking for money is not illegal in New Zealand as long as the person is not causing a nuisance, creating a safety issue or intimidating people. However, in some instances you may need assistance. If begging is becoming an issue and you need help:

### TRAFFIC ISLANDS/INTERSECTIONS

Call the Police on 105 or 111 if people are being threatened or harmed. This is a traffic offence and Police have delegated authority to respond as required.

### BLOCKING THE FOOTPATH

If someone is blocking the footpath and causing a potential safety risk, call the Safe City Guardians at the Community Safety Hub on 07 351 8394 (Mon-Fri 8am – 5pm, Sat 9am – 1pm). Outside of these hours please phone Rotorua Lakes Council on 07 348 4199.

### PRIVATE PROPERTY (e.g. a doorway or shopfront)

Business owners have the right to trespass individuals on private property. Notice of trespass can be given verbally or in writing. A written notice is useful in case of dispute and a template can be found on the Police website.

For any other concerns please reach out to our team at the Community Safety Hub or chat to a safe City Guardian.



## CHECK OUT A SMALL SAMPLE OF EVENTS IN ROTORUA THIS AUTUMN

**TE MARU A HINERAU KATAURI MUSIC AT THE ROTUNDA**  
Sundays until 14 April, 1pm - 3pm | Government Gardens

**HE REIHI AHI TUPUA INATI VOLCANIC EPIC MTB STAGE RACE**  
3 - 7 April | Rotorua, Taupo & Tokoroa

**TE AHUREI XTERRA O ROTORUA XTERRA ROTORUA FESTIVAL**  
6 April | Lake Tikitapu (Blue Lake)

**HE HŌTAKA HARAREI SCHOOL HOLIDAY PROGRAMME**  
15 - 26 April | Rotorua Library, Te Aka Mauri

**KA MAUMAHARA TONU TĀTAU KI A RĀTAU ANZAC COMMEMORATIONS**  
25 April | Ōhinemutu & Sir Howard Morrison Centre

**ROTORUA OMA TAUMANO ROTORUA MARATHON**  
4 May | Government Gardens

**KO HARATUA TE MARAMA PUORO O AOTEAROA | NEW ZEALAND MUSIC MONTH**  
1 - 31 May | Various Rotorua Venues

**HE KŌRERO PUKU KATA | GUY MONTGOMERY**  
Over 50,000,000 Guy Fans Can't Be Wrong  
31 May | Sir Howard Morrison Centre



FOR FURTHER INFORMATION ABOUT THESE EVENTS AND MORE, VISIT [ROTORUANUI.NZ](https://www.rotoruanui.nz)

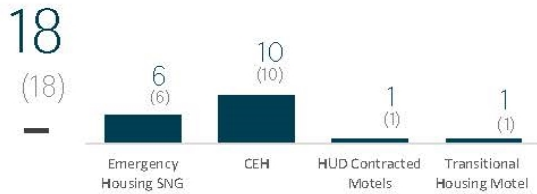


# Rotorua Temporary Housing Dashboard | Mar 2024

This dashboard provides monthly reporting on the use of temporary housing options in Rotorua. Last month's figures are provided in brackets.

## Summary of Temporary Housing Use in Rotorua

Number of motels in use as temporary housing in Rotorua



Number of households in temporary housing in Rotorua

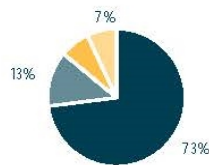


## Household Composition

Adults in temporary housing in Rotorua

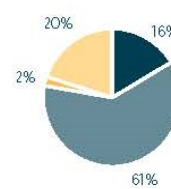


Emergency Housing SNG



Adults	45
	(51)
Children	15
	(24)

Contracted Emergency Housing

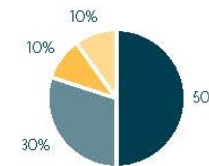


Adults	234
	(219)
Children	294
	(279)

Children in temporary housing in Rotorua

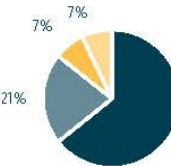


HUD Contracted Motels



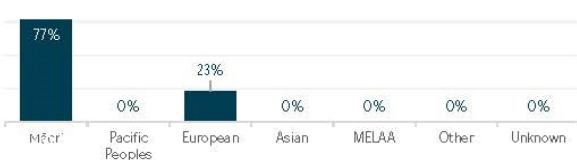
Adults	12
	(12)
Children	6
	(9)

Transitional Housing Motel

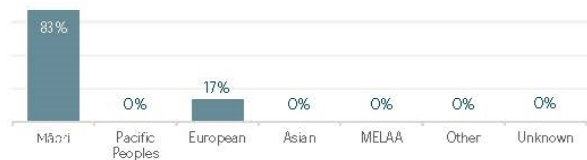


Adults	15
	(18)
Children	12
	(12)

Ethnicity of tenants in Emergency Housing SNG



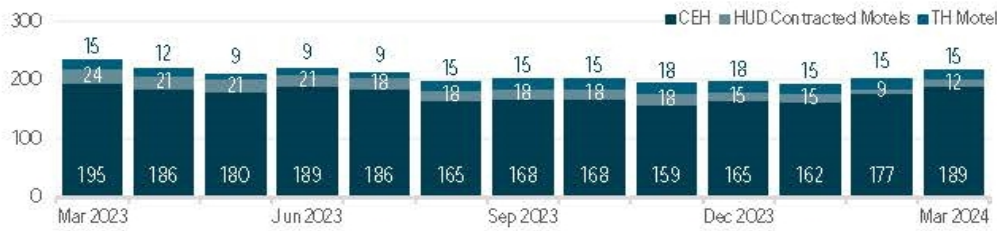
Ethnicity of tenants in HUD Contracted Motels





## Trends

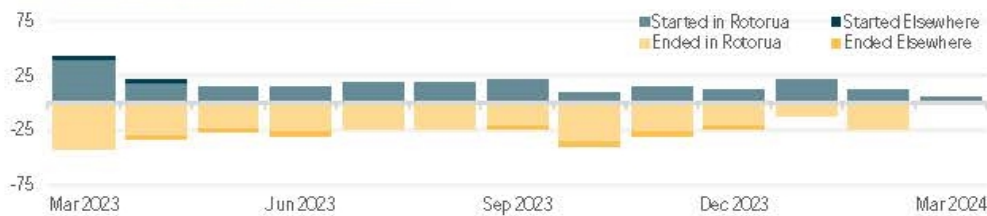
Households in HUD CEH / HUD Contracted Motels / TH Motel



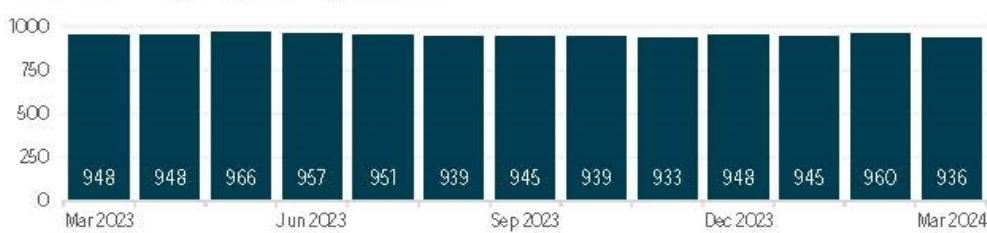
Households in MSD Emergency Housing SNG



EH SNG Start/End of Spell Location



Social Housing Register Applicants



## Other Housing Support in Rotorua

Social Homes

1,045  
(1,045)

Transitional  
Housing Places

198  
(198)

Housing First -  
Housed

165  
(168)

Housing First -  
Not Yet Housed

9  
(9)

### 6.4 Progress Report – Corporate Services (Information Only)

Doc ID: 20254357

## Progress Report



<b>To:</b>	Mayor, Chair and Members – Community and District Development Committee
<b>Meeting Date:</b>	8 May 2024
<b>Group:</b>	Corporate Services
<b>Group Manager:</b>	Thomas Collé
<b>Report approved by:</b>	Andrew Moraes, Chief Executive
<b>Components:</b>	Corporate Services – Culture, Heritage and Mahi Toi

### Stats and Facts

<b>March 2024</b>	<b>9,000 community members entertained during 4 cultural and sporting events and exhibitions at EEC</b>
	<b>1,704 students</b> booked for museum education programmes in Term 1 and <b>1,900</b> already booked for Term 2
<b>92%</b> of Term 1 bookings for the museum education programme are Rotorua students	
SHMC Tickets sold to date – 42,168 Free arts event attendees – 12,023	SHMC - Phantom of the Opera - 4,750 tickets sold and with complimentary, 5,200 patrons attending

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## Ohu: Te Ahurea Me Nga Mahi Toi | Culture, Heritage and Mahi Toi

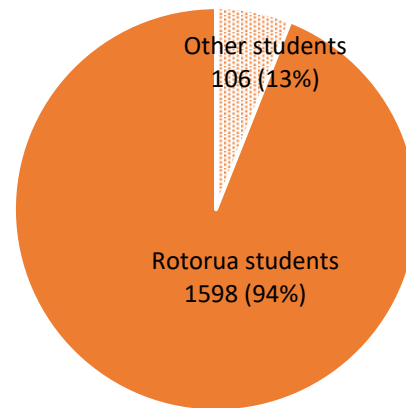
### Rotorua Museum Te Whare Taonga o Te Arawa

#### Museum Education Programmes

##### Bookings:

- Approximately 846 students attended a programme in March. Bookings are strong for Term 2 with 1900 already confirmed.
- Free bus transport, sponsored by the Ngāti Whakaeu Education Endowment Trust, 598 local ākonga to access programmes in March across 25 sessions in five different programmes.
- Attendee numbers consistent through March with two groups booked most available teaching days. Te Arawa programmes continue to be popular and this month the team delivered a tailored *Ngā Kōrero o Te Kura – School Stories* programme for Selwyn Primary School. Students learned about the history of the whenua on which their kura sits, and pūrākau related to the area.

Museum Education Programmes  
T1 2024 Students



Images: Students from Selwyn School – Ngā Kōrero o Te Kura Programme

##### Recent Teacher Comments

- “A well organised programme where students learnt more about art, history, and poetic language. We have great ideas to take back to the classroom and expand on.” John Paul College
- “Varied experiences, hands-on. Very grateful a lot of work has gone into sourcing information and resources for our programme.” Selwyn Primary School

#### Museum Events and Engagement

- *Museum Youth Group*: Three meetings facilitated this year and there are now 22 members. New participants include two each from Te Koutu and Te Wananga o Aotearoa. The group is currently developing its strategic direction and priorities for this year.
- *B Company 28<sup>th</sup> Māori Battalion*: whānau engagement continues with seven interviews completed. The team is also working to source photos of B Company soldiers not currently held in the Collection, to ensure the future exhibition is as comprehensive as possible.

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## Collections

- The collections team continues to work with Workshop e on the exhibition concept design, progressing research and mātauranga about the objects, stories and themes for the new long-term exhibitions.
- Recent visits to the collection included a group of Hawaiian weavers and Bishop Museum staff, Ngāti Pikiao koeke, Ngāti Tarāwhai and taonga pūoro wānanga group.

## Other

- Conservation and maintenance work on the Te Arawa Memorial has been completed.



## Coming up

### *Museum Exhibition Development Project*

- Continue Concept Design phase to May 2024. This supports the build project by ensuring any specific exhibition design requirements (e.g. lighting, technology, internal walls, strengthening / structures to support taonga, placement of fire sprinklers, etc.) are considered in the build.
- Iwi engagement wānanga with Ngāti Whakaue, Ngāti Pikiao, Ngāti Tarāwhai, and B Company whānau.
- Focus on raising funds for the exhibition project.

### *Museum Events and Engagement*

- *Taonga Care Workshops*: five weekend workshops planned between April and June covering care of kākahu (cloaks), whāriki (mats), archives and photography, digitisation and hard materials. These will be coordinated by the Museum, delivered by experts, fully funded by Te Paerangi Te Papa National Services.

### *Other*

- Relocate all Bath House heritage items and museum furniture and fittings, currently in Te Ngae storage facility, to new locations.
- Manage conservation and maintenance work on Fred Wylie Memorial and the Cenotaph.

Events Hub - EEC, Sportsdrome, Te Rūnanga Teahouse, Markets, Business Events and Events

## MAY FEATURE EVENT

### **Red Stag Rotorua Marathon**

Energy Events Centre is hosting the annual Red Stag Rotorua Marathon, this year celebrating 60 years and expected to attract more than 10,000 runners and walkers of all levels.

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**EEC AND SHMC BUSINESS EVENTS – MARCH SALES ACTIVITY****International Conference Business****ICCA - International Congress and Convention Association - Business Event Database**

International conference leads identified by EEC Business Events Team - pursuing further with TourismNZ:

Conference Description	Estimated International Attendance
Asia Pacific Forestry Commission Open Year 2027	1000 attendees
Asia Pacific Hospice Palliative Care Network Open Year 2027	1400 attendees
IWA Water and Development Congress Open Year 2025	2200 attendees
IEEE International Geoscience and Remote Sensing Symposium Open Year 2028	1550 attendees

*\*Based on final figures for last international conference at the EEC in 2023 for 880 attendees (IAVCEI 2023)*

**Domestic Conference Business - Legacy Agreements**

The EEC Business Events Team has well-established business relationships with New Zealand conference organisers, reinforced through venue hire 'Legacy Agreements', firming conference business to the EEC for up to 15 years (GP Medical Conference). There is mutual benefit to both parties with clients recognising the value of securing a venue for the coming years at a pre-agreed rate with a trusted and experienced event delivery team, and this provides the confidence of secured business for the venues and their suppliers.

Past and current agreements include:

Conference Description	Legacy Years	Attendance
Apiculture New Zealand Conference	2016 - 2023	600
NZ Educational Institute Conference	2010 - 2024	500
GP Medical Conference	2010 - 2025	1,200
NZ Fishing, Hunting and 4X4 Expo (Tentative)	2026 - 2029	10,000

*\*Based on final accounts for previous years.*

**MEETINGS 2024 – Energy Events Centre – Official Venue Partner**

The EEC is proud to be the official [Venue Partner](#) for MEETINGS 2024 in June, the biggest national tradeshow in New Zealand for the Business Events industry, organised by Business Events Industry Aotearoa (BEIA). This brings together the conference, meetings and events, exhibition and travel incentive sector to discuss new opportunities across the country. The EEC team continues to work with BEIA to help bring this event to fruition, with the EEC being the main exhibition venue and SHMC to host the welcome function.

**EVENTS****EEC Events and SHMC Business Events**

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### *Events for May*

- EEC – Red Stag Rotorua Marathon (10,000 participants)
- EEC – TUANZ – Technology Users Association of New Zealand (250 attendees)
- EEC – AVIS Magic Netball (3,500 spectators)
- EEC – Brass Monkey Ultimate Frisbee Tournament (200 participants)
- EEC – Bidfood Exhibition (500 attendees)
- EEC – ACC Rongoa National Conference (300 attendees)
- EEC – JPC School Ball (420 attendees)
- EEC – Indian Incentive Awards Dinner (400 attendees)
- EEC – BOP Grapplers Tournament (500 participants)
- SHMC – EVANZ Med Year Conference (100 attendees)
- SHMC – Harcourts End of Year Awards (200 attendees)

### *Looking Forward To June at the EEC...*

- EEC - GP Medical Conference (1,200 attendees)
- EEC and SHMC - BEIA MEETINGS 2024 - 500 Tourism 'Buyers', [246 Exhibitors](#), 6days Set Up (Pack In), 2 Event Days, 2days Pack Out

### **Sportsdrome**

April 2024: 22 of 30 days booked

May 2024: 30 of 31 days booked

### **Te Runanga Tea House and Band Rotunda**

April 2024: 9 of 30 days booked

May 2024: 17 of 31 days booked

### **Markets**

The Night Market moves to winter hours after the school holidays (from 2 May, 5–8:30pm). It is currently operating at capacity with 75 vendors, and another 26 on the waitlist. Stall numbers are expected to drop slightly over winter. Upcoming activations include fundraising through poppy sales in the lead up to ANZAC Day and potentially marching bands.

Themed Market - Thursday 18 April 2024 – Sri Lankan New Year Festival 'Avurudu' - with Sri Lankan food, cultural performances, traditional games, and arts and crafts.

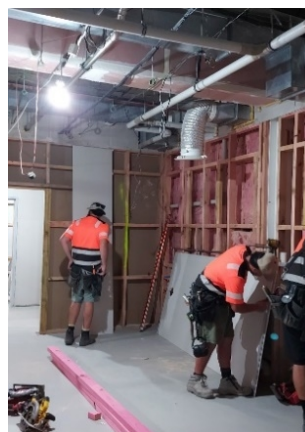
### **Major, Sporting and Community Events**

#### *Events for May*

- Red Stag Rotorua Marathon – EEC and Across Rotorua (10,000 participants)
- The Highlander MTB Challenge – Redwoods / Whakarewarewa Forest

### **EEC – Venue Refurbishment**

- 18 March–30 April – Grand Hall amenities refurbishment and completion of refurbishment of male and female amenities all going to schedule
- 28 May – high cleaning
- Date TBC - painting
- Date TBC - garden replanting following louvre removal



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## Sir Howard Morrison Centre

### Attendance to Date

Tickets sold to date: 42,168  
Free arts event attendees: 12,023

### Operational Update

The March season wrapped with *Phantom of the Opera*, a successful partnership between Rotorua Musical Theatre and Sir Howard Morrison Centre. This community production sold 4750 tickets and more than 5200 attended, with a lot of positive feedback on the quality and overall experience.

All production and technical services for this season were delivered with curated bar experience and a themed foyer for a well-rounded patron experience. In addition to *Phantom* we delivered 9 performing arts events and a three-day conference during March with support from the Events Hub.

SHMC delivered a successful Crankworx wrap party on Sunday 24 March.

### April event highlights include:

#### All in for Arts

We partnered with Creative New Zealand and the Arts Foundation to deliver a free arts advocacy breakfast event featuring local speakers and calling our community to action to support and advocate for the arts. Thanks to Councillor Don Paterson for his kōrero as part of this event, highlighting the vitality of platforms for Rotorua artists and creatives.

#### Māori Sports Conference – Business Event

This 2 day event will take place at Sir Howard Morrison Centre starting 11 April.

#### The Puriri Tree

We are supporting this premiere season created by Jack Grace. The kaupapa deals with mental health, suicide awareness and risk. The company will be supported by a range of healthcare professionals and the work carries trigger warnings. We will provide a safe room for any patrons who may be triggered by its content. This is a free show using Ticketmaster's Moshtix platform to offer zero value tickets to community.

#### Cats

Lakes Performing Arts will present its Junior production of *Cats* on the Sir Owen Glenn Matangi Rau stage.

#### Madagascar

We will present two sold-out main stage performances of this commercial family work and look to maximise food and beverage opportunities for the expected 1700 attendees.

#### EVANZ

Planning is well underway for Sir Howard Morrison Centre team to host EVANZ Events and Venues conference 1-2 May. This unique opportunity to showcase our venue to colleagues across the country will host industry-related break-out sessions and kōrero including Manager for Arts, Culture and Mahi Toi RLC, Performing Arts Director SHMC, Pūkenga Mātauranga Māori RLC and a keynote from Ariki Tibble of Crankworx.

The conference has been curated by the Directors of Performing Arts and Events, and will culminate in a special on-stage dinner event – the first of its kind since refurbishment. This will be captured with professional photography to promote as a special experience for corporates etc.

## ANZAC Day

Sir Owen Glenn Matangi Rau will play host to this annual Civic event with over 700 attendees anticipated.

## New Business

- We are thrilled to be going to contract with international comedian Ed Byrne for a NZ Winter tour.
- Live Nation is visiting in May to fulfil contractual content obligations for work in Sir Owen Glenn Theatre.
- We have had two schools uptake our Schools Package – for low utilisation days over June.

## MARKETING

### March Highlights:

- The 10<sup>th</sup> Anniversary performance of *Mana Wahine* by Ōkārekā Dance Company received fantastic audience feedback including: *Thank you all so, so much for making us welcome, back home to where MANA WAHINE all began. It was very special to see the work back on its whenua, and to feel the audience's reaction. It filled our hearts!*
- Phantom of the Opera regional social media campaign was very well received, reaching over 20k accounts with 2,023 link clicks (exceptional click through rate of 4.59%). This campaign was used as an opportunity to increase Sir Howard Morrison Centre brand awareness in the wider BOP region plus support local talent at Rotorua Musical Theatre.

### Upcoming areas of focus

- Promote [Battle Chorus](#) event (bus backs, radio, eDMS and social media).
- Promote the Lakes Performing Arts Centre's production of [CATS – Young Actors Edition](#).
- Developing arts advocates amongst our community for leveraging.
- Developing an online portal for kōrero in development of artistic communities.

## TECHNICAL OPERATIONS

*Phantom of the Opera* successfully opened and demonstrated many new capabilities.

- The new steel work in the auditorium roof allowed the chandelier to drop.
- The new orchestra pit enabled 14 musicians to perform.
- High quality audio.

## Venue Experience

- We delivered a corporate pre-show function for *ARGOS Fire*, hosting 50 attendees in Te Whakaruruhau preshow and will look to package this up for corporates to actively promote alongside upcoming seasons.
- Phantom total bar sales \$32,140.25.



ROTORUA LAKES COUNCIL

Mayor  
Chair and Members  
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

## 6.5 Pensioner Housing Annual Rent Review (Decision Required)

**Report prepared by:** Samantha Rowley, Legal and Property Manager

**Report reviewed by:** Thomas Collé, Group Manager, Corporate Services

**Report approved by:** Andrew Moraes, Chief Executive

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### 1. TE PŪTAKE PURPOSE

This report provides an overview of options for the annual rent review of Council's pensioner housing portfolio and includes a recommendation that a Consumer Price Index (CPI) increase of 22.8% is the preferred option (Option 2), which reflects the movement in the index since the last rent increase in 2018 and aligns to the existing pensioner housing policy requirements.

### 2. HE TŪTOHUNGA RECOMMENDATION

1. That the report 'Pensioner Housing Annual Rent Review' be received.
2. That the Committee resolves that the preferred option for the annual rent review is to increase the weekly rent per unit by CPI of 22.8% in line with policy.
3. That the committee notes that under the Residential Tenancies Act 1986 sixty days written notice must be provided to tenants before changes can take effect.

### 3. TE TĀHUHU BACKGROUND

The Rotorua Lakes Council owns and manages 152 pensioner housing units across five locations in Rotorua for older people who meet age, asset and independent living criteria. The current rental for a pensioner housing unit is between \$86.85 and \$129.44 for a single person and \$115.48 and \$162.76 for a couple, dependent on the type of unit and its location.

Council's pensioner housing policy contains a clause requiring an annual rent review to be carried out. This clause states that the review will consist of:

1. A three yearly independent rental review (due March 2014 and every 3 years thereafter)
2. Other years an annual CPI adjustment is made in April each year, so that tenants can receive the required 60 days' notice of rental increase.

A CPI adjustment has not been applied to the pensioner housing portfolio since 2018 due to Covid and an independent rental review has not been carried out since 2014. In March 2024 Council engaged

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preferred supplier APL property valuations Ltd to carry out an independent market rent valuation of the pensioner housing portfolio.

Under section 24 of the Residential Tenancies Act 1986 the rent must not be increased within 12 months after the date of the commencement of the tenancy. There have been three tenants placed into pensioner housing units since 1 July 2023 that will be exempt from an increase under the annual review process due to this clause.

A decision was made by Corporate and Customer Services Committee on 23 May 2013 that the pensioner housing annual rental is to continue to be no more than 30% of the National Superannuation. This decision has not been superseded or overturned by any more recent resolutions found on record and as such is still considered to be a council requirement.

As of 1 April 2024 National Superannuation payments increased as part to the Annual General Adjustment central government making gross weekly rate \$606.67 for a single living alone and \$922.82 for couples who both qualify.

#### **4. TE MATAPAKI ME NGĀ KŌWHIRINGA DISCUSSION AND OPTIONS**

Council continues to face issues with respect to the ongoing management of the pensioner housing portfolio, including the ongoing operational maintenance and improvement costs. As there has been no rental adjustment to the portfolio since 2018 it has become increasingly hard for council to cover rising operational costs and maintenance requirements of an ageing portfolio.

##### **Options**

##### **1. Status Quo**

Council has an option to maintain status quo. This option would be contradictory to the existing pensioner housing policy and fail to address the gap between current rents and funding policy requirements.

##### **2. Increase weekly rent by CPI of 22.8% - RECOMMENDED OPTION**

The recommended option is for Council to adjustment the existing weekly rents by CPI of 22.8% which reflects the change in CPI (Consumer Price Index) over the last 5 years since the last adjustment was made in 2018.

This aligns with the pensioner housing policy and would go some way to reducing the gap between current weekly rental rates and funding policy requirements. It is important to note that the national super benefit is increased annually by CPI.

##### **3. Apply market rental valuation rates to the portfolio**

The independent market rent valuation of the pensioner housing portfolio that was carried out in March 2024. The Rental Value is assessed pursuant to the provisions of the Residential Tenancies Act 1986, Residential Tenancies Amendment Act 2020. The valuation results showed market rental value to be between \$320 - \$390 per week dependant on unit size and type. This would equate to an average rent increase of 200%.

This option does not align with policy requirements to 'provide affordable and sustainable accommodation for the elderly' and directly conflicts with the decision made in 2013 to keep annual rents below 30% of national superannuation.

### Financial calculations for the three options

COMPLEX	No. of units	CURRENT		Threshold set for rent to remain below 30% of weekly benefit	OPTION 1		OPTION 2		OPTION 3	
		RENT PER WEEK SINGLE	BENEFIT PER WEEK SINGLE		No INCREASE	\$ change per week	CPI INCREASE SINGLE 22.8%	\$ Change per week	MARKET VALUE	\$ Change per week (lower end of band)
<b>NGONGOTAHA</b>										
Dawson Drive	8	111.21	606.67	182.00	111.21	0.00	136.57	25.36	\$ 320 - 335	208.79
Domain Ave	7	111.21	606.67	182.00	111.21	0.00	136.57	25.36	\$ 340 - 360	228.79
<b>WESTBROOK</b>										
Cnr Osiris Pl & Thebes St	9	120.79	606.67	182.00	120.79	0.00	148.33	27.54	\$ 350 - 375	229.21
<b>FENTON PARK</b>										
Lucas Place	65	98.61	606.67	182.00	98.61	0.00	121.09	22.48	\$ 335 - 350	236.39
Lucas Place - 1 Bedroom	1	120.79	606.67	182.00	120.79	0.00	148.33	27.54	\$ 335 - 350	214.21
<b>MILLER STREET</b>										
Rawhiti Flats - Bedsits	16	86.85	606.67	182.00	86.85	0.00	106.65	19.80	\$ 335 - 390	248.15
Rawhiti Flats - 1 Bedroom	16	120.79	606.67	182.00	120.79	0.00	148.33	27.54	\$ 335 - 390	214.21
<b>KAHIKATEA STREET</b>										
Rawhiti Flats	30	129.44	606.67	182.00	129.44	0.00	158.95	29.51	\$ 335 - 390	205.56

## 5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with the Council's Significance and Engagement Policy.

## 6. NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

Consultation on this matter is not being undertaken as scope of the existing pensioner housing policy and residential tenancy agreements covers the parameters by which council can approve a rental increase.

## 7. HE WHAIWHAKAARO CONSIDERATIONS

### 7.1 Mahere Pūtea Financial/budget considerations

The total rental revenue generated by the pensioner housing units for FY23 was \$750,510. In addition to the \$509,000 capital cost per annum for refurbishment of the housing units, the total operational cost to Council for the Pensioner Housing Portfolio for FY23 was \$1,589,150, requiring ratepayer funding of \$836,640 for FY23.

Council's funding policy stated that pensioner housing is consider a user pays function and as such operating costs should be covered by user fees for 95 -100% and 0-5% general rates

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## **7.2 Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications**

The decisions in this report supports the following Council priorities:

- Ensuring homes are healthy and fit for purpose
- Prudent financial management

## **7.3 Tūraru Risks**

There are no major risks associated with the decisions or matters. Recommended option is within policy scope and forms part of the pensioner housing residential tenancy agreements.

## **7.4 Te Whaimana Authority**

The Committee has authority to make decisions associated with this report.

## **8. NGĀ ĀPITI HANGA ATTACHMENTS**

Attachment 1: Pensioner Housing Policy

Attachment 2: Rental valuation Pensioner Housing unit - APL Property Valuation Ltd  
(Doc ID: 20266487- Distributed separately)

**ATTACHMENT 1: PENSIONER HOUSING POLICY****2.1 PENSIONER HOUSING POLICY**

Date Reviewed	Next Review	Officer Responsible
1 October 2016	1 April 2019	Financial Controller

**Policy Purpose:**

To provide guidelines to ensure that Pensioner Housing rental income is sufficient to ensure self-funding of this activity.

**Policy:**

Council owns and manages housing units for older people in various areas of the district.

Council will provide affordable and sustainable accommodation for the elderly. The activity will be self-sustaining and an ongoing maintenance programme continued. This activity will not be funded through rates.

Eligibility Criteria - applicants must:

1. Be 60 years of age or over and reliant on a permanent benefit / or be 55 years or over and reliant on an invalid benefit.
2. Have assets valued at less than \$25,000 for a single applicant, or \$45,000 for a couple. This includes the value of any major asset sold within five years of applying.
3. Be a New Zealand Citizen of hold NZ Permanent Residency.
4. Be retired from fulltime work.
5. Be in need of long-term accommodation.
6. Capable of living independently.
7. Have an income of less than \$25,000 for a single applicant and \$45,000 for a couple.

Process of Annual Rent Review

Will consist of:

1. A three yearly independent rental review (due March 2014 and every 3 years thereafter)
2. Other years an annual CPI adjustment is made in April each year, so that tenants can receive the required 60 days' notice of rental increase. (Note that final review by group manager to consider whether the proposed rent for the various categories of units maintains the self-funding requirement for this activity)

## ROTORUA LAKES COUNCIL

Mayor  
Chair and Members  
COMMUNITY AND DISTRICT DEVELOPMENT COMMITTEE

### **6.6 Community Funding Investment Policy Review (Decision Required)**

Report prepared by: Jill Campbell, Principal Advisor  
Report reviewed by: Kelly-Anne Panapa, Director, Thriving Communities  
Report approved by: Andrew Moraes, Chief Executive

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#### **1. TE PŪTAKE PURPOSE**

The current 'Community Funding Investment Policy' sets out the Rotorua Lakes Council (Council) funding eligibility criteria, allocation, approval process and expectations for grants provided to local community groups.

The purpose of this report is to present outcomes from the policy review and make recommendations for Council to adopt the updated 'Community Funding Policy', 2024.

#### **2. HE TŪTOHUNGA RECOMMENDATION**

- 1. That the report 'Community Funding Investment Policy Review' be received.**
- 2. That the Committee adopt the updated "Community Funding Policy 2024-2027".**

#### **3. TE TĀHUHU BACKGROUND**

Rotorua Lakes Council's community funding investment focuses on the needs of communities and neighbourhoods to be safe, thriving, and resilient. (See attachment 1: Funding Overview) The policy "*recognises the important contribution made by the community sector to the overall wellbeing of our district and residents.*" Council makes funds available to support the community sectors' contribution towards the Council's community wellbeing priorities, community led action, capacity building and volunteerism.

The Community Funding Investment Policy sets out Council's funding eligibility criteria and allocation, approval process and expectations for grants provided to local community groups. The funding envelope is decided within the Long Term Plan budget allocation. The Policy is reviewed every three years in line with the LTP. There are two layers of review this year. Layer one is the budget setting that is consulted on through the LTP. Layer two is the policy level, outlining policy settings.

This paper provides analysis and recommendations for change to the policy layer, layer 2. The following diagram (figure 1) outlines the distinction and level of detail that is consulted on between the two layers and the specific details that are covered by this policy and currently being reviewed.

Out of scope in this policy review and subsequent recommendations for change are the following:

- Funding levels (ie: dollar amount allocated to community funding) as this is a budgetary decision determined through Council’s Long Term Plan process.
- Creative Communities Funding Scheme – this is not currently covered in the Community funding policy
- Lakes and Rural Community Boards Devolved Fund – this is not currently covered in the Community Funding Policy

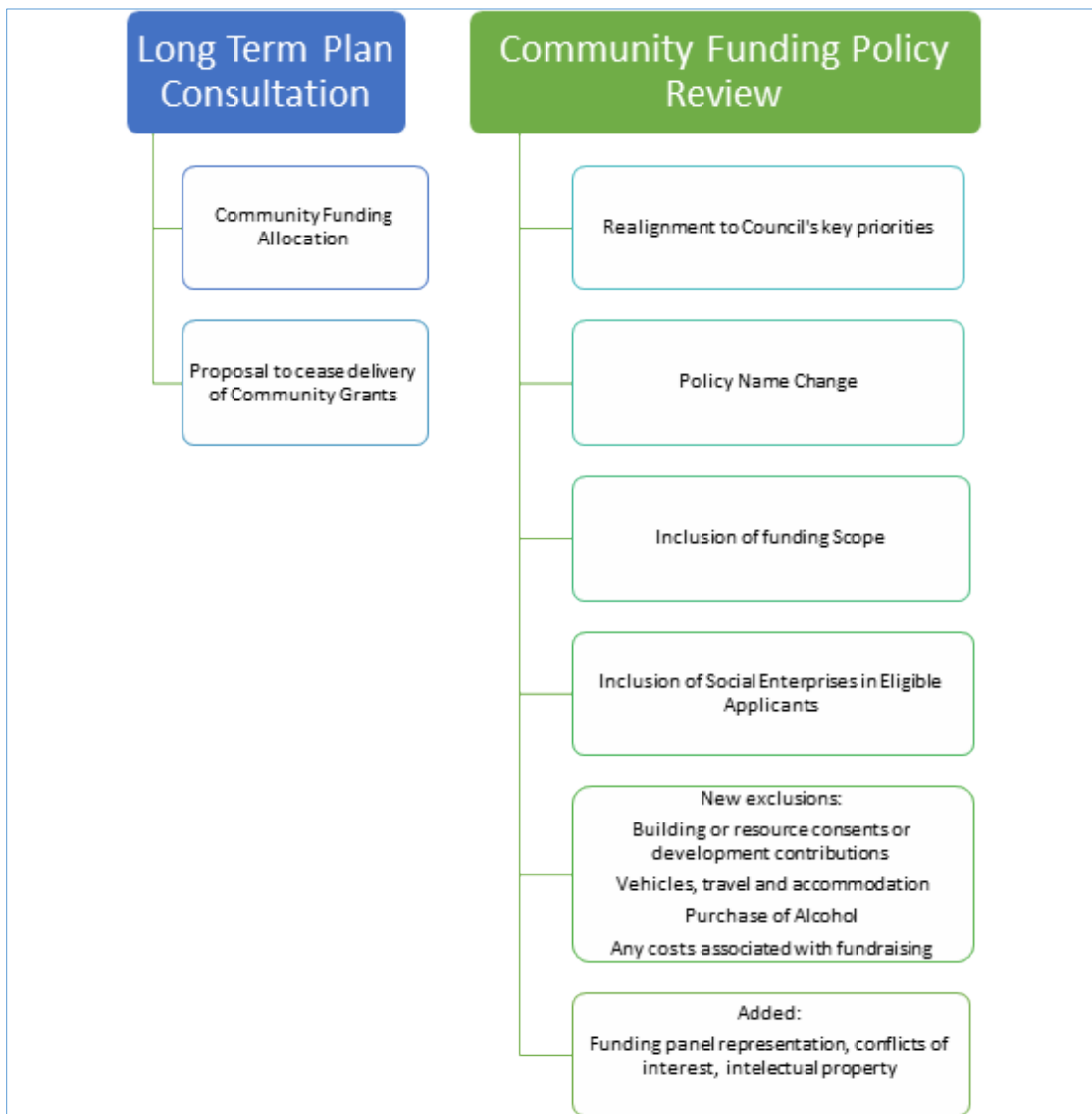


Figure 1. Overview of two layers of funding review

Policy Purpose:

The 2021-2023 policy purpose states, *Rotorua Lakes Council (RLC) recognises the important contribution made by the community sector to the overall wellbeing of our district and residents. Council makes funds available for the purpose of supporting the community sectors’ contribution towards achieving the Rotorua 2030 goals. The policy’s purpose is to guide RLC in the allocation and*

management of community funding to communities, groups and organisations within the Rotorua district.

**4. TE MATAPAKI ME NGĀ KŌWHIRINGA  
DISCUSSION AND OPTIONS**

**Fund Performance and Analysis**

Feedback from community groups in 2023 highlighted the challenges the volunteer and social sector are facing during tough economic times. Covid contracts for the provision of social services have ended adding pressure against need that is not diminishing.

The Partnership Agreements fund is performing well based on community uptake and outcomes achieved in communities. Some recipients such as the Citizens Advice Bureau have reported record high service delivery in the reporting/funding period. Beneficiaries reported the flexibility of criteria and ease of reporting have enabled greater agility and targeting of service to local need.

The community grants are mostly small grants to pay for operational costs. Whilst the community groups do great work and deliver good outcomes, it is difficult to quantify what meaningful impact a small contribution to operational costs has in our communities.

Kai sovereignty and kai resilience has become a greater focus for communities over the past two years. The Neighbourhood Matching Fund (NMF) has supported a number of community driven events to build community kai resilience and connection.

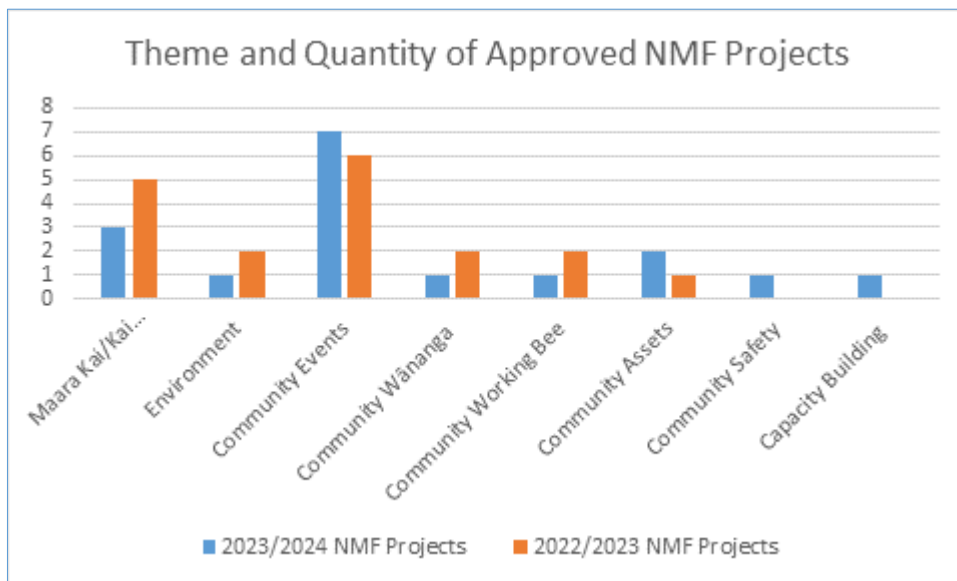


Figure 2. NM funded projects 2023/24 and 2022/23 yrs

The following tables provide deeper analysis of the performance of each fund and the benefits to RLC and the community.

Table 1. Analysis of Partnership Agreement performance.

Grant Type	Fund Performance
Partnership Agreements	<ul style="list-style-type: none"> <li>Average Grant value is \$15,000</li> <li>Range between \$5k-\$40k</li> <li>15 Partnership Agreements recipients</li> </ul>

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<b>\$210k x 3yrs (2021-2024)</b>	<ul style="list-style-type: none"> <li>• Annual reporting up to date</li> <li>• Taiohi Tūrama (Rotorua Youth Centre) receives a Partnership Agreement with no funds attached due to subsidised rent (\$120 plus GST lease p/a)</li> <li>• Rotorua Arts Village receives \$15k as well as subsidised rent (\$120 plus GST lease p/a)</li> <li>• One Agreement returned funding as funds no longer required.</li> </ul>
	<b>Pro's</b>
	<ul style="list-style-type: none"> <li>• Collaborative partnerships with 15 local organisations</li> <li>• Investment supports services closely aligned with RLC priorities</li> <li>• Community Intel</li> <li>• Flexible - Funds are not tagged</li> <li>• Three years funding certainty</li> <li>• Helps Council achieve positive outcomes</li> <li>• Council participates in sustainable funding practice in partnership with DIA, RECT, Bay Trust i.e groups have more than one funder</li> <li>• In-house funding advice, knowledge, expertise</li> </ul>
	<b>Analysis</b>
	<ul style="list-style-type: none"> <li>• Recipients have strong reputation and track record of delivering services and programmes aligned with community outcomes and Council priorities.</li> <li>• Wider reach than RLC working alone</li> <li>• Considerable expertise in the community sector</li> <li>• Some partners have large government contracts for service delivery.</li> <li>• Rotorua Trust co-fund all RLC's Partners and have flagged that they cannot fund more should Council retreat its funding.</li> <li>• The majority of groups also receive DIA and/or Bay Trust funding with no guarantee of additional funds available should Council no longer provide funding.</li> <li>• Typically employ local community members and are well suited to acting as first responders when people need support.</li> <li>• These groups have good local connections and work collaboratively.</li> </ul>

*Table 2. Analysis of Community Grant performance.*

Grant Type	Fund Performance
<b>Community Grants</b>  <b>\$105,000.00 p/a x 3 yrs (2021-2024)</b>	<ul style="list-style-type: none"> <li>• Average Grant value, \$2,386k</li> <li>• Range between \$1k-\$5k</li> <li>• 44 Community Grant recipients</li> <li>• Majority of grants sit within the Social Sector</li> <li>• Main priority groups for organisations are tamariki, rangatahi, whanau and vulnerable people</li> <li>• One grant returned due to organisation closure</li> </ul>
	<b>Pro's</b>
	<ul style="list-style-type: none"> <li>• Council supports 44 small to med sized social and recreational services that align to Council priorities</li> <li>• Fills gaps in funding for organisational overhead costs.</li> <li>• Fosters collaboration and leveraged funding opportunities</li> <li>• Three year funding certainty</li> <li>• Groups contribute towards building a Thriving Community</li> <li>• Fosters community buy-in to Council initiatives</li> <li>• In-house funding advice, knowledge, expertise</li> </ul>
	<b>Analysis</b>

	<ul style="list-style-type: none"> <li>• Impact of grant may be limited due to small allocation</li> <li>• Many grant recipients identified rising costs and funding uncertainty as concerns</li> <li>• Admin heavy - 44 groups, payments, reporting</li> <li>• Potentially other sources of funding available</li> <li>• Rotorua Trust &amp; DIA fund majority of Community Grant recipients. Flagged they cannot fund more.</li> <li>• Largely funds admin costs for community groups.</li> <li>• Low community “safety priority”. A number of groups offer a more holistic focus on safety/community wellbeing however they identify as a Social service ie. Prisoners Aid &amp; Rehabilitation Society.</li> <li>• Difficult to quantify performance of fund in terms of tangible outcomes.</li> <li>• In the absence of this fund, community groups may still be eligible to apply for a partnership agreement.</li> <li>• 25% of organisations sit within health or education sectors (due to their application alignment to community wellbeing and the social support their service offers)</li> <li>• smaller organisations could be seen to be at a disadvantage with less resources and/or capacity</li> </ul>
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*Table 3. Analysis of Neighbourhood Matching Fund performance.*

Grant Type	2023/24 Fund Performance
<p><b>Neighbourhood Matching Fund</b></p> <p><b>\$120k p/a</b></p>	<p><b>During the 2021-2024 funding period the benefits of the funding reached:</b></p> <ul style="list-style-type: none"> <li>• 46 organisations and the communities they serve.</li> </ul> <p><b>2023/2024 year:</b></p> <ul style="list-style-type: none"> <li>• 25 Applications received</li> <li>• 6 Applications declined</li> <li>• 10 Queries without application</li> <li>• 5 Large NMF projects approved</li> <li>• 14 Small NMF projects approved</li> <li>• 1855 Matched volunteer hours</li> <li>• Average amount distributed in small grants is \$3078</li> <li>• Average amount distributed in large grants is \$15,338</li> <li>• 2023/2024 NMF fund now exhausted (\$120K allocated)</li> </ul>
	<p><b>Pro’s</b></p>
	<ul style="list-style-type: none"> <li>• Applicants must “match” funding with volunteer contribution</li> <li>• Supports community led action/ and volunteerism to deliver community determined outcomes and priorities.</li> <li>• Quick response turn-around</li> <li>• Accept umbrella applications</li> <li>• Funding supports fledgling groups to run projects –charitable status takes time, not all groups want responsibility of setting-up a trust.</li> <li>• Matrix function across Council depts. – putea to support groups they are working with</li> </ul>
	<p><b>Analysis</b></p>
	<ul style="list-style-type: none"> <li>• Well performing Fund</li> <li>• 19 Projects in total this year</li> <li>• 1855 Matched volunteer hours</li> <li>• \$437,444 worth of volunteer contribution towards community driven activities</li> <li>• Comparatively in 2022/23 NMF enabled 18 community projects and 553 matched volunteer hours</li> <li>• Key focus areas for funding sought are 1. Community Events and 2. Kai Sovereignty/Maara Kai/Community Gardens</li> </ul>

	<ul style="list-style-type: none"> <li>• Unique fund that focuses on volunteerism, community led, events, clean-ups, resilience, planting etc.</li> <li>• Community take a more “holistic/wellbeing” approach to safety. Seeking funding opportunities for early intervention and/or promoting community cohesion, rather than safety enforcement projects.</li> <li>• The median allocation for each fund indicates that both small and large funding pools are accurate and do not require change</li> </ul>
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### Options:

#### Option 1: Status Quo

1. Keep Community Grants, Partnership Agreements and Neighbourhood Matching Fund as is
2. Minor wordsmithing
3. Alignment to Councils 9 Key Outcomes, to replace reference to Council’s 2030 goals

#### Option 2: (recommended)

1. Policy name change to Community Funding Policy

#### *Inclusion of:*

2. Council’s 2024-2034 Community Outcomes
3. Funding envelope as per the 2024-2034 LTP
4. Social Enterprises in *Eligible Applicants*
5. funding panel representation, conflicts of interest disclosure, intellectual property of applicants
6. a clause to guide the establishment of an emergency response fund

#### *New exclusions:*

7. Te Rākau Tū Pakari fund
8. Building or resource consents or development contributions
9. Vehicles, travel and accommodation
10. Purchase of alcohol
11. Any costs associated with fundraising
12. Review reporting process to reflect community impact
13. Neighbourhood Matching Fund name changed to Community Matching Fund
14. Amend Neighbourhood Matching Fund food allowance from \$200 to \$500

## 5. TE TINO AROMATAWAI ASSESSMENT OF SIGNIFICANCE

The decisions or matters of this report are not considered significant in accordance with Council’s Significance and Engagement Policy.

## 6. NGĀ KŌRERO O TE HAPORI ME TE WHAKATAIRANGA COMMUNITY INPUT/ENGAGEMENT AND PUBLICITY

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An engagement session with key stakeholders that receive funding was held on Monday 29 April 2024 where the draft policy was reviewed.

Any recommended changes from the key stakeholders are included in the presentation to the Committee, in conjunction with this report.

## **7. HE WHAIWHAKAARO CONSIDERATIONS**

### **7.1 Mahere Pūtea Financial/budget considerations**

Budget allocations aligned to the Community Funding Investment Policy are decided through the Long Term Plan process.

### **7.2 Kaupapa Here me ngā Hiraunga Whakariterite Policy and planning implications**

The 2021 Community Funding Investment Policy is included in RLC's Policy Register. The current policy review includes research into best practice and strategic alignment to RLC's 9 Key Outcomes.

### **7.3 Tūraru Risks**

Key risks associated with this policy include:

- Reputational risk should Council be seen to not support community groups.
- Adverse effect on the community should they be unable to deliver services aligned to RLC priorities.
- If the new policy is not adopted at this time, groups that currently receive Council funding through partnership agreements and community grants will experience a delay in receiving funding, potentially placing them in a vulnerable financial position.

### **7.4 Te Whaimana Authority**

Council has delegated authority to make a decision on this report.

## **8. NGĀ ĀPITI HANGA APPENDICES**

Attachment 1: Funding Overview

Attachment 2: Proposed Community Funding Policy (tracked changes)

Attachment 3: Community Grant Recipients 2021-2024

Attachment 4: Partnership Agreement Funding Recipients 2021-2024

Attachment 5: Neighbourhood Matching Fund 2021-2022

Attachment 6: Neighbourhood Matching Fund 2022-2023

Attachment 7: Neighbourhood Matching Fund 2023-2024

**Attachment 1: Funding Overview**

RLC's Community Funding Investment Policy includes three funding types:

*Summary of grant type, target groups, what is funded and allocation/ approval process.*

Grant Type	Target Applicants	Grant Outline	Grant Rounds	Allocation and Approval Process
<b>Partnership Agreements</b>  <b>\$210, 000 p/a</b>	Community organisations, including non-for profit groups, who significantly contribute towards the achievement of RLC's 2030 goals with a focus on improving equitable outcomes for all.	High trust, flexibility of use agreements, generally between \$40k - \$8K x 3yrs, paid annually for operational costs. <ul style="list-style-type: none"> <li>•Agreements may include financial grants and other forms of support.</li> <li>•Practical accountability.</li> </ul>	Open once every three years.  Allocated once every three years.  Paid annually following accountability achievement	<ol style="list-style-type: none"> <li>1. Staff assess applications, make recommendations</li> <li>2. Funding committee consists of 1 x RLC Councillor, 3 x Community representatives and 1x Iwi/Te Tatau Rep</li> <li>3. Funding Committee has delegated authority to make and approve final allocation decisions.</li> </ol>
<b>Community Grants</b>  <b>\$105, 000 p/a</b>	Supports small to medium sized community organisations including non-for-profits to achieve the following objectives: <ul style="list-style-type: none"> <li>• Improve equity</li> <li>• Respond effectively to local needs</li> <li>• Strengthen organisational capacity</li> <li>• Increase community safety</li> <li>• Build participation/ sense of belonging</li> <li>• Increase community access to opportunities and resources</li> <li>• Complement funding from other sources</li> </ul>	Small grants ranging between \$1000 - \$5000.p/a.  Funding to strengthen the ability of local community groups to respond effectively to local needs and contribute towards achieving the Rotorua 2030 goals. Provides: <ul style="list-style-type: none"> <li>•flexibility of use</li> <li>•three years' certainty</li> <li>•simple accountability</li> </ul>	<ul style="list-style-type: none"> <li>• Open once every three years.</li> <li>• Allocated once every three years.</li> <li>• Paid annually following accountability achievement</li> </ul>	<ol style="list-style-type: none"> <li>1. Staff assess applications make recommendations</li> <li>2. Funding committee consists of 1 x RLC Councillor, 3 x Community representatives and 1x Iwi/Te Tatau Rep</li> <li>3. Funding Committee has delegated authority to make and approve final allocation decisions.</li> </ol>
<b>Neighbourhood Matching Fund</b>  <b>\$120,000 p/a</b>	Provides assistance to build and strengthen community driven activities. <ul style="list-style-type: none"> <li>• Project or event focused.</li> <li>• Grants match the value of voluntary contributions.</li> <li>• Informal or grass roots groups can access using a fiscal sponsor.</li> <li>• Support for not-for-profit groups.</li> </ul>	Small grants - Under \$5000  Large grants - \$5,001-\$20,000	Open year round to applications.  Open twice a year to applications.	<ol style="list-style-type: none"> <li>1a. Staff assess and approve applications</li> <li>1. Staff assess applications make recommendations</li> <li>2. Funding Committee consists of 1 x RLC Councillor, 3 x Community representatives and 1x Iwi/Te Tatau Rep</li> </ol>

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				3. Funding Committee has delegated authority to make and approve final allocation decisions.
<b>Total \$435K p/a</b>				

**Attachment 2: Proposed Community Funding Policy (tracked changes)**



**COMMUNITY FUNDING ~~INVESTMENT~~ POLICY**

Date Adopted	Next Review	Officer Responsible
		Principal Advisor, Thriving Communities Team

**Te Puutake- Purpose:**

Rotorua Lakes Council (RLC) recognises the important contribution made by the community sector to the overall wellbeing of our district. Council makes funds available to support the community sectors' contribution towards RLC's ~~community wellbeing~~ **Community Outcomes** priorities, community led action, capacity building and volunteerism.

The policy's purpose is to guide RLC in the allocation and management of community funding to communities, ~~groups~~ and organisations within the Rotorua district.

RLC's community funding investment focuses on the needs of communities and ~~neighbourhoods~~ to be safe, thriving and resilient. This policy sets out RLC's funding eligibility criteria and allocation, approval process and expectations for grants provided to community groups, ~~organisations~~ and the local social sector.

**Te Whaanuitanga - Scope:**

This Policy applies to RLC's elected members, staff, and applicants who are seeking community funding allocations from Council.

**Ko ngā Tikanga Whakahaere Kaupapahere - Principles**

The following principals will guide ~~our behaviour and~~ decision-making, and inform the design and implementation of the RLC Community Funding ~~Funding~~ **Investment** Policy.

- Council's community funding allocations are in alignment with its strategic direction and plans
- Working together for impact
- Focus on outcomes
- Community involvement and leadership
- Fairness and equity of opportunity
- Transparency ~~and accountability~~
- **Innovation and c**ollaboration with other funders

**DEFINITIONS**

TERM	DEFINITION
<b>Community Sector</b>	Not for profit, charitable and voluntary organisations established with the primary purpose of providing a benefit to the wider community; do not seek to generate profit or financial surpluses for commercial interests. This includes sport and recreation, social, kaupapa Māori, arts and culture groups and organisations.
<b>Grant</b>	A financial contribution to a group, organisation or sector of the community.
<b>Social Capital</b>	The value of social networks. The concept of social capital is used to group together the benefits of community connections, the threads that weave society together. Social connections are fostered through a range of organisations and activities, such as participation within iwi, social services, service groups, organised sport and recreational groups, arts and cultural organisations. These connections or social relations have productive benefits.
<b>Neighbourhood</b>	The immediate environment or surroundings; the people of a particular area.
<b>Communities</b>	May have a geographic base, or be based on a common interest e.g. racial or ethnic group, people with disabilities, migrants.
<b>Fiscal Sponsor</b>	Groups that are not legal entities may appoint a fiscal sponsor/umbrella organisation. This sponsor/umbrella must be an established not-for-profit entity which agrees in writing to receive and manage the grant on behalf of the group.
<b>Rotorua District</b>	Within the territorial authority area boundaries
<b>Statutory functions</b>	A function conferred or imposed by a statutory instrument and delivered in part through government funding which is provided to the organisation for the purpose of delivering the service.
<b>Accountability Report</b>	All grant recipients are required to complete an accountability report, provided by RLC. The Accountability Report outlines how a grant is spent and provide detail on the outcomes and achievements of the funding.
<b>Long Term Plan (LTP)</b>	<u>The LTP establishes Council's vision, community outcomes, and priorities. It sets the budget and workplan for the next 10 years and is reviewed every three years.</u>
<b>Wellbeing</b>	<u>As outlined in the Local Government Act 2002, the purpose of Local Government is to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.</u>

**COMMUNITY OUTCOMES**

**OUR VISION FOR ROTORUA**

**A Better Rotorua for All**

**We have a vision for a better Rotorua for all. What we deliver as a Council in the next 10 years to help us achieve that will focus on 9 key outcomes**



KUA TŪHONOTIA, KUA PAKARI HOKICONNECTED AND RESILIENT

Kua tūhonohono te hapori. ā kua rite ki ngā putanga nui o te huringa āhuarangi me ngā aituā māori, mā te pakari o ngā mahi tūānuku ka eke ka ora.

Our communities are cohesive and prepared for the effects of climate change, natural hazards and we invest in safe and reliable infrastructure.

NGĀ TAKE MAHI ME TE TAIŌHANGAEMPLOYMENT & ECONOMY

Ka whakakahangia ngā pakihī kia tupu tūturu ai. Mā te nui a ngā whaiwāhitanga haumi ka eke ka roto ora.

Ka kite i te putaputa mai o ngā whiwhinga mahi e wātea ana ki te tangata.

We enable businesses to grow with confidence through increasing investment opportunities.

There are employment options across a range of sectors.

NGĀ MAHI TŪRUHITOURISM

He wāhi pakari tēnei e hihiatia ana e te ao te tae atu, he pokapū whakarawerawe kua rongō nui tōna ingoa.

We are a world class destination, with a vibrant inner city and a positive reputation.

NGĀ TAKE WHAREHOUSING

E wātea ana ki te kainoho o te tāone he whare tuawhiti e taea ai e rātau te noho haumarū, te noho marutau e pai ai tana oranga.

All residents have access to a range of housing options that ensures they can live in quality homes that are safe and healthy.

NGĀ MAHI A TE RĒHIAACTIVE

Kua tūhera katoa ngā rotomoana, ngā ngahere, me ngā papa wātea, ā, ko te kounga o ngā whare rēhia, ka toro atu ngā ringa ki te tangata. māna tōna oranga e whakahi, e whakahi ia te rā.

The accessibility of our lakes, forests, open space networks and the quality of our facilities create opportunities for everyone to be active throughout their lives.

TE TAIAOENVIRONMENT – MAURI TAIAO

He arotahinga ki te whakapaipai, ki te tiaki hoki i ngā roto moana, i ngā arawai, me ngā ngāherehere.

We are committed to protecting and improving our lakes, waterways and forest environments.

#### HAUMARUTANGA

##### SAFETY

Kua korowaihia ā tātau hapori, ngā pakihī, me ngā manuhiri ki te korowai o marutau huri āwhio i te takiwā.

Our communities, businesses and visitors feel safe across our district.

#### NGĀ WAWATA O TE TANGATA WHENUA

##### MANA WHENUA ASPIRATIONS

E kitea ana, e taunakitia ana e mātau ko wā te tangata whenua e manakotia ana. Ka noho mātau hai hoa haere ki te whakatupu rau ōhanga, ki te whakapuare kūaha pāpori hoki rā hei painga mō te katoa.

We recognise and support the aspirations of Tangata Whenua/Mana Whenua and partner to grow economic and social opportunities and benefits for everyone.

#### NGĀ MAHI TOI, AHUREA HOKI

##### ARTS AND CULTURE

Ko te ahurea tuakiri o Rotorua, he motuhake, koia hoki te papa whakapopoa i te tangata kia tae atu ki ngā manomano pātanga. Ka oreore te takiwā, ka kōkiritia ngā kaupapa ōhanga me ngā hua ki te hapori i roto tonu i ngā taupuni me te rohe whānui.

Our district's unique cultural identity is the foundation for attracting and delivering a diverse range of events, increasing vibrancy and activity and driving economic and community benefits within our facilities and for our district.

#### **NGĀ WHĀINGA - OBJECTIVES**

- Supporting community organisations' activities and services which contribute towards the achievement of RLC Priorities.
- Improved equitable outcomes for our community
- Strengthening the ability of local community groups to respond effectively to local needs
- Building social capital
- Increasing community safety
- Building and strengthening the capacity of the community sector ~~to move to financial sustainability~~
- Building participation and a sense of belonging
- Increasing community access to opportunities and resources
- Complementing funding from other sources.

#### **ELIGIBILITY- WHO CAN APPLY FOR GRANTS**

The Focus of the Community Funding Investment Policy is in providing assistance for the Rotorua community sector to contribute to the social, economic, environmental and cultural wellbeing of the district, building and strengthening the capacity of local groups to meet local needs.

Rotorua Lakes Council (RLC) recognises the important contribution made by the community sector to the overall wellbeing of our district. Council makes funds available to support the community sectors' contribution towards RLC's Community Outcomes community wellbeing priorities, community led action, capacity building and volunteerism.

The following general requirements must be met in order to be eligible for funding; more specific requirements for a particular fund may also apply.

- Only groups and organisations which make up the community sector will be eligible
- Only groups and organisations active in the Rotorua district, and activities specific to the benefit of Rotorua district communities will be eligible
- Applications must outline the groups and organisation's contribution toward RLC priorities.
- Have accounted for any previous grants
- In regards to the Neighbourhood Community Matching Fund and Te Rōkau Tū Pakari Fund Fund recipients, that are not legal entities may appoint a fiscal sponsor.
- Social enterprises may be considered on a case by case basis.

More specific requirements for a particular fund may apply.

*Please note any groups or organisations benefiting from a Council lease subsidy, Rates Relief or any other form of support must identify this when applying for Council community funding.*

#### **EXCLUSIONS**

- Applications from organisations applying for funds for which there is another specific funding pathway (e.g. Bay of Plenty Regional Council has an Environmental Enhancement Fund targeted at environmental wellbeing)
- Rotorua District Ratepayers Associations and political groups
- Activities for which the main purpose is to promote the religious, ethical, commercial or political views of the organisation
- Retrospective funding
- Previous grant applicants who failed to fulfil the obligations and terms of a previous grant agreement will be considered on a case-by-case basis
- Statutory functions, activities and services (e.g. education, policing, health care)
- Commercial or private organisations whose purpose is profit generation.
- Building consents, /resource consents or development contributions
- Vehicles
- Travel and accommodation
- Purchase of Alcohol
- Any costs associated with fundraising

#### **GENERAL REQUIREMENTS**

- All funds must be spent on the purpose for which the application was made and within the timeframe stated in the funding agreement unless changes are agreed with RLC before incurring costs

- Those receiving funding will be required to meet agreed accountability requirements which detail their use of the money received, [activity timelines](#) and outcomes achieved
- All organisations in receipt of funding must acknowledge Council support in their promotional materials and other communications.

**TYPES OF COMMUNITY ~~INVESTMENT~~FUNDING**

Council provides community ~~investment~~funding as outlined in the table below:

Type	Description	Distribution
<b>Partnership Agreements</b>	<ul style="list-style-type: none"> <li>• Agreements are developed with established community organisations which are recognised as significantly contributing to Council’s <a href="#">9 Key Outcomes priorities</a>, community wellbeing and community led action with a focus on improving equitable outcomes.</li> <li>• <a href="#">Grant funding is awarded through a contestable process</a></li> <li>• Provides for flexibility of use, 3 years’ certainty and practical accountability</li> <li>• <a href="#">Agreements may include financial grants as well as other forms of support. Partnership Agreements range between \$5k-\$40k. Agreements may include financial grants as well as other forms of support.</a></li> </ul>	<ul style="list-style-type: none"> <li>• Allocated once every three years</li> <li>• Paid annually following accountability achievement</li> </ul>
<b>Community Grants</b>	<p>Small grants of \$1000 – \$5,000 value Supports <a href="#">small-med sized</a> community organisations <a href="#">aligning to Councils 9 Key Outcomes</a> to identify and meet community needs with a focus on improving equitable outcomes <a href="#">or safety or safety</a> in our community Provides for flexibility of use, 3 years’ certainty and simple accountability</p>	Allocated once every three years Paid annually following accountability achievement
<b>Neighbourhood Community Matching Fund</b>	<p>Support for not-for-profit groups. Provides assistance to build and strengthen community driven activities Project or event focused Grants match the value of voluntary contributions. Informal or grass-roots groups can access using a fiscal sponsor.</p>	<p>Small grants (under \$5,000) – open year round to applications Large grants – (\$5,001-\$20,000) open <a href="#">twice-once</a> a year to applications</p>

## LEVEL OF COMMUNITY FUNDING

- The amount of the funding pool for Partnership Agreements, Community Grants and the Neighbourhood-Community Matching Fund is determined as part of the Long-term Plan once every three years.
- Organisations need to meet their agreed requirements annually, for funding to continue into the next year. Should the allocation of funds be less than the budget in any financial year, the funds will be carried forward to the following year. The dollar value of each grant or agreement will be determined on a case by case basis during each funding round, subject to the content of the applications, the total funds available and the alignment or contribution to RLC priorities.

### Funding Allocation Panel

For Community Grants and Partnership Agreements funding allocation panels will be appointed and consist of:

- 2 x RLC Councillors
- 1 x Te Tatau O Te Arawa/Te Arawa Representative
- 1 x Rural/Lakes Community Board Representative

### Community Matching Fund

Smaller funds, under \$5000 will be assessed by three RLC staff including 2nd and 3rd Teir Managment to ensure transparency.

### Large Community Matching Fund

Large Community Matching Fund will be assessed by appointed funding panel and consist of:

- 1 x RLC Councillor
- 1 Te Tatau O Te Arawa/Te Arawa Representative
- 2 x Community Sector representatives

### Conflicts of Interest

Elected members, RLC employees and community funding panel representatives involved in funding decisions are required to note any possible conflicts of interest (or perception of a conflict of interest) and will not be involved in any assessment or desision making related to the application.

### Intellectual Property

Elected members, RLC employees and community funding panel representatives involved in recieving and reviewing funding applications will not share or use any material provided by the applicant for any reason unless permission has been granted by the applicant.

**SCHEDULE ONE: NEIGHBOURHOOD COMMUNITY MATCHING FUND****Purpose:**

The purpose of the Neighbourhood Community Matching Fund (CNMF) is to bring people together to build stronger communities and neighbourhoods by providing resources for self-help projects, which link to ~~Return 2030~~ RLC's Community Outcomes. This funding is project specific (a clear beginning and end), where the community identify a need for funding to achieve the following priorities (in no particular order):

- Bringing people together to collaborate on neighbourhood community projects
- Empowering people to enhance and strengthen their own neighbourhood/community
- Contributing to families/whanau working, playing and talking together
- Renewing and revitalizing of places and spaces within neighbourhoods
- Improving equity / quality of life/community safety in a specific community or neighbourhood.

**Management:**

- There are two parts to the CNMF funding pool - small and large grants
- Guidelines for applicants will be made available to the public
- The CNMF will be promoted and advertised through a range of methods
- Applications for small NMF grants are open between February and November, with grants between \$50 and \$5,000
- Small CNMF grant applications will be considered by three RLC staff including a senior manager
- The Large CNMF pool has ~~two funding~~ one funding rounds ~~per a year~~, with grants between \$5,001 and \$20,000
- Applicants for funding from the Large CNMF will be required to attend an interview with a CNMF Grants Assessment Committee comprising a Councillor, Te Arawa representative and three-two community organisation-sector representatives
- If the large pool is not allocated at each round, it shall be re-allocated to the small pool for distribution within the financial year
- Before submitting an application for either small or large projects, applicants must contact the RLC Community Funding Administrator to discuss the project and the development of their application
- Should the allocation of funds be less than the budget in any financial year, the remaining funds will be absorbed into the full Council result.

**Accountability:**

Applicants must submit a report including:

- Outcomes/ results of the project, ideally including photos
- Accountability for how the grant was used including all receipts.

## SCHEDULE TWO: PARTNERSHIP AGREEMENTS

### Purpose:

The focus of the partnership agreements is to support operational costs for community organisations whose services closely align to the RLC ~~strategic direction~~ [Community Outcomes of Rotorua 2030](#). Partnership agreement recipients will be organisations which are well established in the community and demonstrate sound governance. Organisations will be making a contribution to improving equitable outcomes in the community. The value and makeup of support will be determined on a case by case basis and developed as a written partnership agreement.

### Management:

- Applications for partnership agreements and associated support will be notified to the public and applications sought once every three years. All applications will be reviewed by staff, assessed by an appointed funding review panel who will provide with a recommendation report to Council Committee for approval.
- Partnership agreements may receive Council support including measures such as funding grants and/or subsidised lease. Assessment of support measures will take into account a range of factors including but not limited to degree of alignment with ~~Rotorua 2030 goals~~ [RLC's 9 Key Outcomes](#); contribution to improving equity; contribution to community safety, other funding sources; and overall financial position
- As partnership agreements are allocated based on close alignment with ~~Rotorua 2030 goals~~ [RLC's 9 Key Outcomes](#), the agreements will support core community organisation functions and key outcomes. This will be reflected in annual accountability reporting requirements being met by standard organisation documents of strategic plan, annual plan, annual report and the organisation's annual financial statement as per their Constitution e.g. audited annual accounts
- Successful applicants will jointly develop sign a written partnership agreement with RLC that seeks to achieve the specific outcomes of the partnership, with ~~the Rotorua 2030 outcomes~~ [RLC's 9 Key Outcomes](#) being the first priority
- Successful applicants will work together with RLC in a transparent, honest and open partnership to achieve the outcomes agreed in the partnership agreement.

### Accountability:

#### At the end of each year submit:

- An annual report which includes achievement of the outcomes agreed to in the partnership agreement along with the organisation's annual financial statement as per their Constitution e.g. audited annual accounts
- An annual plan and meet the RLC Relationship Manager by May of the current year to discuss and confirm the organisation's main objectives and functions for the next year will continue to be closely aligned with the achievement of ~~Rotorua 2030 goals~~ [RLC's 9 Key Outcomes](#).

**SCHEDULE THREE: COMMUNITY GRANTS****Purpose:**

The purpose of Community Grants is to strengthen the ability of [small to medium sized](#) local community ~~groups-organisations~~ to respond effectively to local needs in the Rotorua district and contribute towards achieving ~~the Rotorua 2030 goals-RLC's Community Outcomes~~. ~~The focus of this fund is in providing assistance for small to medium sized community organisations.~~

The purpose of grants may include (but is not limited to):

- ~~Administration and o~~Operational costs
- ~~Training costs for personnel~~
- ~~Initial project costs~~
- ~~Public education events-Capacity building~~
- ~~Community led development~~
- ~~Volunteerism~~
- ~~Community connection to improve safety~~

**Management:**

- Applications for community grants will be notified to the public and applications sought once every three years. All applications will be reviewed by staff ~~and~~ [appointed funding panel](#) with a recommendation report to Council Committee for approval.
- Active consideration will be given by the Committee to the applicant's contribution to [RLC's 9 Key Outcomes](#)~~the Rotorua 2030 goals to~~ improving equity and wellbeing in the [community](#), and improving community safety.
- Annual grant payments will be released at the beginning of each year ~~by the Geyser Community Foundation~~ upon receipt of previous year's annual accountability requirements.

**Accountability:**

At the end of each year, provide to the RLC [Community Funding](#) Administrator:

- A copy of the organisation's annual financial statement as per their Constitution ~~e.g.~~ [audited](#) annual accounts
- A simple evaluation report ~~provided by RLC based on the approved application form~~ ~~indicating~~ ~~the~~ outcomes achieved in the year and the contribution the grant is making to achieving these.



**SCHEDULE FOUR: TE RĀKAU TŪ PAKARI FUND****Purpose:**

The purpose of the Te Rākau Tū Pakari Fund is to address the medium to long term impacts of Covid-19 with the aim of building social capital through a strong, innovative, resilient and flourishing community sector that enables wide equitable participation.

The focus of this investment is to support the sector to adapt and respond to needs and new opportunities, support new operating models, grow capability to collaborate and innovate and adopt a "Build Back Better" approach. This fund is not for standard operation purposes.

**Support may take different forms including:**

- Funding application process for grants to support new opportunities or operating models, grow capability to collaborate and innovate, build resilience.
- Direct financial investment into support that will benefit many organisations such as capacity and capability development, support for innovation/adaptation, volunteer development.
- Support for volunteering, internships or redeployment from sectors undermined by the economic shock felt from Covid-19.
- Provision of skills sharing mechanisms e.g. capacity building, targeted training or the development of resource kits.
- Mechanisms to share resources e.g. IT, capital items, and backroom functions.

Implementation of this support package will run over a one year period and close in September 2024.

**Management:**

- RLC will promote the fund for applications. Written hard copy or electronic applications will be received on an ongoing basis until the fund is allocated.
- A funding panel comprising representatives of elected and Community Board members and staff will convene monthly to assess applications and decide grants.
- Active consideration will be given by the Committee to the applicant's contribution to the Rotorua 2030 goals, and to improving equity in the community.
- Grant payments will be made within four weeks of decision making. Successful applicants will work together with RLC in a transparent, honest and open relationship to achieve the outcomes agreed.

**Accountability:****Application Process:**

- Applications must outline how the funding will be used to support their sustainability, innovation or resilience (note this fund is not for operational funding, it is a one off fund for development)
- Organisations must provide evidence that they comply with the requirements of the Charities Commission.

**Accountability Reporting**

- Provide an evaluation report based on the approved grant application indicating what outcomes were achieved (how did they grow, adapt, collaborate, innovate to benefit the community they serve)
- Confirm funds were used for the purpose intended within the approved application.

**Attachment 3: Community Grant Recipients 2021-2024**

<b>Organisation</b>	<b>Community Grant Allocation</b>
Grandparents Raising Grandchildren	\$ 5,000.00
Linton Park Community Centre	\$ 5,000.00
Empowered Learning	\$ 4,500.00
Rotorua Community Hospice	\$ 4,000.00
Age Concern Rotorua	\$ 3,500.00
Kids Can Charitable Trust	\$ 3,500.00
Dress for Success	\$ 3,000.00
Rotoiti Sports & Community Assoc.	\$ 3,000.00
Rotorua Budget Advisory Service	\$ 3,000.00
Rotorua Highland Pipe Band	\$ 3,000.00
Rotorua Prisoners Aid & Rehabilitation Society Inc.	\$ 3,000.00
Save Our Babies Charitable Trust	\$ 3,000.00
Te Aratu Trust	\$ 3,000.00
Te Hahi Rotorua	\$ 3,000.00
Victim Support	\$ 3,000.00
Parent to Parent - Central Lakes	\$ 3,000.00
Rotorua Riding for the Disabled	\$ 3,000.00
Family Planning	\$ 2,500.00
Lifelink / Samaritans	\$ 2,500.00
Literacy Rotorua Inc.	\$ 2,500.00
NZ ATC Cadets - 29 SQN	\$ 2,500.00
Rotorua Music School Inc.	\$ 2,500.00
Aratika Cancer Trust	\$ 2,000.00
Awhi Mai Stroke Trust	\$ 2,000.00
NZ Nutrition Foundation	\$ 2,000.00
Rotorua BMX	\$ 2,000.00
Rotorua Hospital Chaplains	\$ 2,000.00
Rotorua Justice of Peace Assoc.	\$ 2,000.00
StarJam Charitable Trust	\$ 2,000.00
Swim Rotorua	\$ 2,000.00
Timatanga Hou/Rotorua Baptist Church Umbrella	\$ 2,000.00
Waikato BOP Cancer Society	\$ 2,000.00
Autism NZ Inc.	\$ 1,500.00
Hindu Council	\$ 1,500.00
Rotorua Community Patrol	\$ 1,500.00
Rotorua Lakes Watersports	\$ 1,500.00
Epilepsy Association	\$ 1,000.00
Kiwi Coffin Club	\$ 1,000.00
Rotorua Model Aircraft Club Inc.	\$ 1,000.00
Rotorua Municipal Brass Band	\$ 1,000.00
Rotorua Symphonic Band	\$ 1,000.00
St Andrews & RSA IBC in Co-op	\$ 1,000.00
Young & Local Inc.	\$ 1,000.00
Koutu Playcentre	\$ 1,000.00
<b>TOTAL</b>	<b>\$ 105,000.00</b>

**Attachment 4: Partnership Agreement Recipients 2021-2024**

<b>Applicant</b>	<b>Partnership Agreements Approved Amount</b>
<b>Rotorua Citizens Advice Bureau</b>	\$ 40,000.00
<b>Ko Te Tuara Totara O Fordlands Inc Society</b>	\$ 35,000.00
<b>Mokoia Community Association</b>	\$ 20,000.00
<b>Te Waiariki Porea Trust</b>	\$ 18,000.00
<b>Older Persons Community Centre Trust T/A Parksyde</b>	\$ 15,000.00
<b>St Chads Communications Centre Trust</b>	\$ 13,000.00
<b>Graham Dingle Foundation</b>	\$ 12,000.00
<b>Rotorua Arts Village Trust</b>	\$ 15,000.00
<b>Neighbourhood Support Rotorua Inc</b>	\$ 8,000.00
<b>Rotorua District Presbyterian Church (Non-religious community service, includes Trinity Centre in NGO)</b>	\$ 8,000.00
<b>Rotorua Multicultural Council Inc</b>	\$ 8,000.00
<b>Big Brothers Big Sisters</b>	\$ 7,000.00
<b>Central North Island Kindergarten Trust (Central Kids)</b>	\$ 6,000.00
<b>Rotorua Pacific Islands Development Charitable Trust</b>	\$ 5,000.00
<b>Rotorua Community Youth Centre</b>	No funding allocated. Partnership Agreement is tied to use of council facility and working in collaboration with Council.
<b>TOTAL</b>	<b>\$ 210,000.00</b>

**Attachment 5: Neighbourhood Matching Fund 2021-2022**

<b>Applicant</b>	<b>Grant for</b>	<b>Outcome</b>
<b>Te Ariki Foundation</b>	Tane Support Roopu	\$3,407.75
<b>Rotorua BMX</b>	BMX Mulch jump	\$5,000.00
<b>Acclaim</b>	Volunteer music group	\$5,000.00
<b>Nga Ara o Tāpora Charitable Trust</b>	Raranga and Art Exhibition	\$2,312.00
<b>Envirohub Bay of Plenty</b>	Envirohub and Youth Town working in collaboration to host a hot composting workshop and garden re-establishment	\$1,260.23
<b>Kaitao Rotohokahoka Collective</b>	Community Whanau Day - Free fun activities during school holidays at local parks & reserves.	\$3,695.54
<b>Nga Ara o Tāpora Charitable Trust</b>	Wānanga Wahakura - Weaving Workshop over 4 weekends. Includes mirimiri & rongoa whorkshops	\$2,200.00
<b>Curtainbank Rotorua</b>	Repair and repurpose used curtains donated from the public to gift to families in need	\$5,000.00
<b>Lake Okareka Historical Group</b>	Editor for the Lake Okareka Community Association Newsletter. Looking to write a book about the history of Lake Okareka – interviewing locals, elders, iwi etc. Also researching and documenting. Funding to go towards production costs.	\$5,000.00
<b>Tatau Pounamu</b>	Eastside clean up - over a period of 4 days.Holding a series of clean up days specific to eastside area - Pohutukawa Drive, Scott Ave, Ngapuna & Hannahs Bay	\$9,000.00
<b>Miss Rotorua Foundation</b>	Wanting to establish a community centre to provide free spaces for arts and culture, learning and support. Original application RDC-1202598	\$20,000.00
<b>Maraeroa Mahinga Kai</b>	Maraeroa Mahinga Kai is a maara kai learning hub located in Ohinemutu Village. Application aims to improve capacity of maara to grow kai, increase engagement of whanau and community and improve equipment and facilities for volunteers and workshop participants	\$3,021.55
<b>Tipu Waiariki Charitable Trust</b>	5 Mile Restoration Project - Wetland restoration project around Puarenga catchment area. Planting 4,000 mānuka trees. This will enhance the area for walkers, bikers and birdlife. Joint project with Timberlands, RLC, CNI and Whakarewarewa Pest Free. Seeking funding for equipment - spades, gloves and signs	\$4,440.00
<b>Total</b>		<b>\$ 69,337.07</b>

**Attachment 6: Neighbourhood Matching Fund 2022-2023**

<b>Applicant</b>	<b>Grant for</b>	<b>Outcome</b>
Progress Ngongotaha - Kokiri Ngongotaha Inc	Ngongotaha Stream Restoration Project - Progress Ngongotaha are working in collaboration with Rotorua Lakes Council and Bay of Plenty Regional Council on a five-year agreement to improve and maintain the Ngongotaha Stream walkway. Group is requesting funding to purchase native plants, timber to upgrade existing steps making it safer for the community, adding rest benches and posting signage along the 4km track.	\$3,318.00
Aspen Community Garden	Wanting to source funding for compost at Aspen Place – Vege Garden. Also wants to look at getting a surrounding fence to the vege garden fixed. May apply for 2 separate small applications this year. Will hold Nursery at her home and feed the community garden when needed. Lives across the road	\$3,720.88
Te Kura Taiao Group	Pest control plan - Sanatorium Reserve	\$4,781.00
Maraeroa Mahinga Kai	Maraeroa Mahinga Kai is a learning hub located in Ōhinemutu. The hub is organising a Whanau Day based on education around growing kai, community harvesting and distribution of kai. They are also looking to construct a kamokamo patch and complete their wild foraging garden.	\$1,624.65
Mauri Tau Mauri Ora Trust	Trust is a collective of Maori and holistic practitioners - mission is to create alternative pathways to support the unsupported in motel emergency and transitional housing. Trust is looking for funding to build an umu and to host an alternative housing/support hui from 24 August 2022 to 27 August 2022	\$2,145.00
Scott Avenue Community Garden	Community Garden working bee from September 2022 to May 2023	\$1,845.00
Older Persons Community Centre Trust (Parkside)	Parkside's 21st Birthday - Open Day	\$3,164.71
JTP Committee - Jogging the Powerpoles Community Group	JTP Committee made up of runners, joggers, walkers, swimmers & cyclists (with a focus on beginners). Every summer JTP runs a free lake swimming & safety course. Community group looking to run a free lake swimming and safety course. Seeking funding to purchase equipment (buoys, wetsuits, SUPs etc)	\$3,671.62
Nga Ara o Tāpora Charitable Trust	Series of Wānanga Wahakura (TBC) if this is the brief/pitch. One per month Nov, Dec, Feb & Mar	\$2,200.00
BOP Blues Club Incorporated	Blues & BBQ Festival - Youth Fun Day	\$10,470.00
Rotorua Festival of Gardens	Festival of Gardens	\$8,490.00

<b>Applicant</b>	<b>Grant for</b>	<b>Outcome</b>
Mamaku School BOT	School/community fruit garden development, clean up fields, reinstate soccer/rugby posts, cut back trees around school, new retaining walls and seating areas and outside toilet for community use.	\$20,000.00
BOP District Rugby League	2 - 3 working bees - upgrade facility. Includes waterblasting, installation of aeration system, replace equipment hoses, bins, rakes, paint areas.	\$4,180.66
BOP Philippine Friendship Society Inc	Sinulog SA Rotorua 2023 - Philippino Festival	\$4,004.00
Lake Okareka Community Association	Wanting to add cricket nets to the back of the community tennis club. More details to come	\$4,245.00
Ōtūmūtū Community Garden - Lake Tarawera	Upgrade community garden - rejuvenate beds, soil, compost. Petrol for mowing. Netting, fencing, equipment etc	\$1,888.00
Kaitao Rotohokahoka Collective	Series of community events & activities. Local fun day alongside activations relating to environment, wetland & composting	\$4,325.00
Te Reo Irirangi o Te Arawa/The Heat - Rotorua	Group is wanting to contract Gecko Productions to livestream Waitangi Day - For the Love of People celebration at Ōhinemutu	\$5,000.00
<b>Total</b>		<b>\$89,073.52</b>

**Attachment 7: Neighbourhood Matching Fund 2023-2024**

<b>Applicant</b>	<b>Grant for</b>	<b>Outcome</b>
Lake Tarawera Community Group	Seeking funding to build a wheelchair access ramp to community hall	\$3,650.00
Nga Ara o Tapora Charitable Trust	Parenting Smokefree - Safe sleeping practices through the making of wahakura & delivering stop smoking and smokefree messages through 5 day workshop. Access to stop smoking coach available at workshop	\$2,000.00
Rotorua Multicultural Council	Welcoming Week - Te wiki o Manaaki	\$1,060.00
Kai Rotorua	Install a Food Forest at Kaharoa Primary School	\$16,875.00
Rotorua Māori Wardens	Rotorua Māori Wardens will be working in partnership with Rotorua Lakes Council and Rotorua Police in patrolling the Rotorua CBD	\$15,398.92
Te Runanga o Ngāti Pikiao Trust	Building Marae Resilience - Capacity & Capability	\$11,000.00
Love Soup	Provide meals to Rotorua community - first Sat of every month for the next 12 months	\$14,417.00
Tatau Pounamu Collective	Open Spaces PARS Activation - Purchase equipment	\$19,000.00
Te Kura Taiao	Sanatorium Reserve Ecological Restoration	\$3,309.08
Kaitao Rotohokahoka Collective	Whanau Activations	\$3,702.89
Rotorua East Lion Club	Whanau Xmas Celebration - Free fun day	\$4,804.00
Healthy Families Rotorua	Plant fruit trees at Marae	\$3,856.07
Te Kura Pae	x3 Exhibitions - Free to attend	\$5,000.00
Lynmore Playcentre	To cover Council building consent fees for a building upgrade to enable disabled access at the Centre.	\$2,695.34
BOP (Rotorua) Indian Association	Holi Festival 2024	\$5,000.00
St Chads Communication Trust	Rubbish clean up at community parks & reserves	\$ 572.70
BOP District Rugby League	BOP District Rugby League Hauora Round	\$2,500.00
<b>Total</b>		<b>\$114,841.00</b>



## 7. He whakataunga kia hoki atu te aronga o te hui hai hui tūmatawhānui - Resolution to move into public excluded (to consider and adopt confidential items)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing of this resolution
<b>RE-APPOINTMENT OF BOARD MEMBERS FOR COUNCIL CONTROLLED ORGANISATIONS – ROTORUANZ</b>	Protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) Section 7(2)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6 or 7 of the Act or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above (in brackets) with respect to each it.